

**DeForest Area School District  
Board of Education Meeting Minutes,  
Monday, December 11, 2017 – 6:00 pm.**

1.	<p>Convene</p> <p>President Jan Berg called the December 11, 2017 regular meeting of the DeForest Area School District’s Board of Education to order at 6:00 p.m.</p> <p>Eric Runez verified that the meeting was properly noticed.</p> <p>Board members present: Jan Berg, Brian Coker, Sue Esser, DeAnna Giovanni, Gail Lovick, Linda Leonhart, Jeff Miller, Steve Tenpas, and Terri Treinen. Absent were: . Also present were administrators Eric Runez, Sue Wilson, Kathy Davis, Barb Buffington, Pete Wilson, Nate Jaeger and Debbie Brewster.</p> <p>The Pledge of Allegiance was recited.</p> <p>Gail Lovick recited the DeForest Area School District’s Mission and Vision Statements.</p>
2.	<p>Approval of the Agenda</p> <p>On a motion by Tenpas, seconded by Esser, and passed unanimously by voice vote, the agenda was approved.</p>
3.	<p>Announcements by the Chair</p> <p>The Board may convene into Closed Session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, in accordance with WI Statute 19.85(1)(c) (Superintendent evaluation)</p>
4.	<p>Showcasing Schools</p> <p>A. Recognition of 2018 National Merit Scholarship Commended Students - High School students, Sidney Bergeron and Benjamin Love-Jackson</p> <p><u>Discussion:</u> DeForest Area High School Principal, Machell Schwarz introduced high school seniors Sidney Bergeron and Benjamin Love-Jackson. They have been recognized as 2018 National Merit Scholarship Commended students. Bergeron and Love-Jackson placed in the top 50,000 out of 1.6 million students who took the Preliminary SAT/National Merit Scholarship Qualifying Test exam.</p> <p>B. Recognition of Award of Excellence from the National Academy of Future Physicians and Medical Scientists - High School student, Alaina Houghton-Chamberlain</p> <p><u>Discussion:</u> DeForest Area High School Principal, Machell Schwarz, presented an Award of Excellence from the National Academy of Future Physicians and Medical Scientists, to Alaina Houghton-Chamberlain. She was honored for her participation in the Congress of Future Medical Leaders Conference in June in Boston.</p>

<p>5.</p>	<p><b>Board Education</b></p> <p>A. Report on WI Department of Public Instruction (DPI) State Report Card - 2016-2017 School Year - Pete Wilson, Director of Administrative Services</p> <p><u>Discussion:</u> Director of Administrative Services, Pete Wilson, provided information on the 2016-2017 WI DPI State Report Card. Report Card data is based on the past 3 years of test scores. Report Cards include data on multiple indicators across four Priority Areas (Student Achievement, Growth, Closing Gaps, and On-track and Post-secondary Success). In addition, the Accountability Report Cards also measure chronic absenteeism and dropout rates. A school or district's Overall Accountability Score places the school/district into one of five Overall Accountability Ratings. DeForest Area School District as a whole scored 71.8 which places the district in the Meets Expectations range.</p> <p>DeForest Area High School Principal, Machell Schwarz explained the High School's results. The High School scored 68.1 which rates as Meets Expectations. The high school was found to be above state average on student achievement in math and ELA and graduation rates. She explained the impact sub-groups have on total test results. Next steps include continued work on ACT preparation.</p> <p>DeForest Area Middle School Principal, Kurt Becker explained the Middle School's results. The Middle School scored 74 which Exceeds Expectations. Becker reports seeing benefits from work on closing gaps. Excellent overall student achievement in math and ELA was noted. Becker explained next steps which include continued work with the Smart Goal Process, PLC work, and Balanced Assessment System allowing for progress monitoring of student learning.</p> <p>Elementary school principals, reported on their individual building results. Principal, Ann Schoenberger, Eagle Point Elementary School, reports a score of 80.6, which rates them at Exceeds Expectations. Eagle Point has received an Exceeds Expectations rating for all five years that the state has been issuing report card scores. Moving forward a focus will be on building vocabulary, key ideas &amp; details, and foundational literacy skills, as well as building numbers, operation and algebraic thinking skills. Roy Bernards, Principal, Windsor Elementary School reported a 71.7 score, Meets Expectations. Student achievement in reading and math are above state average every year. Next steps are to continue work on SMART Goal process, PLC process and data meetings. Mike Weisensel, Principal, Yahara Elementary School reported a score of 71.7, Meets Expectations. Weisensel reported success in closing the gaps and student growth in math. Next steps are similar to the other elementary schools, including a focus on data and continuing to implement curriculum with fidelity.</p> <p>Finally, Wilson explained the districtwide next steps which include work on test administration, districtwide assessments and strategic planning.</p>
<p>6.</p>	<p><b>Board Business &amp; possible Board action</b></p> <p>A. 2016-2017 District Financial Audit presentation - Kathleen Davis, Director of Business &amp; Auxiliary Services</p>

Discussion: Director of Business & Auxiliary Services reported on the results of the 2016-2017 District Financial Audit. She pointed out the financial highlights, including the District's net position in regard to debt. She explained the statement of revenues, expenditures, and changes in fund balances. Overall, the auditors reported favorable results.

B. Presentation and possible approval of OE-6 Financial Administration Board Policy Monitoring Report - Kathleen Davis, Director of Business & Auxiliary Services

Discussion: Superintendent Eric Runez provided a summary that reflects that the district is in compliance with the indicators for OE-6 Financial Administration. Davis explained evidence to support compliance with the indicators.

On a motion by Tenpas, seconded by Treinen, the DeForest Area School District Board of Education voted to accept OE-6, Financial Administration Board Policy Monitoring Report, as presented, with a spelling correction. The vote passed with a unanimous voice vote.

The Board notes that the auditor's findings suggest a preference that the district prepares their own financial reports. Currently, the audit firm prepares the reports and has done so in the past. The Board acknowledges the finding, but determines that the district is still in compliance.

On a motion by Miller, seconded by Lovick, the DeForest Area School District Board of Education voted to approve OE-6, Financial Administration Board Policy Monitoring Report, as presented. The vote passed with a unanimous voice vote.

C. Consider approval of OE-11 Instructional Program Board Policy Monitoring Report

Discussion: Runez explained the request to link action steps to specific indicators on the action plan presented at the end of the monitoring report.

On a motion by Tenpas, seconded by Coker, the DeForest Area School District Board of Education voted to approve OE-11, Instructional Program Board Policy Monitoring Report, as presented. The vote passed with a unanimous voice vote.

Esser and Miller will bring summary statements for both OE-6 and OE-11 to be approved under a future Consent Agenda.

7. Public Input - None.

8. Board Consent Agenda

A. Accept Minutes - November 27, 2017

Giovanni made a motion, Leonhart seconded to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.

9. Superintendent Consent Agenda

	<p>A. Personnel Recommendations</p> <p>I. Separations: None.  II. Leaves:None.  III. Transfers:None.  IV. Appointments:  Joann Breggeman - Recess/Lunch Monitor YES - replacing Bonnie Doermann  V. Reassignments: None.  VI. Other: None.</p> <p>B. Vouchers Payable/Treasurer's Report  Paid: 198473-198521, 308/5, 171801077 - 171801153, 201700281 - 201700588</p> <p>Miller made a motion, Esser seconded, to approve the Superintendent's Consent Agenda. The motion was approved by a unanimous voice vote.</p>
10.	<p>Linkages - Runez noted information on a WASB Survey that the Board is encouraged to complete. Tenpas presented information on the Board's focus on student achievement at the Key Communicators meeting. Berg and Runez have been attending building staff meetings to speak about the strategic plan and how it aligns to Board policies. Miller attended several athletic events. Miller shared the report on the high school pool, to the Village of DeForest Board. Lovick, Esser and Berg attended the Morrisonville Task Force Meeting.</p>
11.	<p>Press Verification  The press was given the opportunity to clarify any proceedings or notes.</p>
12.	<p>Convene into Closed Session</p> <p>Miller moved, Tenpas seconded, to move into closed session at 8:09 pm. The motion was adopted by the following vote: Aye –Berg, Coker, Esser, Giovanni, Leonhart, Lovick, Miller, Tenpas, and Treinen. Naye – None. Absent – None.</p> <p>While in Closed Session, the Board conducted business in accordance with WI Statute 19.85(1)(c).[Superintendent annual contractual evaluation]</p>
13.	<p>Reconvene into Open Session</p> <p>On a motion by Tenpas, seconded by Coker, and passed by a unanimous show of hands the Board of Education reconvened into open session at 8:45 pm.</p>
14.	<p>Further discussion or action related to Closed Session business</p> <p>While in closed session, the Board approved the Superintendent evaluation summary, with suggested edits, as drafted by the Board President.</p>
15.	<p>Board Debrief</p>
16.	<p>Adjourn</p>

	The Board of Education adjourned at 8:50 pm on a motion by Miller, seconded by Lovick, and passed unanimously by voice vote.
	DASD BOE President Signature:
	Date: