

DeForest Area High School
Pre-Arranged Absence Form

When a student requests a teacher to sign a pre-arranged form it is with the understanding that all homework and tests are to be completed before the student leaves unless otherwise noted. Any assignments/comments are to be noted on this form.

Student Name	Dates To Be Excused
Teacher _____	Assignments/Comments:
Teacher _____	Assignments/Comments:
Teacher _____	Assignments/Comments:
Teacher _____	Assignments/Comments:
Teacher _____	Assignments/Comments:
Teacher _____	Assignments/Comments:
Teacher _____	Assignments/Comments:
Advisory Teacher _____	Assignments/Comments:

Parent or Guardian: After reading the above information, I fully understand the academic implications of taking my student out of school for the dates indicated and that all assignments must be completed before leaving except where noted.

Parent or Guardian	Administrative Approval
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Students must have this form signed by ALL of their teachers that correspond with the 3- D schedule and their days of absence. Parent or guardian must also sign for any planned all-day absence(s). Return this signed form to the Attendance Office.