



DeForest Area School District

DAHS • DAMS • Eagle Point • Holum Center • Morrisonville • Windsor • Yahara

Child's Name:	School:
Homeroom Teacher: (if applicable)	Grade:

Please check approval (or denial) and sign where appropriate.

FIELD TRIP APPROVAL (includes physical education activities off school grounds)

I give permission for my child to participate in appropriate field trips during the school year. Prior to each field trip, specific information will be sent home as to destination, cost, etc. At that time, if you choose not to have your child participate in a field trip, please notify your child's teacher in writing.

HANDBOOKS

The Student/Parent and Transportation handbooks are available on-line at www.deforest.k12.wi.us (under "Family Resources" on each school's website.) Please indicate if you prefer to use the on-line handbook or would like one sent home.

I will refer to the **STUDENT/PARENT** handbook on-line. **OR** Please send the handbook home.

I will refer to the **TRANSPORTATION** handbook on-line. **OR** Please send the handbook home.

REPORT CARDS

Grades will be posted in a timely manner to Family Access on the DASD website (www.deforest.k12.wi.us > Families>Skyward Family Access). Families without internet access may have a report card printed by indicating below.

Please print a report card and send it home with my student.

PUBLISHING STUDENTS IN MEDIA AND DISTRICT PUBLICATIONS

Please read information on back.

I DO NOT want my child's name or photo published in the media or in district publications.

For all of the above,

Parent/Guardian Signature: _____ **Date:** _____

MORE ON BACK for parents of high school students . . .

FOR PARENTS OF HIGH SCHOOL STUDENTS ONLY

MILITARY USE:

I DO NOT want my child's name, address, or telephone number disclosed, without my prior consent, to the United States Military recruiters.

Signature of Parent, Guardian, or Student (if over age 18): _____ Date: _____

HIGHER EDUCATION USE:

I DO NOT want my child's name, address, or telephone number disclosed without prior consent, to colleges and other higher education institution recruiters.

Signature of Parent, Guardian, or Student (if over age 18): _____ Date: _____

INFORMATION about Publishing Students in Media and District Publications, Release of Information for Military and Higher Education.

Directory Data (publishing students in media and district publications)

DASD designates the following as directory data: student's name; weight and height of members of athletic teams; photograph, including videotape for educationally related purposes; dates of attendance; degrees, honors (including honor roll) and awards received; and major field of study. This directory data shall be considered public information and may be released to appropriate persons unless parent/guardian of student refuses the release on this form or in writing to the District. "Public" use of directory data includes the above-mentioned applications, and may also include:

1. Media Coverage

Sometimes the news, television and radio media will feature schools and students in the DeForest Area School District. If featured, we ask the media to verify permission to publish (photo, video and student names) with School/Community Relations office staff at DASD based on directory data designation. Please be aware that media publication may be in print or online. **Please note:** Once students are off school grounds, we cannot enforce this policy. Please talk to your student about your decision.

2. District Publications

Publishing student work is considered to be of value to the educational process both as a teaching resource for others and as recognition for outstanding work. We also occasionally wish to feature student successes in District publications, both in print and on the Web, whereby a photo, audio clip, or video clip of students is included. To protect student privacy and ensure safety on the web, DASD staff will:

- a) Use student first name, if names are used at all, in identifying student **work and ideas**;
- b) Not identify **pictures** of individual students by full name;
- c) Use group **pictures** of students which do not identify individuals by name.
- d) Not publish identifying **pictures or videos** of students on non-district hosted sites, such as social media.

When published on the web, the contact person for student projects will be the instructor, not the student. The District may maintain copies of student work, even after they leave the DeForest Area School District.

NOTE: Photographing/Filming/Videotaping Exceptions: Prior parental consent shall not be required, nor does "Directory Data" apply, for photographing, filming, or videotaping purposes (in print or on the web) when a student voluntarily participates in or is a spectator at a school-related activity that is open to the public (e.g., an athletic or recognition event, concert, school play) or serves as an officially designed school leader or role model (e.g., athlete, musical or drama star, student council president, homecoming queen, valedictorian) at a school-related activity that is open to the public. This Policy is also not applicable to videotaping, filming and photography which will only be used by school officials with a legitimate educational interest or where the work meets other exceptions to FERPA's disclosure rules. However, videotaping, filming, or photography of any student without the explicit knowledge and permission of the student is expressly prohibited, except where it is done as a direct consequence of security procedures implemented with the express knowledge and approval of the superintendent.

For High School Students Only: Military Use

Federal law also requires local school districts receiving assistance under the Elementary and Secondary Education Act of 1965 (ESEA) to provide military recruiters, upon request, with three information categories - names, addresses and telephone listings - unless parents have advised the school district that they do not want their student's information disclosed.

For High School Students Only: Higher Education (i.e., Colleges and Universities)

School districts receiving federal education funds are required to provide, on request made by an institution of higher education, access to secondary school students' names, addresses and telephone listings unless access to such information has been restricted by the secondary school student or the student's parents.