









# Messages from DASD

<p>Please keep your information up-to-date in Skyward Family Access</p>	 <b>Email</b> Email addresses from Skyward Family Access	 <b>DASD Website</b> Visit www.deforestschoools.org	 <b>Text</b> MUST Opt-In (see instructions on back)	 <b>Phone call</b> Phone #'s from Skyward Family Access	 <b>Social Media</b> Facebook: deforestareaschools Twitter: DeForestSchools DASDalerts	 <b>Sent home</b> Through students or mail (addresses from Skyward Family Access)
Immediate emergency or safety notices	◆	◆	◆	◆	◆	
District school closings & delays (usually weather related)		◆	◆	HOTLINE 842-6668	◆	
Notices and reminders for days off and early dismissals	◆	◆	◆	HOTLINE 842-6668		
School bus delays, by school (if more than 15 minutes)		◆				
Notice after a lock-down drill – 2 per year (not fire and tornado drills)	◆		◆			
District and school notices for activities, special events, or procedural information (may include testing dates, parent-teacher conferences, open houses, music programs, student activities, etc.)	◆	◆			◆	◆ (if email is unavailable)
Weekly, monthly or quarterly school and district newsletters	◆	◆				◆ (if email is unavailable)
Community flyers (15th/30 <sup>th</sup> of the month)	◆	◆			◆	
Parent organization meetings & activities (PTO/A/C, Project Graduation, Music Parents, etc.)	◆	◆				
Health Alerts	◆ (by grade or classroom)	◆				◆ (if email is unavailable)
School Counseling Dept. notices (groups, scheduling, parent meetings)	◆	◆ (high school only)		◆		
Foodservice: low & negative balance	◆			◆		◆ (if email is unavailable)
Attendance (absences) High School: automated call Elementary/Middle School: personal call				◆		
Athletic & Activity game/practice cancellations & changes (HS/MS athletes only)	<b>Sign up to receive email notifications at <a href="http://www.badgerconference.org">www.badgerconference.org</a> ("Notify Me")</b>			HOTLINE 842-6670		

NOTES: **Report cards** are available on Skyward Family Access. If you require a printed report, please complete the appropriate form at registration or contact your school office. **Classroom teachers** will also communicate with families using several of the above tools.

## *Enhancing communication with parents/guardians*



***Get important school information delivered to you via SMS text messaging!***

NOTE: These instructions are for DASD parents/guardians only. Cell phone numbers used to receive text messages must be recorded in the district's Skyward Family Access system. DASD staff use a different process.

### ***What types of information will I receive?***

The district will only use the service to provide information that is timely and relevant, such as:

- Emergency or safety notices that need your attention before the end of the school day.
- District school closings and delays (usually weather related before school begins or potentially during the school day).
- Reminders of early dismissals and no school days.
- Notice immediately after a school lock-down drill (twice per year); also serves as a lock-down communications drill.

### ***How do I sign up?***

Simply text any one of the following words to the number **68453**: ***subscribe, optin, or yes***

You'll know you were successful if you receive the following reply message:

***You are registered to receive aprox 3 msgs/mo. Txt STOP to quit, HELP for help.***

### ***What else should I do?***

Repeat the opt-in process for any wireless numbers that you wish to include.

**Be sure that the district has your wireless number(s) in our student information database (Skyward Family Access). The number must be entered into the third "cell" field.** If you haven't already provided that information to your school, please contact the school office and provide them with the information - OR, enter the information yourself with your Family Access account.

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Please note, although the district does not charge you for this service, it does not pay for text message charges that may be incurred by you for sending or receiving text messages. Check with your wireless carrier for possible charges.

The service is provided by SchoolMessenger. Information can be found at [www.SchoolMessenger.com](http://www.SchoolMessenger.com).