Hold

Examples:
- Student behavior event in the hallway
- Law enforcement request for locker searches

Action: Monitoring, school day continues

How will families know?
- Email

Communication only provided if event significantly alters the school day

Secure

Examples:
- Law enforcement activity in a nearby location
- Report of dangerous wildlife in the area

Action: Monitoring, school day continues

How will families know?
- Email

Further communication as needed if the situation impacts daily operations.

Lockdown

Examples:
- Potential threat inside the school
- Emergency or dangerous situation very near the building

Action: Active with district and emergency responders

How will families know?
- Phone
- Text
- Email

Updated communications as situation progresses and as needed.

Please remain at home until receiving further communication

Evacuate

Examples:
- Fire or gas leak in the school
- Unsafe situation near school affecting release times

Action: Active with district and emergency responders

How will families know?
- Phone
- Text
- Email

Updated communications as situation progresses and as needed.

Please remain at home until receiving further communication

Shelter

Examples:
- Tornado or other natural events

Action: Active with district and emergency responders

How will families know?
- Phone
- Text
- Email

Updated communications as situation progresses and as needed.

Please remain at home until receiving further communication

Reunification

In the event that reunification is necessary, families will be directed by school officials to a district reunification site via phone, text, email, and district website.
- Students will only be released to individuals who are documented as emergency contacts and who present a valid government issued ID (driver's license, military ID or passport)
- District reunification sites are not shared prior to an event for student and staff safety
- The reunification process is time-consuming and family members are urged to be patient

How Can Families Help?

- Ensure your child's demographic and emergency contact information is accurate and current in Skyward Family Access
- Become familiar with school communication procedures
- **REFRAIN** from calling or rushing to your child's school, your presence could interfere with emergency responders
- **REFRAIN** from calling your child's school. School personnel need lines open for communication with law enforcement.
- **REFRAIN** from texting or calling your student unless they have notified you it is safe to do so