

**DeForest Area School District  
Board of Education Meeting Minutes  
Monday, February 11, 2019 – 6:00 pm.**

1.	<p>Convene</p> <p>President Jan Berg called the February 11, 2019 regular meeting of the DeForest Area School District’s Board of Education to order at 6:02 pm.</p> <p>Eric Runez verified that the meeting was properly noticed.</p> <p>Board members present: Jan Berg, Brian Coker, Sue Esser, Gail Lovick, Linda Leonhart, Jeff Miller, Spencer Statz, and Steve Tenpas. Absent was: Keri Brunelle . Also present were administrators Eric Runez, Rebecca Toetz, Kathy Davis, Sara Totten, Pete Wilson, Nate Jaeger and Debbie Brewster.</p> <p>The Pledge of Allegiance was recited.</p> <p>Brian Coker recited the DeForest Area School District’s Mission and Vision Statements.</p>
2.	<p>Approval of the Agenda</p> <p>On a motion by Miller, seconded by Coker, and passed unanimously by voice vote, the agenda was approved.</p>
3.	<p>Showcasing Schools</p> <p style="padding-left: 20px;">A. Presentation of FFA students and staff involved in the District Land Lab as an agri-business experience - Advisor, Gwen Boettcher</p> <p><u>Discussion:</u> High School student, Spencer Treinen, FFA Land Lab Chair, introduced his advisors High School Agriculture Teacher, Gwen Boettcher and Zeth Engel, FFA Advisor and Agriscience Teacher. He also introduced students Rachel Moore, FFA President, Ian Manthe, Vice President, Jamison Meier, Parliamentarian, and Sydni Mell, Reporter. Treinen explained spring field prep and the spring wheat &amp; soybean planning. He explained the co-op error which resulted in a wheat field being sprayed with roundup, thus killing the wheat.</p> <p>He explained forward contracting and the Market Facilitation Program (MFP). The MFP was the payment that the U.S. government issued in September 2018 to compensate for the low grain and commodity prices due to the trade war. But the school may or may not receive the payment, as they were entered into a lottery to receive the funds. Treinen explained income and expenses for this past year. Net income as of February 11 was \$3,940.04, DASD 30% share \$1,191.01, and the Land Lab keeps \$2,779.03.</p> <p>FFA President, Rachel Moore provided other highlights of the chapter, along with Ian Manthe, Vice President, Jamison Meier, Parliamentarian, and Sydni Mell, Reporter.</p>
4.	<p>Board Education</p> <p style="padding-left: 20px;">A. Referendum Communication Plan &amp; permissible campaign practices</p>

Discussion: School/Community Relations Coordinator, Debbie Brewster reviewed the referendum communication plan. The first newsletter should be in all mailboxes this week. There will be a second newsletter in March. She reviewed the referendum website and the frequently asked questions page. Board members will plan to attend informational sessions and other events as they are available. Superintendent, Eric Runez, explained acceptable referendum campaign practices and what is allowable by board members.

5. Board Business & possible Board action

A. Presentation and possible approval of OE-8 Communicating with the Board Monitoring Report - Superintendent, Eric Runez

Discussion: Superintendent Runez, presented OE-8 Communicating with the Board monitoring report as in compliance with exception.

On a motion by Coker, seconded by Miller, the DeForest Area School District Board of Education voted to accept OE-8, Communicating with the Board monitoring report, as presented. The vote passed with a unanimous voice vote.

On a motion by Miller, seconded by Tenpas, the DeForest Area School District Board of Education voted to amend OE-8, Communicating with the Board Monitoring Report, as being in compliance. The vote passed with a unanimous voice vote.

On a motion by Miller, seconded by Coker, the DeForest Area School District Board of Education voted to approve as amended OE-8, Communicating with the Board Monitoring Report, as being in compliance. The vote passed with a unanimous voice vote.

*Summary Statement:* The Board suggests that a clear process be developed that involves including the Board President when a communication issue arises. The Board wishes to change the format of the survey next year to include a required comment if there is disagreement with one of the statements.

B. Presentation and possible approval of OE-4, Personnel Administration Monitoring Report - Nate Jaeger, Director of Human Resource Services

Discussion: Director of Human Resource Services, Nate Jaeger presented OE-4, Personnel Administration monitoring report, as in compliance with noted exceptions.

He identified areas of potential capacity building: compensation, staffing levels, evaluations and training/professional development.

On a motion by Tenpas, seconded by Leonhart, the DeForest Area School District Board of Education voted to accept OE-4, Personnel Administration Monitoring Report, as presented, in compliance with noted exceptions. The vote passed with a unanimous voice vote.

On a motion by Coker, seconded by Lovick, the DeForest Area School District Board of Education voted to approve OE-4, Personnel Administration Monitoring Report, as presented, in compliance with noted exceptions. The vote passed with a unanimous

	<p>voice vote.</p> <p><i>Board Summary Statement:</i> The Board appreciates the thorough nature of the report. The Board commends the administration on the noted improvements on safety. Future considerations were appreciated. Noted improvements of processes and recognition of needed improvements in staff evaluations.</p>
6.	Public Input - None.
7.	<p>Board Consent Agenda</p> <p>A. Accept Minutes - January 31, 2019 &amp; February 4, 2019</p> <p>Lovick made a motion, Esser seconded, to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.</p>
8.	<p>Superintendent Consent Agenda</p> <p>A. Personnel Recommendations</p> <p>I. Separations:</p> <p>Brittany McCready - 6th Grade Teacher DMS - resignation effective 3/1/2019  Margaret Wachowiak - Library Media Specialist DHS - retirement effective 6/7/2019  Tamara Weisbrod - Assistant Principal DMS - declined offer of contract renewal effective 6/30/2019  Andrea Lupo - DMS Track Coach - resignation  Angela Bickett - Lunch Monitor EPES - resignation effective 2/20/2019  Jennifer Parker - MS Annual - resignation  Holly Reckin - Assistant Girls Swim Coach - resignation</p> <p>II. Leaves: None.</p> <p>III. Transfers: None</p> <p>IV. Appointments:</p> <p>Amanda Krupp - Educational Assistant DHS - new position  Jennifer Herbert - Educational Assistant 4K - new position  Larry Hynes - Maintenance Mechanic CO - replacing Richard Son  Linda Reese - Educational Assistant WES - replacing Tricia Kuluvar</p> <p>V. Reassignments: None.</p> <p>VI. Other: None.</p> <p>B. Vouchers Payable/Treasurer's Report</p> <p>Paid: 200352-200392, 181901439-181901536, 201800509-201800631</p> <p>Esser made a motion, Coker seconded, to approve the Superintendent's Consent Agenda. The motion was approved by a unanimous voice vote.</p>
9.	<p>Linkages - Miller attended a Girls basketball game and noted that each player recognized an employee of the district that influenced them in a positive way and were introduced at the game. It was very well received.</p>
10.	<p>Press Verification</p> <p>The press was given the opportunity to clarify any proceedings or notes.</p>

11.	Board Debrief
12.	Adjourn The Board of Education adjourned at 8: 13 pm on a motion by Tenpas, seconded by Leonhart and passed unanimously by voice vote.
	DASD BOE President Signature:
	Date: