

**If DeForest Area School District
Board of Education Meeting Minutes
Monday, February 26, 2018 – 6:00 pm.**

1.	<p>Convene</p> <p>President Jan Berg called the February 26, 2018 regular meeting of the DeForest Area School District's Board of Education to order at 6:00 p.m.</p> <p>Eric Runez verified that the meeting was properly noticed.</p> <p>Board members present: Jan Berg, Sue Esser, DeAnna Giovanni, Gail Lovick, Linda Leonhart, Steve Tenpas, and Terri Treinen. Absent were: Jeff Miller and Brian Coker . Terri Treinen left the meeting at 6:40 pm. Brian Coker arrived at 6:55 pm. Also present were administrators Eric Runez, Sue Wilson, Kathy Davis, Barb Buffington, Pete Wilson, Nate Jaeger and Debbie Brewster.</p> <p>The Pledge of Allegiance was recited.</p> <p>Linda Lovick recited the DeForest Area School District's Mission and Vision Statements.</p>
2.	<p>Approval of the Agenda</p> <p>On a motion by Giovanni, seconded by Leonhart, and passed unanimously by voice vote, the agenda was approved with an amendment to remove the retirement of English Teacher DHS, Jan Williams, from the Personnel Recs under the Superintendent Consent Agenda.</p>
3.	<p>Showcasing Schools</p> <p>A. Presentation by staff and FFA students involved in the District's Land Lab operation as an agri-business experience - Dan Kvalheim & Gwen Boettcher</p> <p><u>Discussion:</u> High school students, Josh Wianecki, Zach Mickelson, Spencer Treinen, and Ian Manthe, who participated in the FFA District Land Lab operation were in attendance to present a report on the land lab activities and share the results of their soybean and corn trials for 2017. Agriculture teachers, Dan Kvalheim and Gwen Boettcher were also in attendance. FFA student chairperson, Zach Mickelson presented the report and explained that this year, the land lab covered 17.4 acres of soybeans and 34 acres of corn. The District's Land Lab is one of the largest in the state. Mickelson explained obstacles, challenges and learning outcomes from their experience. He also explained income and expenses. In summary: Total income from corn and soybeans: \$31,669.33 Total expenses: \$17,918.13 Net income: \$13,751.2 Mickelson and Wianecki presented a check for \$4,125.36 to Board President, Jan Berg. The amount represents 30% of the Net Income, which is returned to the District each year. It was also announced that the FFA Family Fun Night is Saturday, March 3, 2018.</p>

4.	<p>Board Business & possible Board action</p> <p>A. Presentation and consideration of OE-4, Personnel Administration monitoring report - Nate Jaeger, Eric Runez</p> <p><u>Discussion:</u> Director of Human Resources, Nate Jaeger and Superintendent, Eric Runez presented OE-4, Personnel Administration monitoring report. Jaeger provided information on areas of compliance, with noted exceptions.</p> <p>On a motion by Tenpas, seconded by Lovick, the DeForest Area School District Board of Education voted to accept the OE-4, Personnel Administration monitoring report. The vote passed with a unanimous voice vote.</p> <p>During discussion the Board suggested that administration define “all staff” to provide further clarity when providing evidence for indicators. Clear evidence or record keeping of the process for volunteer checks was recommended, which may require an edit to 4.2, Indicator 2. Data should be considered for 4K sites as well.</p> <p>On a motion by Tenpas, seconded by Coker, the DeForest Area School District Board of Education voted to approve the OE-4, Personnel Administration monitoring report, as presented, in compliance with noted exceptions. The vote passed with a unanimous voice vote.</p> <p>B. Consider Board Communication Committee sunset date</p> <p><u>Discussion:</u> The Board suggested that the committee close for now, but may reopen it as an ad hoc committee at a future date.</p> <p>On a motion by Tenpas, seconded by Coker, the DeForest Area School District Board of Education voted to sunset the Board Communication Committee on February 26, 2018. The motion passed with a unanimous voice vote.</p> <p>C. Consider cancellation of March 26, 2018 Regular Board meeting due to Spring Break</p> <p>On a motion by Tenpas, seconded by Giovanni, the DeForest Area School District Board of Education voted to cancel the March 26, 2018 Regular Board of Education meeting due to Spring Break. The vote passed with a unanimous voice vote.</p>
5.	Public Input - None.
6.	<p>Board Consent Agenda</p> <p>A. Accept Minutes - February 12, 2018</p> <p>Lovick made a motion, Coker seconded, to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.</p>
7.	<p>Superintendent Consent Agenda</p> <p>A. Personnel Recommendations</p> <p>I. Separations:</p>

	<p>Kathy Gordon - Physical Education Teacher DMS - retirement effective 6/7/2018 Jan Williams - English Teacher DHS - retirement effective 6/7/2018 per/agenda amendment</p> <p>II. Leaves: None.</p> <p>III. Transfers:None.</p> <p>IV. Appointments: Karen Warner - 8th & 9th Summer School Preview Teacher - replacing Cynthia Johnson Cynthia Johnson - Summer School SEL Facilitator - new position Rebecca Toetz - Director of Instruction DO - replacing Susan Wilson</p> <p>V. Reassignments: Jessica Ceplina - FACE Teacher DMS to Phy Ed/Health Teacher DMS - replacing Kathy Gordon for 2018-19 school year</p> <p>VI. Other: None.</p> <p>B. Vouchers Payable/Treasurer's Report Paid: 198806-198864, 171801701-171801833, 201700824-201700829</p> <p>Leonhart made a motion, Giovanni seconded, to approve the Superintendent's Consent Agenda with the noted amendment to remove the retirement of Jan Williams from the Personnel Recs. The motion was approved by a unanimous voice vote.</p>
8.	Linkages - None.
9.	Press Verification The press was given the opportunity to clarify any proceedings or notes.
10.	Board Debrief Suggestion was made to add a debrief agenda item of each monitoring report, after each report to write summary statements and suggest edits or modifications to indicators or board policy.
11.	Adjourn The Board of Education adjourned at 7:31 pm on a motion by Lovick, seconded by Giovanni and passed unanimously by voice vote.
	DASD BOE President Signature:
	Date: