

**DeForest Area School District
Board of Education Meeting Minutes
Monday, June 11, 2018 – 6:00 pm.**

1.	<p>Convene</p> <p>President Jan Berg called the June 11, 2018 regular meeting of the DeForest Area School District's Board of Education to order at 6:01 p.m.</p> <p>Eric Runez verified that the meeting was properly noticed.</p> <p>Board members present: Jan Berg, Brian Coker, Sue Esser, Gail Lovick, Linda Leonhart, Jeff Miller, Spencer Statz, Steve Tenpas, and Terri Treinen. Also present were administrators Eric Runez, Sue Wilson, Kathy Davis, Barb Buffington, Pete Wilson, Nate Jaeger and Debbie Brewster.</p> <p>The Pledge of Allegiance was recited.</p> <p>Brian Coker recited the DeForest Area School District's Mission and Vision Statements.</p>
2.	<p>Approval of the Agenda</p> <p>On a motion by Miller seconded by Coker, and passed unanimously by voice vote, the agenda was approved, with an amendment to the Personnel Recs, and an amendment to remove item 9.C. from the Consent Agenda for individual discussion.</p>
3.	<p>Announcements by the Chair</p> <p>A. The Board of Education may convene into Closed Session following the regular board meeting for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in accordance with WI Statute 19.85(1)(e) {DAEA contract negotiations update; DASD employee compensation 2018-2019; approval of 12-11-17 closed session minutes}</p>
4.	<p>Introduction of newly hired Administrators for 2018-2019</p> <p>A. Introduction of newly hired Administrators for 2018-2019 - Rebecca Toetz, Director of Curriculum & Instruction and Roz Craney, Principal, Yahara Elementary School</p> <p><u>Discussion:</u> Superintendent, Runez introduced newly hired Administrators, Rebecca Toetz, Director of Curriculum & Instruction and Roz Craney, Principal, Yahara Elementary School. Both presented information about their backgrounds, families and interests.</p>
5.	<p>Board Education</p> <p>A. District Library Media Specialists presentation</p>

Discussion: District Librarians, Margi Wachowiak, Laura Shucha, Jamey Stanosz, Jason Anderson reported on their work in the district libraries and the annual report that they've developed this past year focusing on areas of collaboration and co-teaching, budget, resources, facilities and programming.

6. Board Business & possible Board action

- A. Consideration of 2017-2018 Budget adjustments - Director of Business & Auxiliary Services, Kathleen Davis

Discussion: Director of Business & Auxiliary Services, Kathleen Davis presented 2017-2018 budget amendments. Davis explained the changes and provided a detail of both revenue and expenditure adjustments.

On a motion by Coker, seconded by Statz, the DeForest Area School District Board of Education voted to approve the 2017-2018 Budget adjustments, as presented. The motion passed with a unanimous voice vote.

- B. Consider approval of conveyance of 15' x 15' perpetual easement for placing telecommunications equipment at DeForest Area Middle School on LOT 1, CSM 3914, on Sec. 17 T9N R10E of NE Quarter of the SW Quarter and Conveyance of Easement instrument

Discussion: Davis explained a request from TDS for an easement to increase their services in DeForest. As a part of the TDS expansion effort they would like to install a utility box and underground cable along the middle school property line off of Cleveland Ave. TDS has agreed to compensate the district in the amount of \$3000 for the easement.

On a motion by Tenpas, seconded by Miller, the DeForest Area School District Board of Education voted to approve the proposed 15' x 15' easement for placing telecommunications equipment at DeForest Area Middle School on LOT 1, CSM 3914, on Sec. 17 T9N R10E of NE Quarter of the SW Quarter and Conveyance of Easement instrument. The motion passed with a unanimous voice vote.

- C. Presentation and consideration of 2018-2019 District Budget draft for publication and presentation at the Annual Meeting and Budget Hearing - July 23, 2018 - Director of Business & Auxiliary Services, Kathleen Davis

Discussion: Davis presented the preliminary 2018-2019 District Budget draft. She explained changes in legislation that affects the budget. She reported on the collaborative process used in developing the budget, as well as proposed changes in revenue and expenditures. She explained the next steps prior to the July 23, 2018 Annual meeting and to the final certification in October. She explained a history of fund balance and interest revenue. The estimated preliminary tax rate is similar to previous years, but will be finalized in October.

On a motion by Tenpas, seconded by Esser, the DeForest Area School District Board of Education voted to approve the 2018-2019 District Budget draft for

	<p>publication and presentation at the Annual Meeting and Budget Hearing - July 23, 2018. The motion passed with a unanimous voice vote.</p> <p>D. Consider recommendation from Administration for Architech firm to assist in long-term facility planning</p> <p><u>Discussion:</u> A committee comprised of three Board members, Eric Runez, Kathy Davis, Pete Wilson, and John Rauwolf interviewed three architech firms. After careful consideration of the interviews, RFP materials, and reference checks, the committee selected Eppstein Uhen Architects.</p> <p>On a motion by Miller, seconded by Leonhart, the DeForest Area School District Board of Education voted to approve the selection of Eppstein Uhen Architecture firm to assist in long-term facility planning. The motion passed with a unanimous voice vote.</p>
7.	Public Input - None.
8.	<p>Board Consent Agenda</p> <p>A. Accept Minutes - May 14, 2018</p> <p>Lovick made a motion, Treinen seconded to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.</p>
9.	<p>Superintendent Consent Agenda</p> <p>A. Personnel Recommendations</p> <p>I. Separations:</p> <p>Marissa Ripp - Educational Assistant WES - resignation 6/7/2018 Tricia Langmeier - 3rd Grade Teacher EPES - resignation 6/7/2018 Brianna Gustafson - CC Teacher DAHS - resignation 6/30/2018 Travis Frey - English Language Arts DAMS - resignation 6/7/2018 Lukas Wilhelmi - Assistant Boys Soccer Coach DAHS - resignation Madonna Wendt - Educational Assistant WES - resignation effective 6/7/2018 Amber Kaminsky - Educational Assistant YES - resignation effective 6/7/2018 Susan Kahara - Educational Assistant EPES - resignation effective 6/7/2018 Rory Lynn Merz - Special Education Teacher DMS - retirement effective 6/7/2018 David Schmitz - Educational Teacher EPES - resignation effective 6/7/2018 Rebecca Balczewski - Second Grade Teacher WES - resignation effective 6/7/2018</p> <p>II. Leaves:</p> <p>Brittany McCready - 5th Grade Teacher DAMS - leave first semester 2018-19</p> <p>III. Transfers:</p> <p>Kelly Garrigan - Educational Assistant DMS to Educational Assistant EPES - new position</p> <p>IV. Appointments:</p> <p>Kerri Brunk - Speech and Language Pathologist .5 - EPES - new position Jessica Lazzari - Kindergarten Preview Teacher Summer School</p>

Joana Martinez - Math Teacher DAHS - replacing Laura Grimes
 Lisa Marek - ELT - replacing Bridget Winters
 Rebecca Svoboda - EC:SE Teacher EPES - new position
 Roswell Craney - Principal YES - replacing Mike Weisensel
 Julia Kurt - .5 FTE Poms Advisor DAHS - replacing .5 FTE Suellen Kurt
 James Young - 1st Grade Teacher YES - replacing Kari Heldmann
 Margaret Clarke - Digital Literacy Teacher DMS - replacing Christine Sellek
 Patrick Mootz - Science Teacher DHS - replacing Stuart Pawlak
 Jennifer Slaby - CC Teacher WES - replacing Amber Dilalla
 Angela Flinkinger-Pierce - Digital Literacy Teacher DMS - replacing Faye Uttech
 Eric Stewart - Physical Education Teacher DMS - replacing Kathy Gordon
 Sara Totten - Director of Student Services DO - replacing Barb Buffington

V. Reassignments:

Robyn Breunig - 4th Grade Teacher WES to 3rd Grade Teacher WES
 Aaron Potter - 5th Grade Teacher to 6th Grade Teacher DMS
 Greg Vandehey - 8th Grade Social Studies to 8th Grade ELA DMS
 Brittany McCready - 5th Grade ELA to 5th Grade ELA & Science DMS

VI. Other: None

B. Vouchers Payable/Treasurer's Report

Paid: 199176-199301,171802494-171802708, 201701070-201701259

Miller made a motion, Esser seconded, to approve the Superintendent's Consent Agenda with amended personnel recs and with item C removed for individual discussion. The motion was approved by a unanimous voice vote.

C. Approval of CESA 2 contract for 2018-2019

Questions regarding clarification of some of the fees on the contract were addressed. Checked items will be unchecked for English Language Learners (ELL) Network and Professional Development. Feedback will be provided to CESA 2 on their new form.

On a motion by Miller, seconded by Statz, the DeForest Area School District Board of Education voted to approve the CESA 2 contract for 2018-2019 as amended. The motion was approved by a unanimous voice vote.

10. Linkages

A. Update on Framework for Our Future 3.0 planning process

The planning committee had their first meeting, with 3 more meetings planned. Main focus was generating a list of potential invitees for the Framework for Our Future 3.0 event. The event will be held on Oct. 17, 18 & 20, 2018. Treinen, Esser, Berg and Coker attended Graduation on June 2, 2018.

11. Press Verification

The press was given the opportunity to clarify any proceedings or notes.

	The Board took a 10 minute break. Esser and Treinen left the meeting.
12.	<p>Convene into Closed Session</p> <p>Tenpas moved, Miller seconded, to move into closed session at 8:34 pm. The motion was adopted by the following vote: Aye –Berg, Coker, Statz, Leonhart, Lovick, Miller, and Tenpas. Naye – None. Absent – Treinen and Esser.</p> <p>While in Closed Session, the Board conducted business in accordance with WI Statute. {DAEA contract negotiations update; DASD employee compensation 2018-2019; approval of 12-11-17 closed session minutes}</p>
13.	<p>Reconvene into Open Session</p> <p>On a motion by Tenpas, seconded by Leonhart, and passed by a unanimous show of hands the Board of Education reconvened into open session at 10:00 pm.</p>
14.	<p>Further discussion or action related to Closed Session business</p> <p>On a motion by Miller, seconded by Tenpas, the closed session minutes from the December 11, 2017 Board meeting were approved. The motion passed by a unanimous voice vote.</p>
15.	Board Debrief
16.	<p>Adjourn</p> <p>The Board of Education adjourned at 10:01 pm on a motion by Miller, seconded by Coker, and passed unanimously by voice vote.</p>
	DASD BOE President Signature:
	Date: