

DeForest Area School District
BUDGET HEARING AND ANNUAL MEETING MINUTES
Monday, July 22, 2019
DeForest Area Public Library, 203 Library Street, DeForest

I. Meeting Called to Order:

The July 22, 2019 Budget Hearing and Annual Meeting of the DeForest Area School District was called to order by Jan Berg, President of the DeForest Area Board of Education, at 7:00 p.m. in the Community Room of the DeForest Area Public Library, 203 Library Street, DeForest, WI 53532. Approximately 25 residents were in attendance.

A. Introductory Comments: Jan Berg, President DASD Board Of Education

1. Introduction of Board of Education Members

Berg introduced the Board of Education members present:

Brian Coker
Sue Esser
Gail Lovick
Spencer Statz
Steve Tenpas
Keri Brunelle
Linda Leonhart
Jeff Miller

2. Introduction of District Administrator

After introductory comments, Jan Berg introduced Eric Runez, Superintendent. Runez welcomed the attendees.

B. District Administrator:

1. Introduction of Administrative Staff by District Superintendent

The following members of the administrative staff were also in attendance:

Kathleen Davis, Director of Business & Auxiliary Services,
Pete Wilson, Director of Administrative Services,
Sara Totten, Director of Student Services,
Rebecca Toetz, Director of Instructional Services
Roz Craney, Principal, Yahara
Valerie Cowl, Principal, Windsor Elementary School
Bill Huebsch, Assistant Principal, Windsor Elementary School
Kurt Becker, Principal, DeForest Area Middle School
Lori Coomes-Barry, Assistant Principal, DeForest Area Middle School
Dana Broehl, Assistant Principal, DeForest Area Middle School
Machell Schwarz, DeForest Area High School Principal,

Doug Crowley, Assistant Principal, DeForest Area High School,
Matt Bauer, Assistant Principal, DeForest Area High School
Ann Schoenberger, Principal, Eagle Point Elementary School
Mike McHugh, District Athletic Director
Kim Bannigan, Learning Information Resources Coordinator
Debbie Brewster, School Community & Relations Coordinator
Becky Terry, Food Service Supervisor

2. Introduction of Legal Counsel/Parliamentarian (Eric)

Eric Runez introduced Steve Zach, Attorney with Boardman & Clark, LLC, who served as Legal Counsel/Parliamentarian for the DeForest Area School District Annual Meeting.

II. Election of Chairperson

Jan Berg was nominated to be Chair of the meeting on a motion by Roz Craney. Berg was then elected Chair of the Budget/Hearing Annual Meeting by a unanimous voice vote.

Chairperson introduced Kathleen Davis-Phillips.

III. Financial Report: Kathleen Davis, Director of Business & Auxiliary Services

Kathleen Davis stated that the final 2018-2019 Financial report will be presented at a future Board of Education meeting, as the final closing information is still being prepared.

IV. New Business:

A. Budget Hearing and Adoption of Proposed 2019-2020 Tax Levy

Berg announced that the citizens were now in the Budget Hearing portion of the meeting and Kathleen Davis, continued her report by presenting the proposed 2019-2020 budget and proposed tax levy.

Davis reviewed the proposed budget, explained referendum debt service funds, capital projects fund, food service fund, and community service funds. The total property tax levy estimated to meet the needs of the 2019-2020 school year is \$32,940,636. The proposed budget for 2019-2020 reflects an approximate increase of 24.4% from the prior year due to the passage of the April 2019 referendum. The estimated mill rate is \$12.13 per \$1,000 of equalized value based on current property values and may change when student enrollment is finalized, adjustments to revenue limit, and state aid are determined and property values are certified in October. The total tax levy includes the following components:

General Fund levy - \$21,737,453
Referendum Debt Service Fund - \$9,153,183
Capital Expansion Fund - \$2,000,000
Community Service Fund - \$50,000.00

Chairperson, Jan Berg asked for comments or questions from the citizens. No questions or comments were made and the hearing was then closed.

Tonya Teeters made a motion, seconded by Bill Huebsch, to approve the 2019-2020 tax levy of \$32,940,636 of which \$21,737,453 is for the General Fund, \$9,153,183 is for Fund 39 Referendum Debt, \$2,000,000 is for Capital Expansion, and \$50,000 is for Community Service fund. The motion passed with a unanimous voice vote.

Chairperson facilitates the following motions:

B. Authorize 2019-2020 Salaries of Board of Education Members

A motion was made by Tonya Teeters and seconded by Mike McHugh, to maintain the current level and authorize the salaries of the Board of Education members at \$2,450, and the Board President at \$3,350. The motion was passed by a unanimous voice vote.

C. Authorize the payment of actual and necessary expenses of the Board of Education members when traveling in performance of duties

On a motion by Bill Huebsch, seconded by Kurt Becker, and passed unanimously by voice vote, the citizens authorized the district to make payment of actual and necessary expenses of Board of Education members when traveling in performance of duties.

D. Authorize the DeForest Area School District to make payment for student accident insurance.

On a motion by Sara Runez, seconded by Hannah Runez, and passed unanimously by voice vote, the District was authorized to make payment for student accident insurance.

E. Date of Next Annual Meeting

The electors at the annual meeting may authorize the Board of Education to determine the date and hour of the annual meeting. No annual meeting may be held before May 15 or after October 15. Section 120.08(1), Wisconsin Statutes.

On a motion by Sara Runez, seconded by Bill Lapp, and passed unanimously by voice vote, the Board of Education was authorized to determine the date and hour of the next annual meeting.

V. Adjournment

On a motion by Bill Huebsch, seconded by Sara Runez and passed unanimously by voice vote, the Budget Hearing and Annual Meeting adjourned at 7:17pm.