

DeForest Area School District
BUDGET HEARING AND ANNUAL MEETING MINUTES
Monday, July 24, 2017 – 7:00 pm
DeForest Area Public Library, 203 Library Street, DeForest

I. Meeting Called to Order:

The July 24, 2017 Budget Hearing and Annual Meeting of the DeForest Area School District was called to order by Jan Berg, President of the DeForest Area Board of Education, at 7:00 p.m. in the Community Room of the DeForest Area Public Library, 203 Library Street, DeForest, WI 53532. Approximately 20 residents were in attendance.

A. Introductory Comments: Jan Berg, President DASD Board Of Education

1. Introduction of Board of Education Members

Berg introduced the other Board of Education members present: Brian Coker, Sue Esser, DeAnna Giovanni, Linda Leonhart, Gail Lovick and Steve Tenpas. Absent were: Terri Treinen and Jeff Miller

2. Introduction of District Administrator

Jan Berg introduced Eric Runez, Superintendent. Runez welcomed the attendees.

B. District Administrator:

1. Introduction of Administrative Staff

Runez introduced the following members of the administrative staff who were also in attendance:

Kathleen Davis, Director of Business & Auxiliary Services

Pete Wilson, Director of Administrative Services

Nate Jaeger, Director of Human Resource Services

Barb Buffington, Director of Student Services

Dana Broehl, Assistant Principal, DeForest Area Middle School

Machell Schwarz, DeForest Area High School Principal

Doug Crowley, Assistant Principal, DeForest Area High School

Mike Weisensel, Principal, Yahara Elementary School

2. Introduction of Legal Counsel/Parliamentarian

Runez introduced Bill Fahey, Attorney with Boardman & Clark, LLC, who served as Legal Counsel/Parliamentarian for the DeForest Area School District Annual Meeting.

II. Election of Chairperson

Jan Berg was nominated to be Chair of the meeting on a motion by Sue Paulson. No other nominations were offered. Runez announced that Berg was elected Chair of the Budget/Hearing Annual Meeting by a unanimous voice vote.

Chairperson, Jan Berg then introduced Kathy Davis, Director of Business & Auxiliary Services.

III. Financial Report Kathleen Davis, Director of Business & Auxiliary Services

Kathleen Davis stated that the final 2016-2017 Financial report will be presented at a future Board of Education meeting, as the final closing information is still being prepared.

IV. New Business

Chairperson, Jan Berg announced that the citizens were now in the Budget Hearing portion of the meeting and Kathleen Davis, continued her report by presenting the proposed 2017-2018 budget and proposed tax levy.

A. Budget Hearing and Adoption of Proposed 2017-2018 Tax Levy

Davis reviewed the proposed budget, explained debt service funds, capital projects fund, food service fund and community service funds. The total property tax levy estimated to meet the needs of the 2017-2018 school year is \$23,877,626.00 The proposed budget for 2017-2018 is approximately 41.6% lower than the prior year. The decrease is directly correlated with the building expenses of the 2015 \$41,000,000 building referendum. Davis explained the proposed distribution of revenue and expenditures. The estimated mil rate is \$10.71 per \$1,000 of equalized value based on current property values and may change when property values are certified in October. The total tax levy includes the following components:

General Fund levy - \$20,071,952.00
Referendum Debt Service Fund - \$3,255,674.00
Capital Expansion Fund - \$500,000.00
Community Service Fund - \$50,000.00

Chairperson, Jan Berg asked for comments or questions from the citizens. No questions or comments were made and the hearing was then closed.

Jon Bales made a motion, seconded by Sue Esser, to approve the 2017-18 tax levy of \$23,877,626 of which \$20,071,952 is for the General Fund, \$3,255,674 is for Fund 39 Referendum Debt, \$500,000 is for Capital Expansion, and \$50,000 is for Community

Service fund. The motion passed with a unanimous voice vote.

B. Authorize 2017-2018 Salaries of Board of Education Members

A motion was made by Sue Paulson and seconded by Jon Bales, to increase Board of Education members salaries by \$250 per year, to an annual total of \$2,450 for Board members and \$3,350 for the Board of Education President. The motion was passed by a unanimous voice vote.

C. Authorize the payment of actual and necessary expenses of Board of Education members when traveling in performance of duties

On a motion by Barb Buffington, seconded by Paulson, and passed unanimously by voice vote, the citizens authorized the district to make payment of actual and necessary expenses of Board of Education members when traveling in performance of duties.

D. Authorize the DeForest Area School District to make payment for student accident insurance.

On a motion by Paulson, seconded by Bales, and passed unanimously by voice vote, the District was authorized to make payment for student accident insurance.

E. Date of Next Annual Meeting

The electors at the annual meeting may authorize the Board of Education to determine the date and hour of the annual meeting. No annual meeting may be held before May 15 or after October 15. Section 120.08(1), Wisconsin Statutes.

On a motion by Esser, seconded by Bales and passed unanimously by voice vote, the Board of Education was authorized to determine the date and hour of the next annual meeting.

V. Adjournment

On a motion by Paulson, seconded by DeAnna Giovanni, and passed unanimously by voice vote, the Budget Hearing and Annual Meeting adjourned at 7:23 pm.