

**DeForest Area School District
Board of Education Special Meeting Minutes,
Monday, July 31, 2017 – 5:30 pm.**

1. Convene

President Jan Berg called the July 31, 2017 special meeting of the DeForest Area School District's Board of Education to order at 5:30 p.m.

Eric Runez verified that the meeting was properly noticed.

Board members present: Jan Berg, Brian Coker, Sue Esser, Gail Lovick, Linda Leonhart, Jeff Miller, and Steve Tenpas. Absent was: Terri Treinen and DeAnna Giovanni. Also present were administrators Eric Runez, Kathy Davis, and Nate Jaeger. Giovanni arrived at 5:50 pm.

2. Approval of the Agenda

On a motion by Esser, seconded by Leonhart, and passed unanimously by voice vote, the agenda was approved.

3. Board Business & possible Board action

A. Consider approval of 2017-2018 Collective Bargaining Agreement (CBA) with DeForest Area Educators Association (DAEA)

Director of Human Resources, Nate Jaeger and Director of Business & Auxiliary Services, Kathleen Davis reviewed the 17-18 Collective Bargaining Agreement that was ratified by the DeForest Area Educators Association last week.

On a motion by Miller, seconded by Coker, the DeForest Area School District Board of Education voted to approve the 2017-2018 Collective Bargaining Agreement with the DeForest Area Educators Association reflecting a 0% increase on base wage, as presented. The motion passed with a unanimous voice vote. Esser abstained. Absent were Giovanni and Treinen.

B. Consider approval of 2017-2018 supplemental pay for Certified Staff in the form of changes to the Certified Staff compensation model

Director of Human Resources, Nate Jaeger and Director of Business & Auxiliary Services, Kathleen Davis reviewed supplemental pay proposed in the form of changes to the Certified Staff compensation model. Positive comments were made about the process that was used to reach an agreement on the model.

On a motion by Miller, seconded by Lovick, the DeForest Area School District Board of Education voted to approve the 2017-2018 supplemental pay for Certified Staff in the form of changes to the Certified Staff compensation model resulting in a budget increase of 2.43%, as presented. The motion passed with a unanimous voice vote. Esser abstained. Absent were Giovanni and Treinen.

C. Consider approval of 2017-2018 Employee Handbook

Jaeger explained the final proposed changes to the 2017-2018 Employee Handbook.

On a motion by Tenpas, seconded by Leonhart, the DeForest Area School District Board of Education voted to approve the 2017-2018 Employee Handbook, as presented. The motion passed with a unanimous voice vote. Esser abstained. Absent were Giovanni and Treinen.

D. Consider approval of 2017-2018 Support Staff compensation

Davis explained an adjustment in the parameters of the budget to reflect the same adjustment for support staff as for certified staff, to 2.43%. She also explained the support staff compensation model.

On a motion by Coker, seconded by Tenpas, the DeForest Area School District Board of Education voted to approve the 2017-2018 Support Staff compensation increase, as presented. The motion passed with a unanimous voice vote. Esser abstained. Absent were Giovanni and Treinen.

E. Consider approval of 2017-2018 District Office Administrative Support Staff and District-wide Specialists compensation

Davis explained a proposed 2.0% budget parameter increase for compensation for District Office Administrative Support Staff and District-wide Specialists.

On a motion by Miller, seconded by Coker, the DeForest Area School District Board of Education voted to approve the 2017-2018 District Office Administrative Support Staff and District-wide Specialists compensation as presented. The motion passed with a unanimous voice vote. Absent were Giovanni and Treinen.

F. Consider approval of 2017-2018 Administrator compensation, including Superintendent compensation

Davis explained a proposed 2.0% budget parameter increase for compensation for Administrator compensation, including Superintendent compensation.

On a motion by Miller, seconded by Esser, the DeForest Area School District Board of Education voted to approve the 2017-2018 Administrator compensation, including Superintendent compensation, as presented. The motion passed with a unanimous voice vote.

4. Press Verification

No member of the press was present at this time.

5. Adjourn

The Board of Education adjourned at 5:52 pm on a motion by Esser, seconded by Coker, and passed unanimously by voice vote.

Immediately following adjournment, the Board of Education will convene a Board retreat for the purpose of board development, conducting a team building activity, considering the Annual BOE Work Plan and reviewing Board policies, GC-1, GC-2 and GC-3. A quorum of the Board will be present. No official Board action will be taken.

The Board retreat began at 6:00 pm. The following Board members were in attendance: Jan Berg, Brian Coker, Sue Esser, Gail Lovick, Linda Leonhart, Jeff Miller, DeAnna Giovanni and Steve Tenpas. Absent was: Terri Treinen. The Board conducted a team building activity, considered the Annual BOE Work Plan and reviewed Board policies, GC-1, GC-2 and GC-3. No official Board action was taken and the retreat adjourned at 7:30 pm.

DASD BOE President

Date