

**DeForest Area School District**  
**BUDGET HEARING AND ANNUAL MEETING MINUTES**  
**Monday, July 22, 2013 – 7:00 pm**  
**DeForest Area Public Library, 203 Library Street, DeForest**

I. Meeting Called to Order:

The July 22, 2013 Budget Hearing and Annual Meeting of the DeForest Area School District was called to order by Jan Berg, President of the DeForest Area Board of Education, at 7:01 p.m. in the Community Room of the DeForest Area Public Library, 203 Library Street, DeForest, WI 53532. Approximately 40 residents were in attendance.

A. Introductory Comments: Jan Berg, President DASD Board Of Education

1. Introduction of Board of Education Members

Berg introduced the Board of Education members present: Sue Paulson, Mike Hirsch, Steve Tenpas, Kate Lund, Dan Choi, Marty Palus, DeAnna Giovanni and Christopher McFarlin.

2. Introduction of District Administrator

After introductory comments, Jan Berg introduced Dr. Susan Borden, District Administrator. Borden welcomed the attendees.

B. District Administrator: Susan Borden

1. Introduction of Administrative Staff

The following members of the administrative staff were also in attendance: Diane Pertzborn, Director of Business & Auxiliary Services, Sue Wilson, Director of Instructional Services, Ann Higgins, Director of Administrative Services, David Perrodin, Director of Student Services, Michael Weisensel, Principal, Yahara & Morrisonville Elementary Schools, Paul Herrick, Principal, DeForest Area Middle School, Kim Christian, Assistant Principal, DeForest Area Middle School, Doug Crowley, Assistant Principal, DeForest Area High School, Kim Bannigan, Coordinator of Learning Information Systems, Ann Schoenberger, Principal, Eagle Point Elementary, Machell Schwarz, DeForest Area High School Principal, Bill Huebsch, Assistant Principal, DeForest Area Middle School, Nate Perry, Assistant Principal, DeForest Area High School, Roy Bernards, Principal, Windsor Elementary School, Mike McHugh, District Athletic Director.

2. Introduction of Legal Counsel/Parliamentarian

Sue Borden introduced Steven Zach, Attorney with Boardman & Clark, LLC, who served as Legal Counsel/Parliamentarian for the DeForest Area School District Annual Meeting.

II. Election of Chairperson

Jan Berg was nominated to be Chair of the meeting on a motion by Mike Hirsch, seconded by Steve Tenpas. Jon Bales moved that nominations be closed. Marty Palus, seconded the motion. The motion to close nominations was passed by a unanimous voice vote. Berg was then elected Chair of the Budget/Hearing Annual Meeting by a unanimous voice vote.

III. Financial Report: Diane Pertzborn, Director of Business & Auxiliary Services

Diane Pertzborn stated that the final 2012/2013 Financial report will be presented at a future Board of Education meeting, as the final closing information is still being prepared. DeAnna Giovanni made a motion to dispense with the reading of the 2012/2013 Financial Report. Mike Hirsch seconded and the motion passed by a unanimous voice vote.

IV. New Business:

A. Budget Hearing and Adoption of Proposed 2013-2014 Tax Levy

Jan Berg announced that the citizens were now in the Budget Hearing portion of the meeting and Diane Pertzborn, continued her report by presenting the proposed 2013-2014 budget and proposed tax levy.

The total property tax levy estimated to meet the needs of the 2013-2014 school year is \$20,767,685.00. Revenue factors affecting the budget include an increase in the 3-yr average membership (due to 4K), an increase in the per pupil allowable amount and a decrease in revenue from federal programs, mainly the Pep Grant. The budget includes a \$75 per pupil state aid increase in the per pupil revenue limit amount. The estimated mil rate is \$11.48 per \$1,000 of equalized value based on current property values and may change when property values are certified in October. The total tax levy includes the following components:

General Fund levy - \$17,234,685.00  
Referendum Debt Service Fund - \$2,896,000.00  
Capital Expansion Fund - \$600,000.00  
Community Service Fund - \$37,000.00

Jan Berg asked for comments or questions from the citizens. No questions or comments were made and the hearing was then closed.

A motion by Marty Palus, seconded by Paul Herrick, to pass the proposed total tax levy of \$20,767,685.00 passed with a unanimous voice vote.

B. Authorize 2013-2014 Salaries of Board of Education Members

A motion was made by Jon Bales and seconded by Paul Herrick, to maintain the current level and authorize the salaries of the Board of Education members at \$2,200, and the Board President at \$3,100. The motion was passed by a unanimous voice vote.

C. Authorize the payment of actual and necessary expenses of Board of Education members when traveling in performance of duties

On a motion by Dave LaHaye, seconded by Bill Huebsch, and passed unanimously by voice vote, the citizens authorized the district to make payment of actual and necessary expenses of Board of Education members when traveling in performance of duties.

D. Authorize the DeForest Area School District to make payment for student accident insurance.

On a motion by Kate Lund, seconded by Marty Palus, and passed unanimously by voice vote, the District was authorized to make payment for student accident insurance.

E. Authorize the sale and/or disposal of surplus school personal property, if determined appropriate by the Board of Education.

A motion by Mike Hirsch, seconded by Ken Lund, was made to authorize the Board of Education to sell or dispose of surplus school personal property as appropriate and was passed unanimously by voice vote.

F. Date of Next Annual Meeting

The electors at the annual meeting may authorize the Board of Education to determine the date and hour of the annual meeting. No annual meeting may be held before May 15 or after October 15. Section 120.08(1), Wisconsin Statutes.

On a motion by Marty Palus, seconded by Paul Herrick, and passed unanimously by voice vote, the Board of Education was authorized to determine the date and hour of the next annual meeting.

V. Adjournment

On a motion by Chris McFarlin, seconded by Kate Lund, and passed unanimously by voice vote, the Budget Hearing and Annual Meeting adjourned at 7:39 pm.