

DeForest Area School District
Administrative Regulation

TITLE: FINANCIAL REPORTS AND STATEMENTS	NUMBER: AR 9.7(21)
<i>Executive Limitation: EL 9, Asset Protection (9.7 – Fund Management Practices)</i>	
Recorded as Administrative Regulation: <i>Established: 3/8/04 Revisions:</i>	
Origin as Board Of Education Policy: Fiscal Management 682 <i>Established: 9/28/93 Revisions: 2002</i>	

The Director of Business & Auxiliary Services shall be responsible for maintaining the financial books and records of the district in auditable form. He/she shall prepare all fiscal reports, keep necessary records to adequately control the financial transactions of the district and prepare financial statements.

The Board shall receive monthly financial reports and other periodic financial reports requested as needed.

The Director of Business & Auxiliary Services shall file all fiscal reports and statements with local, state and federal agencies as may be required.

Reference:

Sections 65.90(3), 120.16(4), 120.18(6) & (7), Wisconsin Statutes

Board Policy, EXECUTIVE LIMITATIONS, Financial Conditions and Activities
Board Policy, EXECUTIVE LIMITATIONS, Budgeting