

**DeForest High School  
Scholarship Planning Sheet**

*Planning to offer a scholarship? Use this guide to help you make decisions.*

Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Name of Scholarship: \_\_\_\_\_  
(e.g. "John Doe Memorial Scholarship," or "DeForest Service Group Scholarship")

**Scholarship \$ Amount:** \_\_\_\_\_

**Criteria for Selection (choose any or all that apply):**

- \_\_\_\_\_ 1. G.P.A. or class rank must be \_\_\_\_\_ (fill in the blank)
- \_\_\_\_\_ 2. Attending a certain type of school? 2-year or 4-year degree?
- \_\_\_\_\_ 3. Certain area of study or major? \_\_\_\_\_ (list)
- \_\_\_\_\_ 4. Activities or membership in certain sports, clubs, groups?  
\_\_\_\_\_ (list)
- \_\_\_\_\_ 5. Other criteria? \_\_\_\_\_ (list)

- Selection Process:**
- \_\_\_\_\_ You will provide an application form and will make the selection.
  - \_\_\_\_\_ Your scholarship will be added to the Local Scholarship Application form and the selection will be made by a committee at the high school.

- Distribution of Funds:**
- \_\_\_\_\_ Check will be sent to DeForest High School and will be given with the award.
  - \_\_\_\_\_ Check will be sent to student upon verification of enrollment or completion of first semester.
  - \_\_\_\_\_ Other – please specify \_\_\_\_\_

- Awards Night – usually the fourth Wednesday of May (7:00 p.m.):**
- \_\_\_\_\_ Have a representative from DAHS present the award.
  - \_\_\_\_\_ You will have a representative attend the awards ceremony to present the award. Please indicate name of representative: \_\_\_\_\_

*Please return completed form to: Guidance Department, DeForest Area High School, 815 Jefferson Street, DeForest, WI 53532. Questions? Call (608) 842-6625. Recommended deadline is **March 15** of each school year.*