

**DeForest Area School District
Board of Education Meeting Minutes,
Monday, January 23, 2012 – 6:00 pm.**

1. Convene

President Jan Berg called the January 23, 2012 meeting of the DeForest Area School District's Board of Education to order at 6:03 pm.

Board members present: Jan Berg, Mike Hirsch, Steve Tenpas, Dave Miller, Kate Lund, Marty Palus, Dan Choi and Sue Paulson. Participating via conference call was Trisha Rodekamp. Also present were administrators Jon Bales, Vickie Adkins, Sue Wilson, Becky Terry and Diane Pertzborn. Also present was Rick Hill, district instructor and DAEA representative.

Jon Bales verified that the meeting was properly noticed.

The Pledge of Allegiance was recited.

On a motion by Palus seconded by Paulson and passed unanimously by voice vote, the agenda was approved with an amendment to remove Item 5.C. for discussion.

Sue Paulson recited the DeForest Area School District's Mission and Vision Statements.

2. Appearances Before the Board of Education

Public Input: None.

Student Representatives: Student Representative Rileigh Hawk was absent.

3. Board Business

A. Ends Discussion

1.) Food Service update and report on regulations and menu changes (Becky Terry) (EL 6: Programs and Services; EL 2: Communication and Support to the Board)

Discussion: Becky Terry, Food Service Supervisor and Diane Pertzborn, Director of Business and Auxiliary Services reported on new federal regulations due to the Child Nutrition Reauthorization Act of 2010 and how they influence meal requirements. Terry also reviewed current program revenue and expenditures and offered a price comparison with other area districts. Nutritionally required changes that have been made so far are increased fruits and vegetables, skim chocolate milk with sucrose, a once per week salad bar at the Middle School, lower calorie meals and increased whole grains. Lunch and breakfast prices will be evaluated and may need to be adjusted next year due to increasing costs.

2.) Teacher Professional Development (Sue Wilson) (EL 3: Treatment of Staff; EL 2: Communication and Support to the Board)

Discussion: Director of Instructional Services, Sue Wilson shared principles of quality professional development and an overview of professional development opportunities in the District, for certified staff, based on these principles. She explained required and optional offerings including inservice days, the internal master's program, conferences and workshops, book studies, professional learning communities and professional learning networks through social media. A complete list of offerings, along with the principles of quality professional development, will be shared with staff soon.

3.) Review and discussion of Governance Policy 8.0 – Role of the Treasurer (GP 1: Role of the Board – Policy Review)

Discussion: Mike Hirsch reviewed GP 8 – Role of the Treasurer and recommended no changes. After discussion, no other revisions were suggested. The reviewed policy will be formally considered at the next Board meeting.

4.) Review and discussion of Executive Limitation 5.0 – Compensation and Benefits (GP 1: Role of the Board – Policy Review)

Hirsch moved, Tenpas seconded to take EL 5 – Compensation and Benefits off the table and to review and discuss the policy at this meeting. The motion passed with a unanimous voice vote.

Discussion: Hirsch reviewed EL 5 – Compensation and Benefits and offered a change to item 5.3. After discussion the result of the changes to item 5.3 are the following:

Accordingly, the Superintendent may not:

5.3 Establish compensation and benefits which deviate from statutory or state regulatory guidelines and local administrative guiding principles.

After discussion, the Board also agreed that communication of changes in compensation and benefits for staff is better addressed in policies on board communication processes. EL 5 will be formally considered at the next board meeting.

5.) Ad Hoc Committee report on Board Evaluation (GP 3: Approach to Governance)

Discussion: The Ad Hoc Committee of Berg, Tenpas and Lund reported on their review of the current board evaluation tool. The committee suggested some changes to the current form and the addition of both a self-evaluation check list and a meeting evaluation form. More work will continue and final evaluation instruments will be considered at a future meeting.

B. Consideration for Board of Education Action

1.) Adoption of guiding principles for employee health and wellness (EL 3.0 – Treatment of Staff)

Discussion: Director of Human Resources, Vickie Adkins and Director of Business and Auxiliary Services, Diane Pertzborn reviewed the Guiding Principles for Employee Wellness and Insurance Plans which will be used to develop long-term health insurance and wellness strategies. An advisory committee with representatives from all levels of staff will begin meeting on January 24 to provide input on plans to address employee health care coverage in the future and prepare for the implementation of national health care reform. The board also reviewed and reaffirmed Guiding Principles for Compensation. Both sets of guiding principles will be formally adopted as administrative regulations.

On a motion by Hirsch, seconded by Miller, the DeForest Area Board of Education approved adoption of the guiding principles for employee health and wellness as presented. The motion passed by a unanimous voice vote.

2.) Establish parameters for health insurance bid process (EL 5.0 – Compensation and Benefits)

Discussion: Adkins and Pertzborn presented a summary of historical health insurance costs and plan changes in recent years. The district is facing significant increases in costs next year, potentially 20 percent for the Dean Health Plan and 10 percent for Physicians Plus. In order to minimize the impact on both the district and staff, the district would like to initiate a health insurance bid process in February. Bids would be reviewed in March and recommendations brought to the board in early spring.

On a motion by Palus, seconded by Choi, the DeForest Area Board of Education voted to move forward with the proposed health insurance bid process. The motion passed by a unanimous voice vote.

3.) Approve sale of 1.69 acres needed by the Wisconsin Department of Transportation for the development of a north-south artery between DeForest and Windsor (EL 9 – Asset Protection)

Pertzborn reviewed the proposed sale of property needed by the Wisconsin DOT to complete the highway 51 project and develop a north-south artery between DeForest and Windsor. The offer to purchase is \$86,200.00. There are no restrictions on sale of the property.

On a motion by Palus, seconded by Tenpas, the DeForest Area Board of Education approved, unanimously by voice vote, the sale of 1.69 acres needed by the Wisconsin Department of Transportation for development of a north-south artery between DeForest and Windsor for an offer to purchase of \$86,200.00.

4.) Approval of reviewed Governance Policy 7.0 – Role of the Vice President (GP 1: Role of the Board – Policy Review)

After discussion, the policy will be revised to reflect minor grammatical changes and brought back for formal consideration at a future meeting.

5.) Approval of reviewed and revised Executive Limitation 7.0 – Financial Conditions and Activities (GP 1: Role of the Board – Policy Review)

On a motion by Miller, seconded by Palus, the DeForest Area Board of Education approved the reviewed and revised EL 7.0 as presented. The motion passed unanimously by voice vote.

4. Agenda Planning

- A. Refer to Annual Calendar
- B. Policy Review
- C. Board Linkages – World Café – February
- D. Communication of Board meetings
- E. BOE self-evaluation

5. Consent Agenda

- A. Accept Minutes – January 9, 2012 regular meeting.
- B. Required Approvals

Vouchers Payable/Treasurer's Report

Void: None.

Paid: 180238 – 180304, 180315 - 180385.

Budget Transfer: None

Personnel Recommendations:

I. Separations:

None

II. Leaves:

Deb Mason – Leave of Absence for Second Semester - WES

III. Transfers:

None

IV. Appointments:

Curt Faust – Assistant Baseball Coach – DAHS – continuing

Vincent Daniels – Assistant Baseball Coach – DAHS – replacing Jason Long
Jay Matthews – Assistant Track Coach – DAHS - continuing

V. Reassignments:

None

VI. Other:

None

C. Accept Monitoring Reports

1. Administrative Monitoring Status Reports

On a motion by Palus, seconded by Tenpas, and passed unanimously by voice vote, the Consent Agenda was approved with the exception of item 5.C. which was removed per agenda amendment for further discussion.

After census data clarification, Hirsch moved approval of item 5.C. Choi seconded. The motion was approved by unanimous voice vote.

6. Linkages

Board Members: Choi and Berg attended the State Education Conference in Milwaukee last week. Berg represented the District at the state wide Delegate Assembly. She reported that all resolutions previously reviewed by the Board were passed, some with revisions. Choi attended sessions for new school board members and found them very instructive and beneficial.

Administration: Bales announced the WASB Legal and Human Resources conference on March 8. He will continue to update the board on new legislative initiatives, particularly the reading initiative and the school accountability model.

7. Press Verification

The press was given the opportunity to clarify any proceedings or notes.

8. Adjourn

The Board of Education adjourned at 8:34 pm on a motion by Palus, seconded by Tenpas, and passed unanimously by voice vote.

DASD BOE President

Date