

**DeForest Area School District
Board of Education Meeting Minutes,
Monday, June 11, 2012 – 6:00 pm.**

1. Convene

President Jan Berg called the June 11, 2012 regular meeting of the DeForest Area School District's Board of Education to order at 6:06 pm.

Board members present: Jan Berg, Steve Tenpas, DeAnna Giovanni, Kate Lund, Marty Palus, and Sue Paulson. Absent were: Christopher McFarlin, Dan Choi and Mike Hirsch. Also present were administrators Jon Bales, Sue Wilson, Diane Pertzborn, Vickie Adkins, Becky Terry and Machell Schwarz.

Jon Bales verified that the meeting was properly noticed.

The Pledge of Allegiance was recited.

On a motion by Tenpas, seconded by Palus, and passed unanimously by voice vote, the agenda was approved.

Steve Tenpas recited the DeForest Area School District's Mission and Vision Statements.

2. Appearances Before the Board of Education

Public Input: Angie Polinsky spoke about bullying.

Student Representatives: Excused for summer break.

3. Board Business

A. Ends Discussion

1.) Student "Say Something" project update (Kate Boyce) (Ends 3.0 – Student Outcomes)

Discussion: District Instructor and GSA Advisor, Kate Boyce and high school student, Josh Marineau explained the "Say Something" project at the high school. It began with an award winning video created by Jessie Brandmeier as an anti-bullying campaign public service announcement and expanded to include blue "Say Something" bracelets for high school students and a week of lessons specific to this topic in all advisory classes. The final part of the project for this year was a door decorating contest, which highlighted statistics that the students learned about bullying and harassment.

2.) Student presentations – High School Lip Dub, Stadium Video projects (Dave Evans, Brandon Janiak, Alex Havey) (EL 2: Communication and Support to the Board; Ends 4.0: Building Community/Adding Value)

Discussion: Board members watched a high school lip dub music video created by high school students Brandon Janiak and Alex Havey. Dave Evans, high school technology education teacher, explained that the video was created in response to a state-wide contest request suggested by a tech ed teacher in Stevens Point. Seven other schools participated and the DeForest video was the clear winner. The boys explained some of the equipment that was used and the process they used to coordinate the school-wide participation of hundreds of other students representing a diverse student body. The entire video was filmed in one week during the students' advisory periods and edited after school hours.

Next, Evans showed a brief clip of the Stadium remodeling project video that Brandon Janiak has been compiling. He will continue filming until the project is complete and the final product will be made available to the Board.

Lastly, the boys talked about future project ideas, including a school spirit video and the classes that are available to help prepare them for a career in film editing.

- 3.) Wellness Policy revisions (Becky Terry) (EL 2: Communication and Support to the Board; EL 6: Programs and Services)

Discussion: Supervisor of Food Service, Becky Terry reviewed the changes made to the District's Wellness Policy in order to be in compliance with the Healthy, Hunger Free Kids Act of 2010. New regulations will be incorporated and the focus during the next school year will be on communicating the requirements and educating staff, students and parents about the details of the policy. The revised Wellness Policy will be approved by the Board under the Consent Agenda.

- 4.) High School Instructional Decision making process for Learning (RtI) (Machell Schwarz, Sue Wilson) (EL 6: Programs and Services)

- 5.) High School Grading and Assessment (Machell Schwarz, Sue Wilson) (EL 6: Programs and Services)

Discussion: Director of Instruction Services, Sue Wilson explained that both agenda items 4 & 5 would be covered in one presentation as they are directly related. High School Principal, Machell Schwarz introduced district instructors Nick Zweifel, Erica Kallies, Holly Reckin and Racquel Drunasky who shared some of the practices that they are putting in place for formative and summative assessments as well as their experiences implementing Instructional Decision-Making Processes for Learning (RtI) at the high school. This model increases the intensity of support for struggling students and focuses on making sure students reach specific learning targets for each course. Students at Tier 1 were assigned to a Learning Lab during one of every three advisory periods. Labs were subject specific and offer students a chance to review or complete course work with their teacher, as needed. Starting this past spring, students at Tier 2 who need additional assistance from teachers will also participate in a Learning Lab during their 70 minute Study Hall.

Schwarz also explained that grading and assessment processes have been studied, refined and made more consistent with formative and summative assessments throughout the building. Every teacher is working on identifying learning targets for each of their courses/departments, along with the formative and summative assessments that will be used for grading. The new system allows students to improve their grades by retaking tests after seeking improvement through a clearly defined process, based on the concept that student learning is the primary focus and the goal is that all students will reach specific learning targets by the time the course is completed.

B. Consideration for Board of Education Policy Development Action

- 1.) Consider July 23, 2012 date for 2012/2013 Annual Meeting and Budget Hearing (GP1: Role of the Board)

On a motion by Palus, seconded by Tenpas, the DeForest Area Board of Education voted to set the date for the 2012/2013 Annual Meeting and Budget Hearing on July 23, 2012. The motion passed with a unanimous voice vote. Choi, Hirsch and McFarlin were absent for the vote.

4. Agenda Planning

- A. Refer to Annual Calendar

- B. Policy Review
- C. Communication of Board meetings
- D. EL 10: Facilities – Administrative Regulations review
- E. Process for future handbook revisions
- F. Overview of LMC Program
- G. Overview of Counseling Program
- H. Analysis of school data on student behavior, including bullying – June 23

5. Consent Agenda

- A. Accept Minutes – May 14, 2012 regular meeting.
- B. Required Approvals

Vouchers Payable/Treasurer's Report

Void: None.

Paid: 181824 – 181989, 182002 - 182147.

Budget Transfer: None

Personnel Recommendations:

I. Separations:

Nancy Koch – Food Service Assistant – MES – effective 6/7/2012
Pat Ethun – Custodian – YES – retirement effective 8/17/2012
Ellene Lapp – Custodian – YES – retirement effective 8/17/2012
Douglas Creviere – Head Cook – DAHS – resignation effective 6/5/2012

II. Leaves:

Renee Jenkins – Educational Assistant – DAMS- 8/29/2012 through 01/23/2013
Deb Mason – 2nd Grade Teacher – WES – 2012-13 School Year

III. Transfers:

None

IV. Appointments:

Pricila Ortiz – Special Education/Cross Categorical Teacher – DAHS – replacing Rick Hill
Erik Farrar – Business Education Teacher – DAHS – replacing Darlene Barth
Julie Bernards – Student Council Advisor – DAMS – replacing Elisa Welch & Jackie Broom
Chris Carlson – Student Council Advisor – WES – replacing Barb Bauer
Kris Harbort – Student Council Advisor – WES – replacing Karen DeFibo
Alyssa Knorr – Elementary Leadership Team – EPES
Rachel Bohlman – Elementary Leadership Team – EPES
Nicole Allen – Physical Therapist – DO – replacing RJ Auner
Michael Moberly – Social Studies Teacher – DAMS – replacing Larry Salopek
Dave Sisler – Elementary Leadership Team – WES
Dana Ringhand – Elementary Leadership Team – WES
Jenni Naramore – Third Grade Teacher (one year only) – EPES – replacing Carl Fischer

V. Reassignments:

Jennifer Billings – Second Grade – YES – additional 2nd Grade Section
Maria Vesper – Second Grade – YES – change from Multi-age
Lisa Skeway – First Grade – YES – change from Multi-age
Cynthia Putnam – First Grade – YES – change from Multi-age

Karen Vian – First Grade – EPES – change from Multi-age

VI. Other:

None

C. Accept Monitoring Reports

1. Administrative Monitoring Status Reports

On a motion by Paulson, seconded by Palus, and passed unanimously by voice vote, the Consent Agenda was approved.

6. Linkages

Board Members: Paulson announced that Board members attended many of the year-end activities including: Reality Day, Grandparent's lunch, Retirement Reception, Music programs, Senior Awards night and Graduation. Tenpas commented on the benefit of the District hosting the ACT test, providing a comfort level for DeForest students. He also mentioned having attended several graduation celebrations where appreciation was expressed for the many opportunities DeForest students have had while in High School, including the availability of AP courses, etc.

Administration: Bales reminded board members that the Joint Educator Effectiveness conference will be held August 6 in Madison for those interested in attending. Also, the community and school district will be featured in the upcoming issue of InBusiness magazine.

7. Press Verification

The press was given the opportunity to clarify any proceedings or notes.

8. Adjourn

The Board of Education adjourned at 7:53 pm on a motion by Paulson seconded by Lund, and passed unanimously by voice vote.