

**DeForest Area School District
Board of Education Meeting Minutes,
Monday, June 25, 2012 – 6:00 pm.**

1. Convene

President Jan Berg called the June 25, 2012 regular meeting of the DeForest Area School District's Board of Education to order at 6:04 pm.

Board members present: Jan Berg, Mike Hirsch, DeAnna Giovanni, Kate Lund, Marty Palus, Sue Paulson, Dan Choi and Christopher McFarlin. Absent was Steve Tenpas. Also present were administrators Jon Bales, David Perrodin, Diane Pertzborn, Vickie Adkins, Ann Higgins and Paul Herrick, Roy Bernards, Kim Christian, Bill Huebsch and Nate Perry.

Jon Bales verified that the meeting was properly noticed.

The Pledge of Allegiance was recited.

Announcement: The Board of Education will convene into Closed Session following the regular board meeting for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in accordance with WI Statute 19.85(1)(e) {employee contract negotiations; contracts for facilities improvement plan}

On a motion by Palus, seconded by Giovanni, and passed unanimously by voice vote, the agenda was approved.

Jan Berg recited the DeForest Area School District's Mission and Vision Statements.

2. Appearances Before the Board of Education

Public Input: None.

Student Representatives: Excused for the summer session.

3. Board Business

A. Ends Discussion

1.) 2011-2012 District-wide student discipline report and 2012-2013 initiatives for increased staffing and the Positive Behavior Intervention System (PBIS) implementation (David Perrodin, Ann Higgins, Cori Denk (Elementary Counselor) and Principals) (EL 4: Treatment of Students; EL 6: Programs and Services)

Discussion: Director of Student Services, David Perrodin and Director of Administrative Services, Ann Higgins presented the annual report on student discipline data and school connectedness. They were joined by Cori Denk, Elementary Counselor and administrators Roy Bernards, Windsor Elementary School Principal, Paul Herrick, Middle School Principal, Kim Christian and Bill Huebsch – Middle School Assistant Principals and Nate Perry, High School Assistant Principal.

Perrodin and Denk began the discussion by explaining the School Connectedness and Behavior Education/Prevention activities grade by grade scope and sequence document. The purpose of the document is to ensure that key themes are addressed with continuity throughout a student's time in the district. Activities address topics including mental health, careers, ATODA, bullying, school culture, etc. The scope and sequence is updated annually.

Next, Higgins presented the 2011-2012 district discipline data. Data is collected from the Skyward student management system and included behavior occurrences broken down into the seven categories of attendance, disrespect, destruction of property, classroom violations, bullying and harassment, physical contact and drugs/weapons. Bernards, Herrick and Perry explained other data provided for each level including a breakdown by category of offenses this year, five year suspension rate comparisons with area schools and the trend of the number of referrals, total offenders and repeat offenders over a period of five years. Overall, instances of suspension have been reduced and are well below state averages and several area districts. The decline is attributed to the trend toward restorative justice, programs like GED02 at the high school and an emphasis on relationship building with students and partnerships with parents. The District's PBIS (Positive Behavioral Interventions & Supports) initiative, which will be implemented district wide in the fall, aims to teach and reinforce behaviors that are appropriate for the school setting. Restorative justice and PBIS are tools that are expected to support students' connectedness to the school community and help students learn appropriate behavior and consequences for undesirable behavior. A more comprehensive report on PBIS will be presented at a future board meeting.

2.) Enrollment estimates for 2012/2013 school year (Ann Higgins, Diane Pertzborn) (EL 2: Communication and Support to the Board; EL 8: Budgeting)

3.) Revenue projection and implications for the 2012/2013 district budget (EL 2: Communication and Support to the Board; EL 8: Budgeting)

Discussion: Diane Pertzborn, Director of Business & Auxiliary Services and Ann Higgins, Director of Administrative Services presented information on enrollment estimates for the 2012/2013 school year and revenue projections and implications for the 2012/2013 district budget. Pertzborn explained student enrollment projections. Open enrollment is expected to net approximately \$130,000 in revenue, due in part to the addition of 4K students who open enroll to the district. The addition of 4K increased FTE (full time equivalent) enrollment by 4.17% this past year. Higgins explained that overall, general enrollment is projected to remain flat but Windsor Elementary school shows the most growth and is nearing capacity. Attendance boundaries and boundary exceptions will be analyzed moving forward. Pertzborn anticipates a \$50 per student increase in per pupil revenue in combination with increasing enrollment due to 4K, resulting in approximately \$634,000 in additional revenue. More budget information will be presented at the July 9 Board meeting in preparation for the Annual Meeting and Budget Hearing on July 23. Final enrollment will be determined by the 3rd Friday count in September.

4. Agenda Planning

- A. Refer to Annual Calendar
- B. Policy Review
- C. Communication of Board meetings
- D. EL 10: Facilities – Administrative Regulations review
- E. Process for future handbook revisions
- F. Overview of LMC Program
- G. Overview of Counseling Program – July 9

5. Consent Agenda

- A. Accept Minutes – June 11, 2012 regular meeting.
- B. Required Approvals

Vouchers Payable/Treasurer's Report

Void: None.

Paid: 182418 – 182266, 182274 - 182364.

Budget Transfer: None

Personnel Recommendations:

I. Separations:

Diana Spaeni – Educational Assistant – EPES – resignation effective 6/25/2012

II. Leaves:

Jennifer Zeimet - Library Media Specialist – EPES- leave for 2012-2013 school year

III. Transfers:

None

IV. Appointments:

Hillary Curwick – Journeys Coordinator – WES – replacing Elizabeth Nasett

Sharon Ganster – Elementary Leadership Team – EPES

Pam Smith – Elementary Leadership Team – YES

Connie Skelton – Elementary Leadership Team – YES

Pam Masak – Elementary Leadership Team – YES

Karly Borrud – Elementary Leadership Team – YES

Gina Buettner – Elementary Leadership Team – MES

Laura Shucha – Library Media Specialist – DAMS – replacing Barb Johanningmeier

Angela Ehlenfeldt – EC/SE - Elementary Schools – replacing Cailyn Kearney

Brandon Bautz – Instrumental Music Teacher – DAHS – replacing David Buehler

Jennifer Naramore – Third Grade Teacher One Year Only – EPES - replacing Carl Fisher

Holly Carlson – Digital Communications Teacher – DAMS – replacing Tommy Ngo’s position

Clare Malinowski – Music Teacher One Year Only – WES – replacing Aaron Schauer

V. Reassignments:

Bill Champeau – Elementary Communications – DAMS – replacing Sue Winckler

Sue Winckler – 5th Grade Teacher – DAMS – replacing Laura Bussie

VI. Other:

None

C. Accept Monitoring Reports

1. Administrative Monitoring Status Reports

On a motion by Palus, seconded by McFarlin, and passed unanimously by voice vote, the Consent Agenda was approved.

6. Linkages

Board Members: Hirsch reported on cultural differences he noticed on his recent trip to Guatemala, and especially about the new school that was being built while he was there.

Administration: Superintendent, Jon Bales reported that municipal representatives from the Village of DeForest and Town of Windsor will be speaking to the Board regarding current land use projections and potential housing developments at future Board meetings. The Village of DeForest is scheduled for July 23 and the Town of Windsor will report in August. Also, he reminded the Board about the WASB/WASDA/AWSA Joint Educator Effectiveness Conference on August 6 in Madison.

7. Press Verification

No member of the press was present at this time. Attended earlier.

8. Convene into Closed Session

Palus moved, Paulson seconded, to move into closed session at 8:27 pm. The motion was adopted by the following vote: *Aye* – Berg, Giovanni, Lund, McFarlin, Palus, Paulson, Lund and Hirsch. *No* – None. *Absent* – Tenpas.

9. Conduct Closed Session Business

While in Closed Session, the Board conducted business in accordance with WI Statute 19.85(1)(e).
{*employee contract negotiations; contracts for facilities improvement plan*}

10. Convene into Open Session

On a motion by Giovanni, seconded by Palus and passed by a unanimous show of hands the Board of Education reconvened into open session at 9:48 pm.

No Board action was taken as a result of the closed session. Dan Choi volunteered to be the Board advisor during employee contract negotiations.

11. Adjourn

The Board of Education adjourned at 9:49 pm on a motion by Choi, seconded by Lund, and passed unanimously by voice vote.