

**DeForest Area School District
Board of Education Meeting Minutes,
Monday, September 26, 2011 – 6:00 pm.**

1. Convene

President Jan Berg called the September 26, 2011 meeting of the DeForest Area School District's Board of Education to order at 6:09 pm.

Board members present: Jan Berg, Mike Hirsch, Steve Tenpas, Dave Miller, Marty Palus, and Sue Paulson. Absent were Kate Lund and Trisha Rodekamp. Also present were district administrators Jon Bales, Vickie Adkins, Sue Wilson, David Perrodin, Ann Higgins, Nate Perry, Bill Huebsch and Paul Herrick.

Jon Bales verified that the meeting was properly noticed.

The Pledge of Allegiance was recited.

On a motion by Palus, seconded by Paulson, and passed unanimously by voice vote, the agenda was approved with an amendment to cancel Item 3.A. 3 – High School Facilities Improvement Update.

Steve Tenpas recited the DeForest Area School District's Mission and Vision Statements.

2. Appearances Before the Board of Education

Public Input: None.

Student Representatives: None.

3. Board Business

A. Ends Discussion

1.) Pursuit of new Medicaid reimbursement program to bring additional Federal revenue to DASD – David Perrodin, Michael Koltes (EL 6: Programs and Services; EL 4: Treatment of Students)

Discussion: Director of Student Services, David Perrodin and Accounting Specialist, Michael Koltes gave a presentation regarding the district's pursuit of school-based Medicaid reimbursement for students who qualify. Approximately 400 school districts in Wisconsin already participate in the program known as Student-Based Services (SBS) to receive reimbursement from the federal government. Services eligible for reimbursement include physical therapy, occupational therapy, and attendant care. Due to the increasing number of eligible students, upgraded Skyward software that is more compatible with claiming processes and more services that are now eligible, the decision was made to participate in the program. After proposals were received from two major vendors, MJ Care was chosen as the 3rd party provider. It is estimated that over \$100,000 may be reimbursed to the district per year. Staff will be trained on the use of MJ Care software in January with a goal of beginning the billing/claiming process in February. All funds reimbursed will be returned to fund 27 (special education fund).

2.) Disproportionality Grant Update including discussion of PBIS (Positive Behavior Intervention System) and Bullying Initiatives – David Perrodin, Paul Herrick and Ann Higgins (EL 6: Programs and Services; EL 4: Treatment of Students)

Discussion: Perrodin and DeForest Area Middle School Principal, Paul Herrick presented plans for the recently awarded \$75,000 Disproportionality Demonstration Grant. The district qualified for the grant due to an over-identification of African American students with disabilities. The district must produce and disseminate replicable school-based projects that would decrease disproportionality in DASD and other

districts. The focus will be on 3 main components; PBIS (Positive Behavior Interventions and Supports), SOLAR (restorative practices) and culturally responsive assessment and instruction. Resource guides for staff, a SOLAR Implementation Guide for DPI, appropriate signage, shared documentation of restorative activities and public service announcements are some of the end products planned. DASD expects that the program will decrease special education and disciplinary referrals and increase teacher and administration time for instruction.

Director of Administrative Services, Ann Higgins introduced Cori Denk, Elementary School Counselor, Bill Huebsch, Middle School Assistant Principal and Nathan Perry, High School Assistant Principal. Higgins spoke about the requirements of Act 309, in particular the requirement to have a policy prohibiting bullying. She spoke about the Districts' efforts in aligning the philosophy and process of discipline throughout all levels of the system. Denk, Huebsch and Perry talked about the work at each level to identify bullying and the process staff uses to help correct situations. All incidents are recorded in an excel spreadsheet, titled Peaceful Interactions. If there are serious incidents or repeat offenders a discipline referral is also entered. Data is reviewed quarterly and interventions discussed to identify areas of further consideration.

3.) High School Facilities Improvement Update (EL 10: Facilities; Ends 4.0: Building Community/Adding Value)

Discussion: Item cancelled per agenda amendment.

4.) Discussion of Board Annual Calendar and BOE Linkages for 2011-2012 9GP 1: Role of the Board; GP 3: Approach to Governance; GP 11: Annual Calendar)

Discussion: The Board discussed the use of a World Café process and structure for hosting conversations with stakeholders. They also talked about potential topics of interest for the conversations. Berg, Tenpas and Hirsch have volunteered as an Ad Hoc committee to further study the concept and bring suggestions to the full Board at a future date.

B. Consideration for Board of Education Action

1.) Consideration of AR 3.3b(1) – Employee Grievance Process and Procedure in order to be compliant with new WI law (EL 3: Treatment of Staff)

Discussion: Director of Human Resources, Vickie Adkins explained AR 3.3b(1) – Employee Grievance Process and Procedure. This AR was established in order to comply with elements of the law established recently with the enactment of WI Act 10 legislation. Employees covered by an active collective bargaining agreement have the option of utilizing either the grievance process outlined in their CBA or selecting the process outlined in AR 3.3b(1). Non-represented employees will use the new process. She also explained the Resolution that Authorizes an Impartial Hearing Officer.

On a motion by Palus, seconded by Hirsch, the DeForest Area Board of Education approved AR 3.3b(1) – Employee Grievance Process and Procedure and the Resolution on Authorizing an Impartial Hearing Officer to be in compliance with the new WI Act 10 legislation. The motion passed by a unanimous voice vote.

2.) Review and discussion of Governance Policy 1.0 – Role of the Board (GP 1: Role of the Board – Policy Review)

Discussion: Board member, Sue Paulson provided a brief overview of Governance Policy 1.0 – Role of the Board. After discussion, no changes were suggested.

On a motion by Paulson, seconded by Tenpas, the DeForest Area Board of Education reaffirmed GP 1 – Role of the Board and agreed to operate under this policy as it currently exists. The motion passed unanimously by voice vote.

3.) Review and discussion of Executive Limitation 1.0 – Global Executive Constraints (GP 1: Role of the Board – Policy Review)

Discussion: Board member, Mike Hirsch provided an overview of Executive Limitation 1.0 – Global Executive Constraints. After discussion, it was decided to add “of the District” to section 1.4 to further clarify the day to day operation and in section 1.5 to change ‘policies” to “regulations”.

On a motion by Hirsch, seconded by Paulson, the DeForest Area Board of Education reaffirmed EL 1 and agreed to operate under this policy with two minor changes; to clarify section 1.4 by adding “of the District” and to change the word “policies” to “regulations” in section 1.5. The motion passed unanimously by voice vote.

4. Agenda Planning

- A. Refer to Annual Calendar
- B. Policy Review
- C. Board Linkages
- D. Implementation of new Grievance Process
- E. Vacant Board seat

5. Consent Agenda

- A. Accept Minutes – September 12, 2011 regular meeting.
- B. Required Approvals

Vouchers Payable/Treasurer’s Report

Void: None.

Paid: 178782 – 178851, 178863 – 178953.

Budget Transfer: None

Personnel Recommendations:

I. Separations:

George Schultz- Crossing Guard - retiring

II. Leaves:

None

III. Transfers:

None

IV. Appointments:

Mary Jo Palmer – Math Department Chair – DAMS – replacing Joseph Parker

David Matthews – Science Department Chair – DAMS

Jennifer Parker – English Department Chair – DAMS - continuing

Suzanne Moen – Social Studies Department Chair – DAMS

Megan Thayer – Leadership Team – DAMS – replacing Barb Roethke

Barb Lebica – Leadership Team – DAMS – replacing Teresa Presser

Kathleen Klinkner – Leadership Team – DAMS – replacing Jean Pitel

Renee Jenkins – Leadership Team – DAMS – open

Scott Siemion – 50% Assistant Golf Coach – DAMS – replacing Dean Becker

Dann Mitchell – 50% Assistant Golf Coach – DAMS – replacing Dean Becker

Vincent Daniels – Boys Basketball Coach – DAMS – replacing Greg Gorres
Steve Rau – Boys Soccer Coach – DAHS – replacing Eric Baillies
Cody Smith – Boys Soccer Coach – DAHS – replacing Michael Miller
Bruce Brusoe – Math Department Chair – DAHS - open

V. Reassignments:

None

C. Accept Monitoring Reports

1. Administrative Monitoring Status Reports

On a motion by Palus, seconded by Miller, and passed unanimously by voice vote, the Consent Agenda was approved.

6. Linkages

Board Members: Paulson attended a work night at the Big Hill on Sept. 20. She also participated in a summer reading program book discussion at the high school. Tenpas attended Back to School Night at the High School on Sept. 12. Palus spoke to several classes of high school students with a back to school message. Miller reminded the Board about a Mexican Ballet Folk Lore presentation at the PAC on Oct. 10.

Administration: Bales distributed a thank you letter from the Yahara Riverfest planning committee for support of the recent Riverfest event. The event was well attended. Bales attended the SAA Legislative Council meeting on Sept. 26. Bales and Pertzborn met with the DeForest Village Board regarding the high school facilities project and will meet with Planning Zoning on Sept. 27 and Public Works on Sept. 28. Bales and Sue Wilson, Director of Instructional Services met with the Clergy Association on Sept. 20.

7. Press Verification

No member of the press was present at this time.

8. Adjourn

The Board of Education adjourned at 8:30 pm on a motion by Paulson, seconded by Miller, and passed unanimously by voice vote.

DASD BOE President

Date