

**DeForest Area School District
Board of Education Meeting Minutes,
Monday, October 24, 2011 – 6:00 pm.**

A special orientation meeting was planned to begin at 5:30 pm for the Board to meet with citizens who were interested in being considered for the current Board vacancy apportioned to the Town of Burke. No one from the public attended the orientation session.

1. Convene

President Jan Berg called the October 24, 2011 meeting of the DeForest Area School District's Board of Education to order at 6:00 pm.

Board members present: Jan Berg, Mike Hirsch, Steve Tenpas, Kate Lund, Marty Palus, Sue Paulson and Trisha Rodekamp. Absent was Dave Miller. Also present were administrators Jon Bales, Vickie Adkins, Diane Pertzborn and Sue Wilson.

Jon Bales verified that the meeting was properly noticed.

The Pledge of Allegiance was recited.

Announcement: The Board of Education will convene into Closed Session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, in accordance with WI Statute 19.85(1)(c), {Separation of staff}.

On a motion by Paulson, seconded by Palus, and passed unanimously by voice vote, the agenda was approved with an amendment to allow flexibility in the order of agenda items 3 B. 2 - 5.

Sue Paulson recited the DeForest Area School District's Mission and Vision Statements.

2. Appearances Before the Board of Education

Public Input: None.

Student Representatives: Student Representative Rileigh Hawk reported on homecoming activities, suggestions for the high school lunch program and locker room renovations. Steve Tenpas applauded the combined efforts of the DeForest Area High School choir along with the Waunakee High School choir who sang the National Anthem together at the Homecoming game.

3. Board Business

A. Ends Discussion

1.) Presentation of District's 2011-2012 Budget in preparation for final approval and levy modification (EL 8.1 – Balanced Budget, 8.5 – Compliance with regulations, GP 3 – Approach to Governance)

Discussion: Director of Business and Auxiliary Services, Diane Pertzborn presented the board with the final three pieces of information needed to determine the 2011-2012 budget and local tax levy – enrollment, state aid and property values. Enrollment increased by 49 students over the annual meeting estimate, due in part to strong family and community support for the 4K program and an increasing kindergarten class. Early state aid estimates were very close to the actual amount received, with an increase of \$22,348.00 from the annual meeting estimate. However, additional state aid was offset by a larger reduction in computer aid. Property values declined for a second year resulting in the calculation of a higher mil rate while the tax levy increases by

less than one percent. Total equalized property value declined by 1.67%. The mil rate is \$11.62. The total recommended tax levy is \$21,697,911.

B. Consideration for Board of Education Action

- 1.) Approve Final Budget & Levy Modification for the 2011-2012 budget year (EL 8.1 – Balanced Budget, 8.5 – Compliance with regulations, GP 3 – Approach to Governance)

On a motion by Hirsch, seconded by Tenpas, the DeForest Area Board of Education approved a total tax levy of \$21,697,911.00 for the 2011-2012 budget year. Further, the components of the levy will include, General Fund - \$17,955,904.00, Non-referendum Debt - \$225,000.00, Capital Projects - \$217,007.00 and Referendum Debt - \$3,300,000.00. The motion passed by a unanimous voice vote.

- 3.) Review and discussion of Executive Limitation 2.0 – Communication and Support to the Board (GP1: Role of the Board – Policy Review)

Rodekamp reviewed EL 2.0- Communication and Support to the Board and after discussion, no changes were recommended.

- 4.) Review and discussion of Executive Limitation 3.0 – Treatment of Staff (GP 1: Role of the Board – Policy Review)

This item is postponed until a future meeting.

- 2.) Review and discussion of Governance Policy 3.0 – Approach to Governance (GP 1: Role of the Board – Policy Review)

This item is postponed until a future meeting.

- 5.) Approval of revised Governance Policy 2.0 – Global Governance Commitment (GP 1: Role of the Board – Policy Review)

On a motion by Palus, seconded by Tenpas, the DeForest Area Board of Education approved the revision of GP 2 and agreed to operate under this revised policy. The motion passed unanimously by voice vote.

4. Agenda Planning

- A. Refer to Annual Calendar
- B. Policy Review
- C. Board Linkages – World Café
- D. Implementation of new Grievance Process
- E. Use of visual media for Board meetings
- F. High School facilities plan update

5. Consent Agenda

- A. Accept Minutes – October 11, 2011 regular meeting.
- B. Required Approvals

Vouchers Payable/Treasurer's Report

Void: None.

Paid: 179137-179219, 179233-179336.

Budget Transfer: None.

Personnel Recommendations:

I. Separations:

None

II. Leaves:

None

III. Transfers:

None

IV. Appointments:

Tyler Rauls – Assistant Wrestling Coach – DAMS - replacing Kevin Grahn

V. Reassignments:

None

VI. Other:

None

C. Accept Monitoring Reports

1. Administrative Monitoring Status Reports

On a motion by Palus, seconded by Lund, and passed unanimously by voice vote, the Consent Agenda was approved.

6. Linkages

Board Members: Hirsch and Tenpas attended the lasagna dinner and book fair at Windsor Elementary on Oct. 18 and commented on the energy and level of commitment shown by both the teachers and parents. Paulson attended Science Night at Windsor. Lund visited multi-age classrooms at Yahara Elementary School. Berg, Tenpas and Hirsch have been working on developing world café linkages with area groups. Plans are being made to meet with Chamber of Commerce members, Clergy Association, 4K providers and the District Advisory Council. Paulson, Berg and Bales attended the WASB Regional meeting on Oct. 18.

Administration: Bales met with the Chamber Advocacy sub-committee to discuss relationships between businesses and area municipal boards, including the school board. Bales will also meet with the chairs of the Legislative Education Committee in Madison to discuss funded and unfunded mandates and per pupil funding. Also the Board is reminded about the State Education Convention in Milwaukee in January. Let Ann know if you'd like to attend.

7. Press Verification

The press was given the opportunity to clarify any proceedings or notes.

8. Convene into Closed Session

Paulson moved, Tenpas seconded, to move into closed session at 7:15 pm. The motion was adopted by the following vote: *Aye* – Berg, Tenpas, Lund, Palus, Paulson and Hirsch. *No* – None. *Absent* – Miller and Rodekamp.

9. Conduct Closed Session Business

While in Closed Session, the Board conducted business in accordance with WI Statute 19.85(1)(c), {Separation of staff}.

10. Convene into Open Session

On a motion by Tenpas, seconded by Palus and passed by a unanimous voice vote the Board of Education reconvened into open session at 7:35 pm.

No Board action was taken as a result of the closed session.

11. Adjourn

The Board of Education adjourned at 7:36 pm on a motion by Hirsch, seconded by Tenpas, and passed unanimously by voice vote.

DASD BOE President

Date