

**DeForest Area School District
Board of Education Meeting Minutes,
Monday, December 12, 2011 – 6:00 pm.**

1. Convene

President Jan Berg called the December 12, 2011 meeting of the DeForest Area School District's Board of Education to order at 6:09 pm.

Board members present: Jan Berg, Mike Hirsch, Steve Tenpas, Dave Miller, Kate Lund, Marty Palus, Sue Paulson and Dan Choi. Participating via conference call was Trisha Rodekamp. Present were administrators Jon Bales, Vickie Adkins, Sue Wilson, Diane Pertzborn and Ann Higgins. Also present was Rick Hill, district instructor and DAEA representative.

Jon Bales verified that the meeting was properly noticed.

The Pledge of Allegiance was recited.

On a motion by Palus seconded by Lund, and passed unanimously by voice vote, the agenda was approved with an amendment to move Item 3.B.1 ahead of Item 3.A.1.

Marty Palus recited the DeForest Area School District's Mission and Vision Statements.

2. Appearances Before the Board of Education

Public Input: Jeffrey Horn addressed the Board regarding Agenda Item 3.A. 2.

Student Representatives: Student Representative Rileigh Hawk was absent.

3. Board Business

B. Consideration for Board of Education Policy Development Action

- 1.) Approval of September 2002 General Obligation Refunding bond sale (EL 7: Financial Conditions and Activities)

Discussion: Diane Pertzborn, Director of Business & Auxiliary Services and Brian Brewer, Director, Robert W. Baird & Co., Inc. presented information on the sale of outstanding September 2002 referendum debt bonds. Bids were accepted earlier in the day. The winning bidder/purchaser was Fifth Third Securities, Inc. offering the lowest interest rate of 0.9606%. Total savings to the District over a 5 year period will be \$262,057.00. Savings will be reflected on the debt portion of the tax levy. Brewer also confirmed that Standard & Poor's Ratings Services has once again assigned its "AA+" long-term rating to the DeForest Area School District.

On a motion by Hirsch, seconded by Tenpas and passed unanimously by voice vote, the DeForest Area Board of Education approved the issuance and sale of \$4,305,000.00 in General Obligation Refunding Bonds to Fifth Third Securities, Inc. as presented.

A. Ends Discussion

- 1.) Linkage with Community 4K Site Directors and Staff – Ann Higgins & Judi Ramsett (Ends 4.0 Building Community/Adding Value; EL 6: Programs and Services)

Discussion: Director of Administrative Services, Ann Higgins and District 4K Coordinator, Judi Ramsett introduced two Community 4K Site Directors. Beth McKay from A Growing Place and Sheila Smozynski from the DeForest Wishing Well program each gave an update on the first year of the 4K program at their site.

Currently, six sites offer the 4K program with a total current enrollment of 244 students. The program consists of 15 sections and 9 teachers with class sizes of 10 – 20, depending on the location. McKay and Smozynski both expressed gratitude to the District for its commitment and support of the program. Especially appreciated is the commitment to consistent programming and curriculum at all sites. Both site directors commented on the community’s support and have received positive feedback from staff and parents.

2.) Review and discussion of Executive Limitation 5.0 – Compensation and Benefits (GP 1: Role of the Board – Policy Review)

Hirsch requested more time to consider the policy and made a motion to table the discussion until a future Board meeting. Palus seconded the motion. The motion carried with a unanimous voice vote.

3.) Review and discussion of Governance Policy 6.0 – Role of the President (GP 1: Role of the Board – Policy Review)

Discussion: Rodekamp reviewed Governance Policy 6.0 – Role of the President and recommended no changes, other than a slight typographical correction. Berg also reviewed the policy and suggested a formatting and grammatical change beginning in section 8. Changes will be made and brought back at a future meeting for board approval.

4.) Review and discussion of Executive Limitation 6.0 – Programs and Services (GP 1: Role of the Board – Policy Review)

Discussion: Berg reviewed Executive Limitation 6.0 – Programs and Services and suggested inserting the word “health” in section 6.2c after *the safety...* She also suggested a format change in item 6.3c, to remove unintended bolding. Changes will be made and brought back at a future meeting for board approval.

B. Consideration for Board of Education Action

2.) Approval of revised Employee Grievance Process & Procedure – AR 3.3b(1) (GP 1: Role of the Board – Policy Review)

Discussion: Director of Human Resources, Vickie Adkins reviewed the changes made to AR 3.3b(1) to make the regulation more employee-friendly. The regulation includes an additional step with administration (HR and other appropriate administrator) prior to the meeting with the Superintendent. This revised process more closely resembles the grievance procedure employees are currently following under their respective collective bargaining agreements and includes an additional step for employees to meet with someone they know from the district to resolve their issue prior to having to engage in the more formal hearing with an Independent Hearing Officer (IHO).

On a motion by Miller, seconded by Palus, the DeForest Area Board of Education approved unanimously by voice vote the revised Employee Grievance Process & Procedure – AR 3.3b(1) as presented.

4. Agenda Planning

- A. Refer to Annual Calendar
- B. Policy Review
- C. Board Linkages – World Café - February
- D. Communication of Board meetings
- E. BOE self-evaluation
- F. WASB resolutions - January

5. Consent Agenda

- A. Accept Minutes – November 28, 2011 regular meeting.
- B. Required Approvals

Vouchers Payable/Treasurer's Report

Void: 179127 and 179195.

Paid: 179812-179924.

Budget Transfer: None

Personnel Recommendations:

I. Separations:

Rory Jefferson – Assistant Boy's Swim Coach – effective 12/3/2011

Terri Lattimer – Department Chair – DAHS – effective 12/30/2011

II. Leaves:

None

III. Transfers:

None

IV. Appointments:

Lynette Raether – Assistant Boy's Swim Coach – DAHS – replacing Rory Jefferson

Daniel Curran – Track Coach – DAMS – replacing Erin Sipe

V. Reassignments:

None

VI. Other:

None

C. Accept Monitoring Reports

- 1. Administrative Monitoring Status Reports

On a motion by Palus, seconded by Lund, and passed unanimously by voice vote, the Consent Agenda was approved.

6. Linkages

Board Members: Choi, Tenpas and Paulson attended the National Honor Society Induction ceremony at the High School on December 5. Tenpas and Berg attended the presentation of Genocide projects at New Reflections and served as judges. Tenpas attended the High School parent meeting on November 30. Lund attended the High School band/choir concert and the Middle School choral concert. Paulson attended a live recording of Christmas music which included, Board member, Mike Hirsch on the bass violin at Norway Grove church. Choi has been touring schools in the District, he visited the High School this week and will be attending other schools next week. He also made suggestions about award/recognition presentations at future board meetings and presented an idea about students participating in the Pledge of Allegiance.

Administration: Bales announced a Regional Economic Development meeting he will be attending on Dec. 16. Also, there will be some communication coming from the Department of Transportation on the potential purchase of a piece of a land currently owned by the District, due to the Hwy. 51 project.

7. Press Verification

No member of the press was present at this time.

8. Adjourn

The Board of Education adjourned at 7:38 pm on a motion by Paulson, seconded by Choi, and passed unanimously by voice vote.

DASD BOE President

Date