

**DeForest Area School District
Board of Education Meeting Minutes,
Monday, April 23, 2012 – 6:00 pm.**

1. Convene

President Jan Berg called the April 23, 2012 meeting of the DeForest Area School District's Board of Education to order at 6:40 pm, immediately following the Board Re-organizational meeting.

Board members present: Jan Berg, Mike Hirsch, Steve Tenpas, DeAnna Giovanni, Kate Lund, Marty Palus, Sue Paulson, and Christopher McFarlin. Dan Choi was absent. Also present were administrators Jon Bales, Vickie Adkins, Sue Wilson, Diane Pertzborn and Ann Higgins.

Jon Bales verified that the meeting was properly noticed.

The Pledge of Allegiance was recited.

On a motion by Paulson, seconded by Palus, and passed unanimously by voice vote, the agenda was approved with an amendment to omit Item B.2 as there is no need for the item, all contracts have been returned.

Steve Tenpas recited the DeForest Area School District's Mission and Vision Statements.

2. Appearances Before the Board of Education

Public Input: Angie Polinsky spoke about bullying.

Student Representatives: Student Representative, Rileigh Hawk was absent.

3. Board Business

A. Ends Discussion

1.) Middle School Program Update & Science Changes (EL 6: Programs and Services)

Discussion: Middle School Principal, Paul Herrick, Assistant Principal, Bill Huebsch and teachers, Tracy Biodrowski, Erin Sipe and Dave Matthews provided an update on adjustments in course offerings at the middle school, how Response to Intervention will be incorporated and how a change in the sixth grade team configuration will allow for a greater focus on literacy instruction. Each 6th grade team will have a reading teacher and a language arts teacher who will have common planning time for curriculum and assessment work. Dave Matthews, middle school science chair, also shared improvements they are making in fifth through eighth grade science classes. The Integrated Sciences approach reduces the time gaps between middle and high school science topics and aligns more closely with the national science standards. Electives will be offered in both 7th and 8th grades, providing students a wider variety of choices and they will have a semester, as opposed to a quarter, in each class. Additionally, in 7th & 8th grade, both band and choir will no longer take place at lunch, but be incorporated as an elective, into the regular schedule. Finally, teachers in all content areas will have shared planning time built into the day.

2.) Morrisonville Elementary update on Study Group including discussion of future attendance boundaries (Ann Higgins and Diane Pertzborn) (EL 2: Communication and Support to the Board; EL 6: Programs and Services)

Discussion: Director of Administrative Services, Ann Higgins and Director of Business & Auxiliary Services, Diane Pertzborn explained what the Morrisonville Elementary Task Force has been discussing in recent meetings. Along with Higgins and Pertzborn, the task force consists of four parents, six staff members, and Principal, Mike Weisensel. Staff members Colleen Fogo, Gina Buettner, Julie Harrier, Ann Hinner and parent,

Kim Schroeder spoke about their experiences with the school and the task force. The task force has discussed the culture of Morrisonville Elementary (MES), the possibility of a charter school, and the charge of bringing families back to the school after their kindergarten student has attended Yahara Elementary school. The group came up with transition activities that will help the students become familiar with MES. There has been much discussion about turning MES into a school with a curricular focus on agriculture and environmental science. Pertzborn discussed the financial aspects of running the school, the teachers talked about the curricular emphasis and Higgins covered enrollment, staffing and other possibilities being considered in the future.

There was also a discussion about potential changes in attendance boundaries. Higgins explained that Windsor Elementary school has seen the most growth in recent years and will soon be at capacity. Changes in boundaries may need to be considered, in order to utilize classroom space available at other locations. Higgins and Pertzborn will meet with Town and Village officials to further discuss potential changes.

3.) Discussion of meeting with Clergy & DANN and next steps (Ends 4.0: Building Community/Adding Value)

Discussion: The Board discussed a recent World Café' linkage with members of the Clergy Association and representatives from DANN (DeForest Area Needs Network) on April 16. Clergy had praise for the district policy on honoring Wednesday night as family time. They also expressed appreciation for district support in helping families in need. The World Café model is working well as a means to gather additional information and to build relationships with community groups. Two ideas that emerged from the conversation were using local congregations as sources of volunteers and to share ideas on character development in students. Future plans include more of these meetings with other groups, as well as follow-up meetings to continue discussion with the business leaders and clergy groups.

4.) Review and discussion of Executive Limitation 12.0 – Emergency Superintendent Succession (GP 1: Role of the Board – Policy Review)

Discussion: Tenpas reviewed Executive Limitation 12.0 – Emergency Superintendent Succession and recommended no changes. No other revisions were suggested. The reviewed policy will be formally considered for approval at a future Board meeting.

B. Consideration for Board of Education Action

1.) Approval of AR 3.1(2) Procedures Related to Disciplinary Action (EL 3: Treatment of Staff)

On a motion by Paulson, seconded by Tenpas, the DeForest Area Board of Education approved AR 3.1(2) – Procedures Related to Disciplinary Action. The motion carried on a 6 – 0 vote, with Giovanni and McFarlin abstaining.

2.) Approve issuance of Preliminary Notice of Non-renewal (GP 1: Role of the Board – Complying with legislated responsibilities)

Item omitted per agenda amendment.

4. Agenda Planning

- A. Refer to Annual Calendar
- B. Policy Review
- C. Communication of Board meetings
- D. EL 10: Facilities – Administrative Regulations review
- E. Process for future handbook revisions
- F. Overview of LMC Program
- G. Overview of Counseling Program
- H. Analysis of school data on student behavior, including bullying

5. Consent Agenda

- A. Accept Minutes – April 9, 2012 regular meeting.
- B. Required Approvals

Vouchers Payable/Treasurer's Report

Void: None.

Paid: 181336 – 181394, 181407 – 181493.

Budget Transfer: None

Personnel Recommendations:

I. Separations:

Stephanie Unertl – Library Media Specialist – WES – effective 6/7/2012

II. Leaves:

Aaron Schauer – Music Teacher – WES – leave for 2012-13 school year

III. Transfers:

None

IV. Appointments:

Paul Aubuchon – Lacrosse Coach – DAHS – continuing

Jessica Tobiasz – Volleyball Coach – DAMS – replacing Ellene Knaub-Oehme

V. Reassignments:

None

VI. Other:

Melissa Wing – Elementary Teacher – EPES – replacing Julie Harrier (name correction from 4/9/2012)

C. Accept Monitoring Reports

- 1. Administrative Monitoring Status Reports

On a motion by Paulson, seconded by Palus, and passed unanimously by voice vote, the Consent Agenda was approved by a 6 – 0 vote, with Giovanni and McFarlin abstaining.

6. Linkages

Board Members: Paulson attended the Capital Area Regional Planning Commission hearing, where the Bear Tree development was approved. Jon Bales also spoke on behalf of the Town of Windsor. Giovanni attended a multi-age meeting at Windsor Elementary School last week. Palus, Berg, Tenpas and Paulson attended the World Café linkage with the Clergy Association and representative s of DANN on April 16.

Administration: Bales announced that the Board is invited to the FFA banquet on Friday, May 4. An individual invitation was given to each board member. The Wisconsin Women in Government Banquet is on May 24. Bales and Choi attended the NSBA Conference April 20 – 22.

7. Press Verification

The press was given the opportunity to clarify any proceedings or notes.

8. Adjourn

The Board of Education adjourned at 8:47 pm on a motion by Hirsch, seconded by Lund, and passed unanimously by voice vote.

DASD BOE President

Date