

**DeForest Area School District
Board of Education Meeting Minutes
Monday, June 8, 2020 – 6:00 pm.**

1.	<p>Prior to the start of the regular Board of Education meeting, some Board members participated in a virtual celebration honoring this year’s District retirees.</p> <p>Convene President Jan Berg called the June 8, 2020 regular meeting of the DeForest Area School District’s Board of Education to order at 6:12 p.m.</p> <p>Eric Runez verified that the meeting was properly noticed.</p> <p>Board members present in person: Jan Berg & Sue Esser. Board members present via virtual access are: Keri Brunelle, Brian Coker, Gail Lovick, Linda Leonhart, Jeff Miller, Spencer Statz, and Steve Tenpas. Also present were administrators Eric Runez, Rebecca Toetz, Kathy Davis, Sara Totten, Pete Wilson, Nate Jaeger and Debbie Brewster.</p>
2.	<p>Approval of the Agenda</p> <p>On a motion by Coker, seconded by Statz and passed unanimously by roll call vote, the agenda was approved with Item C. DASD Employee Handbook revisions removed from the Superintendent Consent Agenda to be voted on separately.</p>
3.	<p>Announcements by the Chair</p> <p>The Board of Education may convene into Closed Session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in accordance with WI Statute 19.85(1)(e) and for conferring with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved. WI Statute 19.85 (1)(g) {referendum projects permitting and assessment fees}</p>
4.	<p>Public Input</p> <p style="padding-left: 20px;">A. Lauren Bayer, former student, sent an email to the Board President regarding racial justice and equity. A copy will be sent to all Board members.</p>
5.	<p>Board Business & possible Board action</p> <p style="padding-left: 20px;">A. Returning to School 2020 - Planning & Project Charter presentation</p> <p style="padding-left: 40px;"><u>Discussion:</u> Superintendent, Eric Runez introduced Drew Howick, Howick Associates. Howick is facilitating work on a project charter with the District Leadership team that will assist in planning for the return to school in the fall. Howick explained the Steering Team, the purpose of the project charter and the goals.</p> <p style="padding-left: 40px;">Goals include:</p>

- Keeping students and staff physically safe.
- Attending to, and caring for, the social-emotional and mental health needs of students and staff.
- Keeping learning coherent, focused on the highest priorities for each grade level, and moving forward space - whether learning is occurring in-person, remotely, or blended.
- Meeting the needs of every student, across in-person and remote learning contexts - including students who are experiencing low socio-economics, Black, Latinx, learning English, students with gifts and talents, or students with an IEP.
- Aligning teaching roles, responsibilities, and structures to the new reality of teaching and learning.
- Designing schedules that flexibly accommodate the new reality, including new protocols for being together in school buildings and structures for continuing learning when it is happening remotely.

He explained the three work groups that have been developed focusing on the following three areas - operations, teaching & learning, and culture. The Board will receive weekly updates on the progress of the project charter.

B. Presentation and possible approval of Academic and Career Planning (ACP) presentation and Financial Literacy Graduation Requirement

Discussion: Director of Instructional Services, Rebecca Toetz introduced College & Career Readiness Coordinator, Chris Smith and High School Principal, Machell Schwarz who reported on proposed new graduation requirements. Redefining Ready is a research-based metrics system to assess that students are college ready, career ready and life ready. Redefining Ready and Academic and Career Planning (ACP) requirements were analyzed and embedded into courses and advisory at each grade level 9-12. One component of the plan includes the addition of a financial literacy requirement. Assessment will be through Transeo to help create reports that track student progress and through Xello to store the students' work and serve as the student portfolio platform. The plan would be in place for incoming 9th graders in the fall, with pilots throughout the next few years, resulting in an ACP Portfolio presentation that students will share with community members and staff prior to graduation.

On a motion by Miller, seconded by Coker, the DeForest Area School District Board of Education voted to approve the Academic and Career Planning (ACP) presentation and Financial Literacy Graduation Requirements, as presented. The vote passed with a unanimous roll call vote.

C. Presentation and possible approval of R-4 Collaborative & Responsible Citizens Board Policy Monitoring Report

Discussion: Director of Instructional Services, Rebecca Toetz, and Director of Student Services, Sara Totten presented the monitoring report for R-4 Collaborative and Responsible Citizens. The report is presented as making reasonable progress, with exceptions noted.

On a motion by Tenpas, seconded by Esser, the DeForest Area School District Board of Education voted to accept the R-4 Collaborative & Responsible Citizens Board Policy Monitoring Report, as presented. The vote passed with a unanimous roll call vote.

Spencer Statz left the meeting at 7:19 pm.

On a motion by Coker, seconded by Tenpas, the DeForest Area School District Board of Education voted to approve the R-4 Collaborative & Responsible Citizens Board Policy Monitoring Report, as making reasonable progress, with exceptions noted. The vote passed with a unanimous voice vote.

Summary: The Board acknowledges that the data presented was complete and thorough. The Board appreciates that disaggregated data is presented and notes that the action plan provided was very specific. It was also appreciated that the report included a focus on the equity work that has been done. In the future, the Board would like to see a breakdown of bullying data, particularly as it relates to racism. It was noted that the indicator regarding the Civics exam may no longer be needed.

D. Review Board Policy, R-4 Collaborative & Responsible Citizens

Discussion: The Board policy was reviewed, but no revisions were suggested.

E. Presentation and possible approval of 2019-2020 District Budget Revisions

Discussion: Director of Business & Auxiliary Services, Kathleen Davis-Phillips presented proposed revisions to the 2019-2020 District Budget. She noted that the majority of the adjustments are related to the Covid-19 crisis. In an attempt to be proactive during a time of budget uncertainty, the amendment submitted includes a combination of setting aside funds for future capital projects, OPEB, and designating a portion of the existing fund balance and unspent 2019-20 dollars as "Assigned" for the purpose of budget relief due to COVID-19. By taking action now to protect the district's resources by either designating them as "Assigned" or transferring them to one of the trusts will help further identify to our legislators that these funds do indeed have a purpose.

On a motion by Tenpas, seconded by Coker, the DeForest Area School District Board of Education voted to approve the 2019-2020 District Budget Revisions, as presented. The motion passed with a unanimous roll call vote.

F. Review potential school start & end time changes for the 2020-2021 and 2021-2022 school years

Discussion: Superintendent Runez, spoke about the review of school start and end times in preparation for when the Harvest Intermediate School opens in 2021-2022. Changes could be beneficial beginning in the 2020-2021 school year for purposes of supervision and timing of bus arrivals and departures. The changes may also align with work around social distancing guidelines and other Covid-19 considerations as

	<p>school resumes in the fall.</p> <p>G. Consideration of approval of the Storm Water Management Plan Maintenance and Easement Agreement for the DeForest Area High School site</p> <p><u>Discussion:</u> Director of Business & Auxiliary Services, Kathleen Davis-Phillips explained the need for the easement agreements proposed for approval.</p> <p>On a motion by Miller, seconded by Esser, the DeForest Area School District Board of Education voted to approve the Storm Water Management Plan Maintenance and Easement Agreement for the DeForest Area High School site and the Underground Electric Easement with Alliant Energy for the Harvest Intermediate School site. The motion passed with a unanimous roll call vote.</p> <p>H. Consideration of approval of the Underground Electric Easement with Alliant Energy for the Harvest Intermediate School site</p> <p>(As stated above.....On a motion by Miller, seconded by Esser, the DeForest Area School District Board of Education voted to approve the Storm Water Management Plan Maintenance and Easement Agreement for the DeForest Area High School site and the Underground Electric Easement with Alliant Energy for the Harvest Intermediate School site. The motion passed with a unanimous roll call vote.)</p> <p>I. Referendum Project Update</p> <p><u>Discussion:</u> Runez informed the Board that construction has begun at both the High School in the A-wing, and also at the Harvest Intermediate School. Bids have been coming in very favorably for the District. Board members are invited to tour the construction sites, if interested.</p> <p>J. Discussion of future Board meeting format</p> <p><u>Discussion:</u> The Board discussed physically returning to meetings, while maintaining a virtual option. It is likely that the Board would need to find a larger physical space to accommodate social distancing. The June 22 meeting will remain virtual. More discussion will happen at that meeting regarding</p>
6.	<p>Board Consent Agenda</p> <p>A. Accept Minutes - May 11, 2020</p> <p>Tenpas made a motion, Lovick seconded, to approve the Board Consent Agenda. The motion was approved by a unanimous roll call vote.</p>
7.	<p>Superintendent Consent Agenda</p> <p>A. Personnel Recommendations</p> <p>I. Separations:</p> <p>Anastasia Tomanek - Music Teacher DAMS - resignation effective 6/10/2020</p> <p>Kelly Fencil - Student Council Advisor WES - resignation effective 6/10/2020</p>

	<p>Mary Pilecky - Student Council Advisor WES - resignation effective 6/10/2020 Susan Kahara - Educational Assistant DAMS - resignation effective 6/10/2020 Michele Clarke - Food Service Assistant DAHS - resignation effective 6/10/2020 II. Leaves: Melissa Hughes - Educational Assistant YES - leave fall semester 2020-21 school year III. Transfers: None. IV. Appointments: Courtney Meiers - 2nd Grade Teacher EPES - replacing Kylie Davis Minta Brandsma - 7th Grade Social Studies DAMS - replacing Joseph Pachel Jennifer Rae - Special Education Teacher DAHS - replacing Kate Laufenberg V. Reassignments: None. VI. Other: None.</p> <p>B. Vouchers Payable/Treasurer's Report Paid: 202506-202582, 192002047-192002110, 201900736-201900934, 19047-19050</p> <p>C. DASD Employee Handbook Revisions - 2020-2021 School Year</p> <p>Esser made a motion, Lovick seconded, to approve the Superintendent's Consent Agenda with DASD Employee Handbook Revisions removed, per agenda amendment. The motion was approved by a unanimous voice vote.</p> <p>On a motion by Tenpas, seconded by Leonhart, Consent Agenda Item C, DASD Employee Handbook Revisions 2020-2021, was approved unanimously by voice vote, with Esser abstaining.</p>
8.	<p>Linkages - Esser reported that Graduation went very well. Lovick complimented the District on the efficient process for picking up supplies from the schools.</p>
9.	<p>Press Verification The press was given the opportunity to clarify any proceedings or notes.</p>
10.	<p>Future Agenda Items</p>
11.	<p>Convene into Closed Session Coker moved, Miller seconded, to move into closed session at 8:36 pm. The motion was adopted by the following vote: Aye –Berg, Brunelle, Coker, Esser, Lovick, Leonhart, Miller, and Tenpas. Naye – None. Absent – Statz.</p> <p>While in Closed Session, the Board conducted business in accordance with WI Statute 19.85(1)(e) & 19.85(1)(g).{referendum projects permitting and assessment fees}</p>
12.	<p>Reconvene into Open Session</p> <p>On a motion by Miller, seconded by Brunelle, and passed by a unanimous show of hands the Board of Education reconvened into open session at 9:07 pm.</p>

13.	Further discussion or action related to Closed Session business
14.	Board Debrief
15.	Adjourn The Board of Education adjourned at 9:08 pm on a motion by Brunelle, seconded by Coker, and passed unanimously by roll call vote.
	DASD BOE President Signature:
	Date: