

**DeForest Area School District
Board of Education Meeting Minutes
Monday, January 13, 2020 – 6:00 pm.**

1.	<p>Convene</p> <p>President Jan Berg called the January 13, 2020 regular meeting of the DeForest Area School District’s Board of Education to order at 6:01 pm.</p> <p>Eric Runez verified that the meeting was properly noticed.</p> <p>Board members present: Jan Berg, Keri Brunelle, Brian Coker, Sue Esser, Linda Leonhart, Spencer Statz, and Steve Tenpas. Absent were: Gail Lovick and Jeff Miller . Also present were administrators Eric Runez, Rebecca Toetz, Kathy Davis, Sara Totten, Pete Wilson, Nate Jaeger and Debbie Brewster.</p> <p>The Pledge of Allegiance was recited.</p> <p>Keri Brunelle recited the DeForest Area School District’s Mission and Vision Statements.</p>
2.	<p>Approval of the Agenda</p> <p>On a motion by Tenpas, seconded by Coker, and passed unanimously by voice vote, the agenda was approved.</p>
3.	<p>Board Education</p> <p>A. Intermediate School Core Programming Update - Principal of Intermediate School, Roy Bernards</p> <p><u>Discussion:</u> Principal of the Intermediate School, Roy Bernards and Director of Instructional Services, Rebecca Toetz provided an update on plans for the Intermediate School core programming. All 4th, 5th, and 6th grade teachers were invited to attend site visits at Waunakee, Pewaukee, and Sussex, to learn about programming at other intermediate schools. After the task force considered feedback, studied similarities, attractions and internal scheduling, it is recommended that two person teams, an increase in ELA, math, and social science instructional minutes, as well as a reduction in the number of transitions for intermediate students, would be the most beneficial and have the biggest impact on student achievement.</p> <p>B. District Assessment System Overview - Director of Administrative Services, Dr. Pete Wilson and Director of Instructional Services - Dr. Rebecca Toetz</p> <p><u>Discussion:</u> Director of Instructional Services, Dr. Rebecca Toetz, Director of Administrative Services, Dr. Pete Wilson, and certified staff members Kathy Williams, Colleen Kollasch, Jill Bandli, and Greg Gorres, presented an overview of the district assessment system. Assessments are purposeful and connected to curriculum and standards. At the K-8 level, comparisons were made between Wisconsin Forward and iReady assessments and it was noted that results were</p>

consistent between the two tests. Data collected was analyzed and used to inform instructional decisions. The group shared instructional responses and an action plan that has been implemented based on the data. At the high school level, assessments are linked to college and career readiness. Assessments at this level include Achieve 3000, Pre-ACT, ACT Aspire, and ACT.

- C. Follow up to Monitoring Report, R-2 Academic Achievement - iReady Growth Measure - Director of Instructional Services, Dr. Rebecca Toetz and Program Coordinator of Teaching and Learning, Kate Dabetic

Discussion: Dr. Toetz and Program Coordinator of Teaching and Learning, Kate Dabetic explained potential changes in the I-Ready Growth measures that provide more meaningful data. Two data points were discussed, percentage of students who tested at placement level of at or above on the spring diagnostic, and percentage of students who met growth target goals from fall to spring. It is suggested that both these measures be incorporated into indicators used in monitoring Board Results Policy - R-2 Student Achievement.

- D. Discussion of Board surveys for upcoming Board Evaluation and Monitoring Report

Discussion: Board members will be completing two surveys in preparation for discussion at the Board meeting on January 27. Both surveys are due on Monday, January 20.

4. Board Business & possible Board action

- A. Presentation of 2018-2019 District Financial Audit - Kathleen Davis-Phillips, Director of Business & Auxiliary Services

Discussion: Director of Business & Auxiliary Services, Kathleen Davis-Phillips presented the results of the 2018-2019 District Financial Audit. She highlighted the audit findings, as well as the management discussion and analysis provided by the audit firm of Johnson Block. Overall, the auditors reported favorable results and found no instances of noncompliance or other matters that are required to be reported under Government Auditing Standards.

- B. Presentation and possible approval of OE-6 Financial Administration Board Policy Monitoring Report - Kathleen Davis-Phillips, Director of Business & Auxiliary Services

Discussion: Davis-Phillips presented the Board Policy OE-6 Financial Administration Monitoring Report. The report was presented as being in compliance. Although not all of the purchases that fall under 6.3 were competitively bid, all of those that were appropriate and in the best interest of the district were competitively bid.

On a motion by Statz, seconded by Brunelle, the DeForest Area School District

	<p>Board of Education voted to accept OE-6, Financial Administration Board Policy Monitoring Report, as presented. The vote passed with a unanimous voice vote.</p> <p>On a motion by Tenpas, seconded by Coker, the DeForest Area School District Board of Education voted to approve OE-6, Financial Administration Board Policy Monitoring Report, with an amendment to change section 6.3, to be In Compliance. The vote passed with a unanimous voice vote</p> <p><i>Summary Statement: The Board asks the Administration to bring suggestions for indicator changes in regards to section 6.3 the competitive bidding process. Also, a change in 6.14 regarding annual audit. The audit did reflect a recommendation to prepare financial statements internal to the District, but the cost of staffing has been found to be prohibitive.</i></p> <p>C. Determine Candidate Ballot Order for Spring 2020 Board of Education Election</p> <p>Board of Education Clerk, Brian Coker determined by drawing lots, that Gail Lovick would be listed 1st on the ballot, and Steve Tenpas would be 2nd on the ballot representing the available Village of Windsor Board seats for the Spring Election 2020.</p> <p>D. Review Board Policy OE-6 - Financial Administration for potential revisions</p> <p>The Board of Education reviewed Board Policy OE-6 for potential revisions. The Board requests a change to the Interpretation for 6.3, which will be brought back for consideration at the January 27, 2020 Board of Education meeting.</p>
5.	Public Input - None.
6.	<p>Board Consent Agenda</p> <ul style="list-style-type: none"> A. Accept Minutes - December 9, 2019 B. Authorize Board Delegate to vote in the best interest of the District on WASB Resolutions at the State Education Convention, January 2020 C. Renewal of Administrator Contract(s), including Superintendent Contract, per State Statute 118.24 <p>Coker made a motion, Leonhart seconded to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.</p>
7.	<p>Superintendent Consent Agenda</p> <p>A. Personnel Recommendations</p> <p>I. Separations:</p> <p>Andrew Skala - Educational Assistant EPES - resignation effective 12/18/2019 Michael Minick - Head Football Coach DAHS - resignation effective 12/18/2019 Julie Wipperfurth - Speech & Language Pathologist YES - retirement 6/10/2020 Joseph CaPaul - English Teacher DAHS - retirement 6/10/2020 Matthew Kimmes - Assistant Track Coach DAHS - resignation effective 1/6/2020 Michael McHugh - Athletic Director DAHS - retirement 6/30/2020</p> <p>II. Leaves: None</p> <p>III. Transfers: None.</p>

	<p>IV. Appointments: Amanda Murphy - Educational Assistant YES - replacing Matthew Cimaroli Akiko Graves Aldeco - ELL Teacher Elementary - new position Erin Nugent - Elementary Teacher One Year WES - new position Ali Ingersoll - Assistant Girls Soccer Coach DAHS - replacing Kevin Krivacek Lynn Sisco - Summer School Principal - new position Courtney Butler - Educational Assistant DAHS - replacing David Dent Shawna Blood - Assistant Volleyball Coach DAHS - replacing Corey Bauman V. Reassignments: None. VI. Other: None.</p> <p>Vouchers Payable/Treasurer's Report Paid: 201932-202050, 192001053-192001260, 201900329-201900438, 19023-19025</p> <p>Tenpas made a motion, Esser seconded, to approve the Superintendent's Consent Agenda. The motion was approved by a unanimous voice vote.</p>
8.	<p>Linkages - Coker attended a Citizen of the Month recognition at Yahara Elementary School. Dane County Equity Consortium is planning a Board training on January 15. State Education Convention is in Milwaukee next week, Jan. 22 - 24, 2020. There is potential interest in a Board training on data sponsored by AGI Aspen Group in March.</p>
9.	<p>Press Verification The press was given the opportunity to clarify any proceedings or notes.</p>
10.	<p>Future Agenda Items</p>
11.	<p>Board Debrief</p>
12.	<p>Adjourn The Board of Education adjourned at 8:31 pm on a motion by Leonhart, seconded by Coker, and passed unanimously by voice vote.</p>
	<p>DASD BOE President Signature:</p>
	<p>Date:</p>