

**DeForest Area School District
Board of Education Meeting Minutes,
Monday, January 12, 2015 – 6:15 pm.**

1. Convene

President Jan Berg called the January 12, 2015 regular meeting of the DeForest Area School District's Board of Education to order at 6:17 p.m.

Board members present: Jan Berg, Jeff Miller, DeAnna Giovanni, Terri Treinen, Steve Tenpas and Christopher McFarlin. Absent were: Kate Lund, Dan Choi and Jim Pertzborn. Also present were administrators Sue Borden, Barb Buffington, and Kathy Davis.

Sue Borden verified that the meeting was properly noticed.

The Pledge of Allegiance and the Hands Pledge were recited.

On a motion by Tenpas, seconded by Giovanni, and passed unanimously by voice vote, the agenda was approved, with an amendment to remove the Personnel Recs and the 2014-2015 Staff Calendar from Consent Agenda for more discussion.

Steve Tenpas recited the DeForest Area School District's Mission and Vision Statements.

2. Appearances Before the Board of Education

Public Input: None.

3. Board Business

A. Ends Discussion

- 1.) Applied Population Report: Overview and Discussion (EL 2: Communication and Support to the Board) (Approx. 45 min.)

Discussion: Sarah Kemp, Associate Researcher, UW-Madison Applied Population Laboratory explained an analysis of school enrollment projections. The study projects growth within the District and provides data and enrollment projections for use in long range planning.

In summary:

- Long term kindergarten trends show steady enrollment while recent kindergarten trends indicate decreasing enrollment.
- Long term and recent birth trends indicate slightly increasing births.
- Baseline, 5 Year, 2 Year, and Kindergarten trend models project increasing enrollment over time for the district.
- Elementary enrollment could be steady to slightly increasing in the near term.
- Middle and high school are projected to contain steady to slightly increasing enrollment.
- Degree of increase will vary depending on future births, housing market, economy, gas prices, etc.

- 2.) 2013-2014 Fiscal Year Audit Review (EL 7: Financial Conditions and Activities; EL 2: Communication and Support to the Board) (Approx. 45 min.)

Discussion: Director of Business & Auxiliary Services, Kathy Davis provided a review of the 2013-2014 fiscal year audit. She explained the results were routine and what was expected. The auditors found nothing of concern and had no recommendations. The District has utilized the Clifton, Larson, Allen auditor firm for the

past five years and so a request for proposal will be sent out for audit services for 2014-2015 through 2018-2019.

- 3.) Next steps in referendum planning (GP 1: Role of the Board; EL 10: Facilities) (Approx. 30 min.)

Discussion: Superintendent, Sue Borden explained Design Team work and future planning. February 2 the Board of Education will have an opportunity to examine conceptual drawings of STEM and potential buildings and have an opportunity to provide feedback. The Communication Team has started meeting and has created a communication schedule for upcoming meetings and events, communications and deliverables. In addition, Brian Brewer, Managing Director, Robert W. Baird & Co. reported on referendum borrowing illustrations. He reported that current bond interest rates are some of the lowest seen in the past 30 years. He also explained the current referendum debt payments which will be paid in full in five years, as well as a proposed structure for future payments on proposed 2015 referendum debt. If the \$41 million referendum passes, this structure shows a potential \$16 tax increase over the previous year, per \$100,000 of property value. This estimate is based on a 3-phased borrowing plan at an estimated interest rate of 3.75%-4.50%, with no increase in property value. These estimates are conservative in nature and Brewer expects the cost to potentially be slightly less with changes to property value and the potential for a better interest rate at the time of borrowing.

B. Consideration for Board of Education Action

- 1.) Determination of Candidate Ballot Order for Spring 2015 Election (if necessary) (GP 1 (6): Role of the Board - as it relates to complying with responsibilities outlined in Wisconsin State Statute regarding election process) (5 min.)

Discussion: Due to the declaration of two school board candidates for one at-large school board seat, the candidate ballot order for the upcoming spring election on April 7, 2015 was determined by a random drawing of lots by School Board Clerk, DeAnna Giovanni. First on the ballot will be Sue Esser, second will be Chris McFarlin. Jeff Miller will be running unopposed for the Village of DeForest school board seat and DeAnna Giovanni will be running unopposed for the Town of Leeds/Vienna seat.

- 2.) Consideration of WASB Resolutions and provide direction for the Board's delegate for the 2015 State Delegation Meeting in Milwaukee, January 2015 (GP 1: Role of the Board) (15 min.)

On a motion by Tenpas, seconded by Treinen, the Board of Education voted that DeAnna Giovanni, Delegate representing the DeForest Area School District, vote on WASB Resolutions at the 2015 State Delegation meeting in Milwaukee, January 2015, as she finds to be in the best interest of the District. The motion passed by a unanimous voice vote.

4. Agenda Planning

- A. Open Enrollment policy review
- B. Student/Staff Foreign and Domestic Travel policy
- C. Consider Ad Hoc Committee to review IPM processes
- D. Consider Ad Hoc Committee to study Morrisonville Elementary

5. Consent Agenda

- A. Accept Minutes – December 8, 2014 regular meeting and January 5, 2015 special meeting.
- B. Required Approvals

Vouchers Payable/Treasurer's Report

Void: 191394, 191781

Paid: 192011 - 192015, 192017 - 192018, 192026, 192028 - 192055, 192057 - 192063, 192071, 192077 - 192082, 192084 - 192088, 192090 - 192102, 192104 - 192136, 192145 - 192204, 192206, 192208 - 192224, 192230 - 192246, 192248 - 192279, 192281 - 192286, 141500856 - 141500872, 141500874 - 141500876, 141500883 - 141500884, 141500886 - 141500915, 141500919 - 141500920, 141500922 - 141500933, 141500936 - 141500940, 141500945 - 141500955, 141500957 - 141500975, 141500977 - 141500994, 141500997 - 141501016, 141501018 - 141501021, 141501024 - 141501062, 141501066 - 141501083, 201400171 - 201400173, 201400175 - 201400215, 201400217.

Budget Transfer: None

Personnel Recommendations:

I. Separations:

Lauryn Durtschi-Jones - Art Teacher DAMS - resignation effective January 23, 2015
Jay Matthews - Assistant Track Coach DAHS - resignation
Erica Kallies - Math Teacher DAHS - resignation effective January 23, 2015
Melissa Salinas - Kindergarten Teacher WES - leave through June 9, 2015
Thomas Cavitt - Head Custodian DAHS - resignation effective December 15, 2014
Daniel Hertel - Head Boys Swim Coach DAHS - resignation effective February 2015
Angela Ehlenfeldt - CC Program Teacher YES - resignation effective January 2, 2015

II. Leaves:

Melissa Salinas - leave for remainder of the 2014-15 school year
Shelley Bradshaw - extend leave for 2014-15 school year

III. Transfers:

None

IV. Appointments:

Matthew Andrews - Baseball Assistant Coach DAHS - replacing David Lapp
Christopher Smith - Baseball Assistant Coach DAHS - replacing Sean Wilson
Phil Jerg - .5 Assistant Girls Basketball Coach DAHS - replacing Jeff Miller
Maggie Gugel - .5 Assistant Girls Basketball Coach DAHS - replacing Jeff Miller
Suzanne Mayer - School Secretary DAHS - new position
Jon Wolff - Assistant Track Coach DAHS - replacing Jay Matthews
Brad Orvis - Assistant Track Coach DAHS - replacing Joshua Mayerak
Megan Chrisler - .5 Assistant Softball Coach - replacing Morgan Schuchardt
Renee Smith - .5 Assistant Softball Coach - replacing Morgan Schuchardt

V. Reassignments:

None

VI. Other:

None

C. Accept Monitoring Reports

1. Administrative Monitoring Status Reports

On a motion by Tenpas, seconded by Giovanni, and passed unanimously by voice vote, the Consent Agenda was approved.

Giovanni moved to approve the Personnel Recs with the exception to remove Melissa Salinas from the Separations section, until further clarification on Salinas' leave is determined. Tenpas seconded. Motion was approved by unanimous voice vote.

The Board discussed the 2015-2016 School Calendar. Steve Tenpas moved to approve the 2015-2016 District Calendar with a second by Treinen. The motion was approved by a unanimous voice vote.

6. Linkages

Board Members: Treinen attended a wrestling meet and a DFAC swim meet. Tenpas was involved in conversations with Community Advisory Committee members who were very appreciative that the Board valued and acknowledged the work of the committee and their recommendation for addressing facility needs. Drew Howick extended a thank you to the Board for his work with the Community Advisory Committee. The Board discussed the upcoming professional development workshop on coherent governance on May 14 & 15.

Administration: Borden has heard positive comments on the process used by the Community Advisory Committee committee. Borden also judged a DECA Event this past weekend. State Education Convention will be next week in Milwaukee.

7. Press Verification

The press was given the opportunity to clarify any proceedings or notes.

8. Adjourn

The Board of Education adjourned at 8:16 pm on a motion by Giovanni, seconded by McFarlin, and passed unanimously by voice vote.

DASD BOE President

Date