

**DeForest Area School District
Board of Education Meeting Minutes,
Monday, January 13, 2014 – 6:15 pm.**

1. Convene

Vice-President Steve Tenpas called the January 13, 2014 regular meeting of the DeForest Area School District's Board of Education to order at 6:17 p.m.

Board members present: Steve Tenpas, Dan Choi, Marty Palus Mike Hirsch, DeAnna Giovanni, Kate Lund, and Christopher McFarlin. Absent were: Jan Berg and Sue Paulson. Also present were administrators Sue Borden, Sue Wilson, Diane Pertzborn, Ann Higgins and Vickie Adkins.

Sue Borden verified that the meeting was properly noticed.

The Pledge of Allegiance and the Hands Pledge were recited.

Announcement: The Board will convene into Closed Session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, in accordance with WI Statute 19.85(1)(c) and for the purpose of considering data of specific personnel problems or the investigation of charges against specific persons which, if discussed in public, would be likely to have a substantial adverse effect upon the reputation of any person referred to in such histories or data, or involved in such problems or investigations, in accordance with WI Statute 19.85(1) (f) {Administrator resignation}

On a motion by Palus, seconded by Lund, and passed unanimously by voice vote, the agenda was approved.

Mike Hirsch recited the DeForest Area School District's Mission and Vision Statements.

2. Appearances Before the Board of Education

Public Input: None.

3. Board Business

A. Ends Discussion

- 1.) Final Facilities Study Report (Steve Kieckhafer, Plunkett Raysich Architects)
(EL 2: Communication and Support to the Board)

Discussion: Director of Business and Auxiliary Services, Diane Pertzborn, Building and Grounds Supervisor, John Rauwolf and Steve Kieckhafer, Plunkett Raysich Architects presented findings from the recent facilities study report. The report consisted of two parts: a survey of existing facilities and an educational space study. The facility survey focused on the general conditions within and around all school facilities on district property. The study included an analysis of architectural components; safety and security; athletics; traffic flow, parking and associated needs; HVAC and plumbing, fire protection, and electrical systems. The educational space study focused on enrollment capacity, based on actual, target and maximum capacity formulas. It also analyzed classroom space and the utilization of current school spaces. It was noted that most of the recommendations suggested have already been identified and have been on the district's long-range capital projects list.

Recommendations for upgrades or replacements in each building were presented based on three priority areas:

- Priority 1: Safety, code, compliance, or security needs
- Priority 2: Maintenance, energy or end-of-life concerns
- Priority 3: Infrastructure upgrades if renovations occur

The complete facility study is available on the DASD website.

2.) Discussion and possible approval of Guiding Principles for Space Needs (GP 1: Role of the Board)

Discussion: The Board reviewed another draft of the Guiding Principles for Space Needs and made suggestions to further clarify the document. The Guiding Principles are intended to help inform board members and staff through their decision making process as they continue gathering data and discuss facility planning. Area development and potential enrollment will be some of the next areas studied. As is the typical Board process, as the data is being received and analyzed, stakeholder and community input will be collected and will be important in helping determine final decisions for facility plans in the future. The guiding principles will be brought back for final approval at a future meeting.

B. Consideration for Board of Education Action

- 1.) Resolution authorizing the issuance and awarding the sale of approximately \$5,955,000 General Obligation Refunding Bonds, Series 2014B (Brian Brewer, Robt. W. Baird) (EL 7: Financial Conditions and Activities)

Discussion: Director of Business & Auxiliary Services, Diane Pertzborn reviewed the process and benefits of refinancing the District's remaining debt. As was explained at a prior meeting, the intention was to refinance in two steps in order to obtain the lowest possible interest rates. This was the second step of the refinancing. Nine bids were received this morning (January 13) and BMO Capital Markets was the chosen bidder with an interest rate of .6226%. This will result in a significant savings to tax payers, as the total debt portion of the tax levy will be reduced by \$1.18 million between now and 2020.

On a motion by Palus, seconded by Lund, the DeForest Area Board of Education approved the Resolution authorizing the issuance and awarding the sale of \$5,890,000 General Obligation Refunding Bonds, Series 2014A as presented. The motion passed by a unanimous voice vote.

- 2.) Determination of Candidate Ballot Order for Spring 2014 Election (if necessary) (GP 1(6): Role of the Board – as it relates to complying with responsibilities outlined in Wisconsin State Statute regarding election process)

Discussion: Due to the declaration of three school board candidates for two Windsor school board seats, the candidate ballot order for the upcoming spring election on April 1 was determined by a random drawing of lots by School Board Clerk, Kate Lund. First on the ballot will be James Pertzborn, second will be Sue Paulson and third is Terri Treinen. Dan Choi will be running unopposed for the Town of Burke school board seat.

- 2.) Consideration of WASB Resolutions and provide direction for the Board's delegate for the 2014 State Delegation Meeting in Milwaukee, January 2014 (GP 1: Role of the Board)

On a motion by Hirsch, seconded by Choi, the Board of Education voted that Sue Paulson, Delegate representing the DeForest Area School District, vote on WASB Resolutions at the 2014 State Delegation meeting in Milwaukee, January 2014, as she finds to be in the best interest of the District. The motion passed by a unanimous voice vote.

4. Agenda Planning

- A. Follow up from TILT (Technology Integration Leadership Team) committee
- B. Framework 2.0 Follow-up
- C. Fine Arts update
- D. Approval of Guiding Principles for Space Needs

5. Consent Agenda

- A. Accept Minutes – December 9, 2013 regular meeting and December 10, 2013 expulsion hearing.
- B. Required Approvals

Vouchers Payable/Treasurer's Report

Void: 188017

Paid: 188018, 188020 – 188021, 188023 – 188025, 188027 – 188040, 188042 – 188047, 188049 – 188050, 188052, 188056 – 188058, 188060 – 188067, 188069 – 188070, 188072 – 188076, 188078 – 188079, 188081 – 188086, 188088 – 188095, 188097 – 188099, 188106, 188114, 188116, 188123, 188132, 188134 – 188139, 188141 – 188158, 188160 – 188165, 188167 – 188173, 188176 – 188178, 188180 – 188192, 188198 – 188202, 188204 – 188206, 188208 – 188220, 188222, 188224 – 188228, 188231 – 188246, 188249 – 188256, 188258 – 188259, 188270 – 188277, 188280 – 188284, 188286 – 188297, 188299, 188301, 188303 – 188305, 188309 – 188319, 188321 – 188336, 188340 – 188348, 188353 – 188373, 188375 – 188380, 188382 – 188389, 188391 – 188402, 188413 – 1288426, 188428, 188430 – 188446, 188448 – 188454, 131400814 – 131400816, 131400818 – 131400823, 131400825 – 131400833, 131400835, 131400837, 131400839, 131400841 – 131400844, 131400846, 131400849 – 131400852, 131400854, 131400856, 131400858 – 131400866, 131400869 – 131400877, 131400879 – 131400885, 131400888 – 131400893, 131400899 – 131400900, 131400902 – 131400911, 131400917 – 131400920, 131400922, 131400924 – 131400926, 131400930, 131400932 – 131400938, 131400940 – 131400952, 131400954, 131400955 – 131400960, 131400962 – 131400978, 131400983 – 131400985, 131400987 – 131400998, 131401003 – 131401009, 131401012, 131401014 – 131401019, 131401021 - 131401024

Budget Transfer: None

Personnel Recommendations:

I. Separations:

Steven Grotzke – Custodian DAHS – effective 12/12/2013

Nancy Follett – Kindergarten Teacher EPES – retirement June 6, 2014

David Perrodin – Director of Pupil Services – resignation effective January 24, 2014

II. Leaves:

Elisa Welch – Spanish Teacher DAMS – leave March 2014 through 2014-15 school year

III. Transfers:

None

IV. Appointments:

Terrance Durkin – Custodian – DAHS – replacing Steve Grotzke

V. Reassignments:

None

VI. Other:

None

- C. Accept Monitoring Reports
 - 1. Administrative Monitoring Status Reports

On a motion by Hirsch, seconded by Palus, and passed unanimously by voice vote, the Consent Agenda was approved.

6. Linkages

Board Members: Hirsch reported on his linkage with the Mineral Point School Board and their discussion about Coherent Governance. Tenpas reported hearing favorable comments by recent graduates about classes at the high school that prepared them for college. Lund attended choir and band concerts in December.

Administration: Borden attended a recent DECA competition, recognized crossing guards during Crossing Guard Recognition Week and attended some winter sports activities. She reported that Chinese students will be visiting DeForest during the first week in February. She's also involved with the Elementary Literacy initiative and the Alternative Compensation Committee work.

7. Press Verification

The press was given the opportunity to clarify any proceedings or notes.

8. Convene into Closed Session

Lund moved, McFarlin seconded, to move into closed session at 8:23 pm. The motion was adopted by the following vote: *Aye* –Lund, Hirsch, Giovanni, Tenpas, Choi, Palus & McFarlin. *No* – None. *Absent* – Berg & Paulson.

9. Conduct Closed Session Business

While in Closed Session, the Board conducted business in accordance with WI Statute 19.85(1) (c) and with WI Statute 19.85(1) (f) *{Administrator resignation}*

10. Convene into Open Session

On a motion by McFarlin, seconded by Palus, and passed by a unanimous show of hands the Board of Education reconvened into open session at 8:40 pm.

No action resulted from closed session.

11. Adjourn

The Board of Education adjourned at 8:42 pm on a motion by Lund, seconded by McFarlin, and passed unanimously by voice vote.

DASD BOE President

Date