

**DeForest Area School District  
Board of Education Meeting Minutes,  
Monday, January 26, 2015– 6:15 pm.**

1. Convene

President Jan Berg called the January 26, 2015 regular meeting of the DeForest Area School District's Board of Education to order at 6:17 p.m.

Board members present: Jan Berg, Jeff Miller, Steve Tenpas, Dan Choi, Jim Pertzborn, Kate Lund, Terri Treinen and Christopher McFarlin. Absent was: DeAnna Giovanni. Also present were administrators Sue Borden, Sue Wilson, Kathy Davis, Ann Higgins, Barb Buffington and Vickie Adkins.

Sue Borden verified that the meeting was properly noticed.

The Pledge of Allegiance and the Hands Pledge were recited.

*Announcement: The Board of Education will convene into Closed Session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, in accordance with WI Statute 19.85(1)(c), {Superintendent quarterly conversation }*

On a motion by Choi, seconded by McFarlin, and passed unanimously by voice vote, the agenda was approved.

Dan Choi recited the DeForest Area School District's Mission and Vision Statements.

2. Appearances Before the Board of Education

Public Input: None.

3. Board Business

A. Ends Discussion

- 1.) Presentation by the faculty and FFA students involved in the District's Land Lab operation as an agri-business experience (Dan Kvalheim) (EL 6: Programs and Services)

Discussion: Agriculture teacher, Dan Kvalheim accompanied by FFA student members, Libby Manthe and Emma Weisensel explained the District's Land Lab 2014 harvest results. The students reviewed the Land Lab activities and shared the results of their soybean and corn trials. The land lab covers approximately 71 acres, 37 acres of soybeans and 34 acres of corn. The students explained advantages and disadvantages of the no-till system used this year. They also explained income and expenses.

In summary:

Total estimated income from corn and soybeans: \$34, 242.35

Total expenses: \$18,240.88

Net income: \$16,001.47

30% rent to District - \$4,800.44

The students presented Board President, Jan Berg with a check for \$4,800.44 as rent payment on the district property for 2014.

- 2.) Information on Standards Adoption at District Level for Science, Fine Arts, Geography and Psychology (EL 6: Programs and Services; EL 2: Communication and Support to the Board)

Discussion: Director of Instructional Services, Sue Wilson discussed the District's adoption of science, fine arts, geography and psychology standards. She explained the purpose and importance of curriculum and instruction. Curriculum insures consistency in learning for all students at each grade level. She explained how successful curriculum and instruction can be monitored through test scores, surveys and local assessments. Wilson also explained the Build Your Own Curriculum process. Jim Skaleski, middle school band teacher discussed his work with the fine arts standards. Skaleski appreciates the structure and the web-based platform allowing teachers to prioritize standards.

- 3.) Referendum planning and update (GP 1: Role of the Board; EL 10: Facilities; EL 2: Communication and Support to the Board)

Discussion: Sue Borden explained the next steps in the process of preparing for referendum. She shared the planned referendum logos, explained the communication schedule, the work on print media and upcoming presentations. She also spoke about the Design Team work and preliminary site drawings that were shared with the Board and a summary of the feedback from the Design Team. Feedback will continue to be gathered from staff, municipal boards, community advisory committee, etc. In the financial area the next year's budget is being considered, operating costs should the referendum pass are being looked at and assumptions about the next five years are being used in planning.

#### B. Consideration for Board of Education Action

- 1.) Consideration of Ad Hoc Committee to review Integrated Pest Management processes (EL 2: Communication and Support to the Board)

Discussion: DeAnna Giovanni, Steve Tenpas and Chris McFarlin are interested in participating in an Ad Hoc Committee to review the Integrated Pest Management processes in the District. The committee would participate in a facilitated and structured conversation with interested parties and will report back to the Board in April.

On a motion by Choi, seconded by Treinen, the DeForest Area Board of Education approved the appointment of an Ad Hoc Committee consisting of Giovanni, Tenpas and McFarlin to review the District's Integrated Pest Management processes. The motion passed by a unanimous voice vote.

4. Agenda Planning
  - A. Open Enrollment policy review
  - B. Student/Staff Foreign and Domestic Travel policy
  - C. MES Task Force
  - D. Local trends seen in law enforcement - SRO Brian Johnson & Dane County, Steve Day (beginning of May)
5. Consent Agenda
  - A. Accept Minutes – January 12, 2015 regular meeting.
  - B. Required Approvals

#### *Vouchers Payable/Treasurer's Report*

*Void: None.*

*Paid: 192291 - 192296, 192299 - 192301, 192308 - 192368, 192371 - 192381, 192383 - 192393, 192395 - 192406, 192408 - 192438, 192440 - 192447, 141501084 - 141501085, 141501090 - 141501102, 141501104 - 141501107,*

141501110 - 141501114, 141501116 - 141501124, 141501126 - 141501156, 141501158 - 1415001171, 141501173 - 141501174, 201400132, 201400218 - 201400220, 201400222.

*Budget Transfer:* None

*Personnel Recommendations:*

**I. Separations:**

Racquel Drunasky - .5 National Honor Society Advisor DAHS - resignation effective January 12, 2015  
Chandra Diring - Food Services Assistant MES - termination effective January 15, 2015  
Megan Thayer - Special Education Teacher DAMS - resignation effective June 10, 2015

**II. Leaves:**

None

**III. Transfers:**

None

**IV. Appointments:**

Danielle Cole - Math Teacher DAHS - replacing Erica Kallies - effective January 26, 2015  
Colleen Kollasch - increasing to 1.0 FTE National Honor Society Advisor DAHS - effective January 12, 2015

**V. Reassignments:**

Cody Sorlie-Theis - Special Ed Program Teacher DAMS to Special Ed Program Teacher YES - replacing Angela Ehlenfeldt - effective January 26, 2015

**VI. Other:**

None

- C. Accept Monitoring Reports
  - 1. Administrative Monitoring Status Reports

On a motion by Lund, seconded by Tenpas, and passed unanimously by voice vote, the Consent Agenda was approved.

- 6. Linkages

Board Members: Berg, Choi, Miller, Treinen, McFarlin, Tenpas, Giovanni attended WASB State Education Convention in Milwaukee, January 20 - 24. Treinen & Pertzborn attended a wrestling meet.

Administration: Borden attended the Link-ages Breakfast with seniors and National Honor Society students. March 18 is WASB Legislative Advocacy Day at the Capitol. Board members are asked to email legislators on school accountability issues.

- 7. Press Verification

The press was given the opportunity to clarify any proceedings or notes.

- 8. Convene into Closed Session

McFarlin moved, Lund seconded, to move into closed session at 7:45 pm. The motion was adopted by the following vote: *Aye* – Berg, Lund, Pertzborn, Miller, Tenpas, Choi, Treinen & McFarlin. *No* – None. *Absent* – Giovanni.

9. Conduct Closed Session Business

While in Closed Session, the Board conducted business in accordance with WI Statute 19.85(1)(c).  
[*Superintendent Quarterly Conversation*]

Board member Choi left the meeting at 8:30 pm.

10. Convene into Open Session

On a motion by McFarlin, seconded by Tenpas, and passed by a unanimous show of hands the Board of Education reconvened into open session at 9:24 pm.

No action was taken as a result of closed session.

11. Adjourn

The Board of Education adjourned at 9:27 pm on a motion by McFarlin, seconded by Tenpas, and passed unanimously by voice vote.

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DASD BOE President

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Date