

**DeForest Area School District  
Board of Education Meeting Minutes  
Monday, February 10, 2020 – 6:00 pm.**

1.	<p>Convene</p> <p>President Jan Berg called the February 10, 2020 regular meeting of the DeForest Area School District’s Board of Education to order at 6:00 p.m.</p> <p>Eric Runez verified that the meeting was properly noticed.</p> <p>Board members present: Jan Berg, Keri Brunelle, Brian Coker, Sue Esser, Gail Lovick, Linda Leonhart, Jeff Miller, Spencer Statz, and Steve Tenpas. Also present were administrators Eric Runez, Rebecca Toetz, Kathy Davis, Sara Totten, Pete Wilson, and Debbie Brewster.</p> <p>The Pledge of Allegiance was recited.</p> <p>Steve Tenpas recited the DeForest Area School District’s Mission and Vision Statements.</p>
2.	<p>Approval of the Agenda</p> <p>On a motion by Tenpas, seconded by Miller, and passed unanimously by voice vote, the agenda was approved with an amendment to move Public Input up to immediately follow approval of the agenda, and to move Agenda Item 4.D. ahead of Agenda Item 4.A.</p>
5.	<p>Public Input - Monica Smith was present to speak regarding the naming of the Intermediate School.</p>
3.	<p>Board Education</p> <p style="padding-left: 20px;">A. Report on upcoming engagement opportunities - Debbie Brewster, School/Community Relations Coordinator</p> <p style="padding-left: 20px;"><u>Discussion:</u> School/Community Relations Coordinator, Debbie Brewster announced that the annual Parent Survey would be distributed next week. All parents will be surveyed and asked to take the survey for each school in which they have children attending. Brewster asks the Board to help promote the survey. At the end of February, parents will also be given an opportunity to provide feedback on parent-teacher conferences. The naming of the Intermediate School survey will be ending on Wednesday and results will be presented to the Board at the February 24, 2020 Board meeting. Brewster also explained the importance of completing the upcoming 2020 U.S. Census.</p>
4.	<p>Board Business &amp; possible Board action</p> <p style="padding-left: 20px;">D. Consider Administration's recommendation of potential sources for funding of High School stadium turf project</p> <p style="padding-left: 20px;"><u>Discussion:</u> Director of Business &amp; Auxiliary Services, Kathleen Davis-Phillips and Buildings and Grounds Manager, Dave O’Mara presented a turf funding plan</p>

recommendation for the High School stadium. They shared the assumptions included, conservative cost estimates, information received from meetings with various turf vendors, maintenance costs, and cost-reducing alternatives. No objections were raised by the Board indicating the administration should proceed with further solidifying cost and bring a recommendation for a budget amendment to the Board.

Next steps include:

- Board support to move forward with bidding the project
- Bid for formal costs - Bid selection based on costs, location, experience and quality of service
- Board approval of budget amendment, February 24, 2020
- Awarding of Bid
- Project coordination and start

- A. Presentation and possible approval of OE-11 Instructional Program Monitoring Report - Director of Instructional Services, Dr. Rebecca Toetz, Director of Administrative Services, Dr. Pete Wilson, Director of Student Services, Dr. Sara Totten

Discussion: Director of Instructional Services, Dr. Rebecca Toetz, Director of Administrative Services, Dr. Pete Wilson, and Director of Student Services, Dr. Sara Totten, presented the monitoring report for OE-11 Instructional Program as In Compliance with Exception.

On a motion by Coker, seconded by Statz, the DeForest Area School District Board of Education voted to accept OE-11, Instructional Program Board Policy Monitoring Report, as presented. The vote passed with a unanimous voice vote.

On a motion by Miller, seconded by Tenpas, the DeForest Area School District Board of Education voted to approve OE-11, Instructional Program Board Policy Monitoring Report, as presented, in compliance with exception. The vote passed with a unanimous voice vote.

*Summary Statement: The Board realizes that their review of the policy will be important to help staff identify helpful indicator revisions.*

- B. Review Board Policy OE-11 Instructional Program

Discussion: The Board reviewed their policy.

- C. Referendum Update

Discussion: Brewster provided an update on the Middle School and District Office referendum projects. She explained the objectives of a workplace strategy study that was conducted. The study will inform programming and schematic design scenarios that will aid EUA in determining the appropriate office location and ideal size of spaces needed to support efficient and effective DASD district office operations. The Visioning Team for the project identified three vision statements that include serving

	<p>students, families, and community; elevating trust; and fostering collaboration. Brewster also shared the Design &amp; Construction Update page on the District website that provides all the most recent renderings and project updates.</p>
6.	<p>Board Consent Agenda  A. Accept Minutes - January 27, 2020</p> <p>Brunelle made a motion, Leonhart seconded, to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.</p>
7.	<p>Superintendent Consent Agenda  A. Personnel Recommendations  I. Separations: Kathleen Schleif - 6th Grade Teacher DAMS - retirement effective 6/10/2020  Alicia Kilbane - Recess Monitor EPES - resignation effective 2/21/2020  Emily Niesen - Educational Assistant WES - resignation effective 2/7/2020  II. Leaves: None  III. Transfers: None  IV. Appointments: Nicole Heimbecker - Recess/Lunch Monitor YES - replacing Joann Breggeman  Joseph Schneider - Assistant Track Coach DAHS - replacing Matthew Kimmes  V. Reassignments: None  VI. Other: None</p> <p>B. Vouchers Payable/Treasurer's Report  Paid: 202118-202180, 192001413-192001480,201900428-201900551,19028-19032</p> <p>Leonhart made a motion, Brunelle seconded, to approve the Superintendent's Consent Agenda. The motion was approved by a unanimous voice vote.</p>
8.	<p>Linkages - Miller spoke with Village of Windsor board members regarding the naming of the Intermediate School.</p>
9.	<p>Press Verification  The press was given the opportunity to clarify any proceedings or notes.</p>
10.	<p>Future Agenda Items</p>
11.	<p>Board Debrief</p>
12.	<p>Adjourn  The Board of Education adjourned at 8:10 pm on a motion by Lovick, seconded by Coker, and passed unanimously by voice vote.</p>
	<p>DASD BOE President Signature:</p>
	<p>Date:</p>

