

**DeForest Area School District  
Board of Education Meeting Minutes  
Monday, February 24, 2020 – 6:00 pm.**

1.	<p>Convene</p> <p>Vice President Steve Tenpas called the February 24, 2020 regular meeting of the DeForest Area School District’s Board of Education to order at 6:01 p.m.</p> <p>Eric Runez verified that the meeting was properly noticed.</p> <p>Board members present: Keri Brunelle, Brian Coker, Sue Esser, Gail Lovick, Linda Leonhart, Jeff Miller, Spencer Statz, and Steve Tenpas. Absent was: Jan Berg . Also present were administrators Eric Runez, Rebecca Toetz, Kathy Davis, Sara Totten, Pete Wilson, Nate Jaeger and Debbie Brewster.</p> <p>The Pledge of Allegiance was recited.</p> <p>Linda Leonhart recited the DeForest Area School District’s Mission and Vision Statements.</p>
2.	<p>Approval of the Agenda</p> <p>On a motion by Esser, seconded by Coker, and passed unanimously by voice vote, the agenda was approved, with an amendment to move 5. Public Input to immediately follow the approval of the agenda.</p>
5.	<p>Public Input - Bob Wipperfurth, representing the Village of Windsor Board, was present regarding the naming of the new Intermediate School.</p>
3.	<p>Board Education</p> <p>A. Transportation Update - Steve Rammer, Manager Kobussen Bus Company</p> <p><u>Discussion:</u> Manager of Kobussen Bus Company, Steve Rammer was present to provide an update on district transportation. Last week was Bus Driver Appreciation Week and he thanked the District for the recognition with a breakfast for the drivers and crossing guards. Rammer reported that they are fully staffed. He explained training being offered to bus drivers, an app that is being piloted for parents that will help parents know when buses are arriving, and also a potential safety feature that indicates via radar signal whether a car is coming and not stopping that alerts the driver and persons outside the bus. Kobussen continues to grow and serves close to 30 districts.</p> <p>B. Social-Emotional Learning Update - Dr. Sara Totten, Director of Student Services &amp; Suellen Kurt, High School CC Program Teacher</p> <p><u>Discussion:</u> Dr. Sara Totten introduced Suellen Kurt, High School CC Program Teacher, and several students who participate in the Social-Emotional Learning (SEL) program. The students reported on their positive experiences in the program. Ms. Kurt explained what the program is, what the criteria and benefits are, how SEL</p>

is incorporated in course work, a typical daily schedule, and tools that help guide instruction. She also shared data that illustrates the success of the program.

C. District Focus: Embedding Equity in Education

Discussion: District Administrators, Dr. Pete Wilson, Nate Jaeger, Dr. Sara Totten, Debbie Brewster, Dr. Rebecca Toetz, and Kathleen Davis-Phillips provided the Board with an update on the many ways that equity is embedded in education district-wide. Areas of focus include staff, students, leadership, and community. Totten explained that the work is both relational as well as technical and provided many examples of ways that equity is infused in all areas of district work.

4. Board Business & possible Board action

A. Presentation and possible approval of OE-4 Personnel Administration Monitoring Report - Nate Jaeger, Director of Human Resource Services

Discussion: Director of Human Resources, Nate Jaeger presented the OE-4 Personnel Administration Monitoring report. He reported the policy as in compliance with noted exceptions.

On a motion by Miller, seconded by Brunelle, the DeForest Area School District Board of Education voted to accept OE-4, Personnel Administration Board Policy Monitoring Report, as presented. The vote passed with a unanimous voice vote.

On a motion by Miller, seconded by Coker, the DeForest Area School District Board of Education voted to approve OE-4, Personnel Administration Board Policy Monitoring Report, as being in compliance with noted exceptions, as presented. The vote passed with a unanimous voice vote.

*Board Summary Statement: The Board acknowledged that this report was very complete and well presented. The action plan reflects that staff have identified areas of need and will focus on support staff professional development, in particular. The Board also encourages and supports a grow-your-own program for support staff to become certified teachers. The Board notes the need to be mindful of the capacity of staff to complete all evaluations as we continue to grow. The Board acknowledges staff's recommendation to consider evaluation capacity when hiring new coordinators or supervisors.*

B. Review Board Policy - OE-4 Personnel Administration

Discussion: The Board will have a conversation at the upcoming retreat regarding their process of reviewing the Board policies and will consider any recommended changes to this policy.

C. Presentation and possible approval of Capital Projects Long Range Plan - Director of Business & Auxiliary Services, Kathleen Davis-Phillips

Discussion: Director of Business & Auxiliary Services, Kathleen Davis-Phillips

	<p>provided an update of the Capital Projects Long Range Plan from 2019 - 2030. Funds for the proposed turf project are allocated from the Capital Projects Fund 41 and the General Fund 10.</p> <p>On a motion by Miller, seconded by Esser, the DeForest Area School District Board of Education voted to approve the Capital Projects Long Range Plan, as presented. The vote passed with a unanimous voice vote.</p> <p>D. Presentation and possible approval of 2019-2020 District Budget Revisions - Director of Business &amp; Auxiliary Services, Kathleen Davis-Phillips</p> <p><u>Discussion:</u> Davis-Phillips presented a report of 2019-2020 District Budget Revisions. There were several adjustments to the staffing budgets primarily due to positions remaining unfilled for a portion of the school year, benefit selections, and sub costs. These revisions also include funds for the proposed turf project.</p> <p>On a motion by Miller, seconded by Lovick, the DeForest Area School District Board of Education voted to approve the 2019-2020 District Budget Revisions, as presented. The motion passed with the following roll call vote:  Ayes: Miller, Leonhart, Brunelle, Tenpas, Esser, Statz, Lovick, and Coker  Nays: None.  Absent: Jan Berg</p> <p>E. Review survey results and possible determination of Intermediate School name</p> <p><u>Discussion:</u> School/Relations Coordinator, Debbie Brewster shared the results of the survey on the five names that are being considered for the new Intermediate School. The Board participated in an activity to help identify the attractions and the concerns about the five names. The Board agreed to eliminate Dragon Prairie and Token Creek from the consideration. The list of attractions and concerns will be compiled and reviewed by the Board and the remaining three names, DeForest Area Intermediate School, Norski Intermediate School, and DeForest-Windsor Area Intermediate School will be considered at the next Board meeting.</p>
5.	Public Input - None.
8.	Board Consent Agenda A. Accept Minutes - February 10, 2020  Brunelle made a motion, Coker seconded, to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.
9.	Superintendent Consent Agenda A. Personnel Recommendations- None.  B. Vouchers Payable/Treasurer's Report Paid: 202182-202248, 192001481-192001617, 201900558-201900564  Coker made a motion, Miller seconded, to approve the Superintendent's Consent Agenda. The motion was approved by a unanimous voice vote.

10.	Linkages - Leonhart and other Board members participated in the event at the High School when the State Superintendent visited.
11.	Press Verification The press was given the opportunity to clarify any proceedings or notes.
12.	Future Agenda Items
16.	Board Debrief
17.	Adjourn The Board of Education adjourned at 8:55 pm on a motion by Lovick, seconded by Brunelle, and passed unanimously by voice vote.
	DASD BOE President Signature:
	Date: