

**DeForest Area School District
Board of Education Meeting Minutes
Monday, March 12, 2018 – 6:00 pm.**

1.	<p>Convene</p> <p>President Jan Berg called the March 12, 2018 regular meeting of the DeForest Area School District's Board of Education to order at 6:00 p.m.</p> <p>Eric Runez verified that the meeting was properly noticed.</p> <p>Board members present: Jan Berg, Brian Coker, Sue Esser, DeAnna Giovanni, Gail Lovick, Linda Leonhart, Steve Tenpas, and Terri Treinen. Jeff Miller participated via conference call Absent was: DeAnna Giovanni. Also present were administrators Eric Runez, Sue Wilson, Kathy Davis, Barb Buffington, Pete Wilson, Nate Jaeger and Debbie Brewster.</p> <p>The Pledge of Allegiance was recited.</p> <p>Jan Berg recited the DeForest Area School District's Mission and Vision Statements.</p>
2.	<p>Approval of the Agenda</p> <p>On a motion by Coker, seconded by Treinen, and passed unanimously by voice vote, the agenda was approved.</p>
3.	<p>Board Business & possible Board action</p> <p>A. Eppstein Uhen Architechts (EUA) report on facilty study results</p> <p><u>Discussion:</u> Julie Graham, Jackie Michels and Andy Lyons from EUA were present to report on Phase 2 of the facility study results. Also presenting were Matt Breunig and Bob Dillis from Findorff Construction. The Phase 1 presentation on November 27, 2017 reported on Morrisonville Elementary School and the High School pool. The Phase 2 presentation included information on capacity, projected enrollment and utilization at the other buildings in the District. Projections indicate that by 2025-2026 the high school will be at capacity, the middle school will be approximately 17% over capacity and the elementary schools will be approximately 7% over capacity. The facility study that was conducted in 2014 by PRA was reviewed and additional information was compiled by EUA and Findorff. Based on the needs, a ten year capital maintenance plan was created. Capital maintenance findings from Individual buildings (Yahara Elementary, DeForest Area Middle School, DeForest Area High School, and Holum Education Center) were reported on, as well as observational highlights on educational adequacy. Preliminary conceptual studies and options were shared for a natatorium and athletic fields at the high school. Finally, several options for renovation of the District Office/Holum Education Center were shared.</p> <p>Superintendent Eric Runez recommended, based on the results of the facility study and identified needs, that the Board convene a group of community stakeholders (Community Advisory Committee) to further study the results of the report and develop a recommendation for the School Board for next steps in master planning.</p>

At the next Board meeting, Board members will debrief the facility study report and consider administration's recommendation.

B. Morrisonville Task Force Report

Discussion: Superintendent Runez, Director of Business & Auxiliary Services, Kathleen Davis, Director of Administrative Services, Pete Wilson, Principal of Morrisonville Elementary School (MES), Bill Huebsch and School/Community Relations Coordinator, Debbie Brewster reviewed the work of the Morrisonville Task Force and the results of the most recent facility study by EUA and Findorff. The purpose of the task force and the process used to convene the task force was explained. Work from a previous MES Task Force convened in 2012-13 was considered. Other information studied included: elementary enrollment trends, other districts with small rural schools, MES student performance, facility maintenance history, MES technology, instructional and special education programming, facility study update, capacity & utilization, option development, referendum process and educational adequacy.

Three options were presented by EUA and Findorff: renovation and upper level addition, new school at existing site, and close the school. The task force further identified three additional options and evaluated the viability of all options based on the criteria from the Board of Education's Guiding Principles. At the end of the process, the task force was not able to come to a consensus on one option.

The administration recommends leaving Morrisonville Elementary open for the 2018-19 school year and continue its current programming. In addition, it is recommended that a long-term plan for Morrisonville Elementary not be made in isolation, and rather it be a consideration as part of a district-wide, long-range facility plan recommendation by the Community Advisory Committee. The administration would revise this recommendation for the School Board if a significant structural or mechanical issue arose, or if the district received an IDEA or ADA legal complaint regarding Morrisonville Elementary.

The Board will consider the recommendation at the next Board meeting.

C. Presentation of OE-3, Treatment of Community Stakeholders monitoring report

Discussion: School/Community Relations Coordinator, Debbie Brewster and Superintendent Runez, presented the OE-3, Treatment of Community Stakeholders monitoring report. The report was presented as in compliance, with noted exceptions. Runez explained an organizational system for better tracking written complaints. Principals in each building will work with the leadership teams to address results of the survey. The full survey data will be shared with the board, as Board Education.

On a motion by Coker, seconded by Tenpas, the DeForest Area School District Board of Education voted to accept OE-3, Treatment of Community Stakeholders Monitoring Report, as presented. The vote passed with a unanimous voice vote.

On a motion by Leonhart, seconded by Lovick, the DeForest Area School District

	<p>Board of Education voted to approve OE-3, Treatment of Community Stakeholders Monitoring Report, as presented. The vote passed with a unanimous voice vote.</p> <p><i>Summary Statement: The Board requested the full survey results as Board education. The report establishes a good baseline for future monitoring. The Board appreciates that Principals are working with Leadership Teams to address results of the survey.</i></p> <p>D. Authorize Board Clerk to appoint Board of Canvassers for 2018 Spring Election</p> <p>On a motion by Tenpas, seconded by Esser, the DeForest Area Board of Education voted to authorize the Board Clerk to appoint the Board of Canvassers for the 2018 Spring Election. The motion passed with a unanimous voice vote.</p>
4.	<p>Public Input</p> <p>Caroline Stegmann spoke regarding future facility planning for Morrisonville Elementary School and requested the next Framework for Our Future conference be held prior to the convening of a Community Advisory Committee.</p>
5.	<p>Board Consent Agenda</p> <p>A. Accept Minutes - February 26, 2018</p> <p>Lovick made a motion, Coker seconded to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.</p>
6.	<p>Superintendent Consent Agenda</p> <p>A. Personnel Recommendations</p> <p>I. Separations: Chris Smith - Assistant Baseball Coach DAHS - resignation Racquel Drunasky - Alternative Education Teacher DAHS - resignation effective 6/7/2018 Melissa Salinas - Second Grade Teacher WES - resignation effective 6/7/2018 Iman Alrashid - Educational Assistant DMS - resignation effective 3/6/2018</p> <p>II. Leaves: None.</p> <p>III. Transfers: None.</p> <p>IV. Appointments: David Haas - Assistant Baseball Coach DAHS - replacing Chris Smith Rebekah Burford - Educational Assistant DAMS - replacing Sarah Talmadge Glenn Tomkins - Assistant Lacrosse Coach Boys DAHS Devyn Koch - Head Lacrosse Coach Girls DAHS Mark Uebersetzig - Assistant Lacrosse Coach Girls DAHS</p> <p>V. Reassignments: None.</p> <p>VI. Other: None.</p>

	<p>B. Vouchers Payable/Treasurer's Report Paid: 198865-198903, 171801834-171801930, 201700709-201700947.</p> <p>Esser made a motion, Leonhart seconded, to approve the Superintendent's Consent Agenda. The motion was approved by a unanimous voice vote.</p>
7.	<p>Linkages Treinen attended a drama camp for students in Grades 1 - 8. She also attended the State Swim meet and the Windsor Elementary School Family Fun night. Esser attended Solo & Ensemble hosted by DeForest this year. Lovick and Tenpas presented at the Yahara Elementary School PTO and Lovick presented at Morrisonville PTO reporting on the Board Communication Committee and Board Results policies. Runez and Pete Wilson will provide a follow-up presentation for parents on school safety on March 21, 2018.</p>
8.	<p>Press Verification The press was given the opportunity to clarify any proceedings or notes.</p>
9.	<p>Board Debrief - a suggestion was made to develop a process for the board to develop the summary</p>
10.	<p>Adjourn The Board of Education adjourned at 8:35 pm on a motion by Treinen, seconded by Coker, and passed unanimously by voice vote.</p>
	DASD BOE President Signature:
	Date: