

**DeForest Area School District
Board of Education Meeting Minutes,
Monday, April 27, 2015 – 6:15 pm.**

1. Convene

President Jan Berg called the April 27, 2015 regular meeting of the DeForest Area School District's Board of Education to order at 6:15 p.m.

Board members present: Jan Berg, Jeff Miller, DeAnna Giovanni, Kate Lund, Terri Treinen, Sue Esser, Steve Tenpas and Jim Pertzborn. Dan Choi participated electronically via Oovoo. Also present were administrators Sue Borden, Barb Buffington, Kathy Davis, Sue Wilson, Ann Higgins, Debbie Brewster and Vickie Adkins.

Town of Windsor Board members present: Bob Wipperfurth, Monica Smith, Don Madelung, Bruce Stravinski, Deputy Heidi Studnicka, Kevin Richardson and Tina Butteris.

Sue Borden verified that the meeting was properly noticed.

The Pledge of Allegiance was recited.

On a motion by Lund, seconded by Giovanni, and passed unanimously by voice vote, the agenda was approved.

Steve Tenpas recited the DeForest Area School District's Mission and Vision Statements.

2. Appearances Before the Board of Education related to Agenda Item 3.A.1

Public Input: None.

3. Board Business

A. Ends Discussion

1.) Joint discussion and linkage with Town of Windsor to discuss the following:

- Contract Deputy Services
- DASD Facility Update
- Current Building Permits and Land Use in Windsor
- Street Traffic, Walking/Bike Paths and Sidewalks Near Windsor Elementary School
(GP 1: Role of the Board) (Approx. 60 min.)

Discussion: Deputy Heidi Studnicka reported on traffic and parking at Windsor Elementary School and her work with area Cub Scouts. She also introduced her ride-along participant for the evening. Sue Borden provided an update on progress in design of facilities post referendum. Town Engineer, Kevin Richardson presented information on future land use in the Town of Windsor. He gave an overview of the history of housing permits and the current land development plan. He provided details about proposed land use in area developments, including Bear Tree, Wolf Hollow at Prairie Creek, Windsor Corners, Holland Fields and Windsor Crossing. Borden presented the site plan for new construction and renovation for Windsor Elementary School, in particular she addressed sidewalks, bike and walking paths and street traffic. The Town of Windsor Board gave perspective and input on the same topics.

On a motion by Smith, seconded by Stravinski, the Town of Windsor adjourned at 7:00 pm.

2.) Other Appearances Before the Board (Approx. 5 min.)

Public Input: None.

- 3.) Teacher Alternate Compensation Committee report on Model for Compensation - Version 2
(EL 5: Compensation and Benefits; EL 2: Communication and Support to the Board)
(Approx. 20 min.)

Discussion: Vickie Adkins, Director of Human Resources, Sue Wilson, Director of Instructional Services, Ann Schoenberger, Principal, Eagle Point Elementary, Kathy Davis, Director of Business & Auxiliary Services, and Laurie Kvalheim, District Instructor reported on revisions to the proposed Teacher Compensation Model. They reported on feedback about the revisions from listening sessions. Kathy Davis, shared that the costing of the new plan shows a 2.057% recurring salary increase, and 2.173% increase if the annual stipend was included. Sue Borden shared some clarifying information from the special board meeting regarding teacher compensation. The Board would like more information and discussion prior to considering approval of a new compensation model.

- 4.) Re-Organization and Election of Board Officers (GP 1; Role of the Board) (Approx. 15 min.)

Re-Organization and Election of Officers

I. Superintendent Presides

Superintendent Sue Borden presided and called for nominations for President of the Board.

Jan Berg was nominated for President of the Board of Education. No other nominations were offered and Jan Berg was declared the winner.

II. President Presides

A. Vice-President, Clerk, Treasurer, Policy Governance Leader, Ambassador

1. Vice-President

Nominations for Vice President include Steve Tenpas and Jeff Miller. A tally vote was taken. On a 6-3 vote, Steve Tenpas was declared the winner.

2. Clerk

DeAnna Giovanni was nominated. No other nominations were offered and Giovanni is declared the winner.

3. Treasurer

Kate Lund was nominated. No other nominations were offered and Kate Lund is declared the winner.

4. Ambassador

Sue Esser and Terri Treinen were nominated. No other nominations were offered. Both Sue Esser and Terri Treinen were declared Ambassadors.

5. Governance Officer

A nomination was made for Jeff Miller. No other nominations were offered and Jeff Miller is declared Governance Officer.

B. Appointment

1. Board Meeting

Tenpas moved, Treinen seconded to hold Board of Education meetings on the 2nd and 4th Mondays of each month, at 6:15 pm in the Board Room at the Holum Education Center, excluding December 28, 2015 due to the holidays. (Administration will have the option to set an alternative site by posting.) The motion was approved with a unanimous 9-0 voice vote.

2. Fiscal Depository

A motion was made by Tenpas, seconded by Lund, that the DMB Community Bank be declared the official depository for the District. Motion passed by a unanimous 9-0 voice vote.

3. Legal Counsel

A motion was made by Tenpas, seconded by Pertzborn, for Boardman & Clark to be declared the official legal counsel. Motion passed by a unanimous 9-0 vote.

4. Official Newspaper

A motion was made by Tenpas, seconded by Giovanni, to maintain the DeForest Times Tribune as the official newspaper of the District. The motion was approved with a unanimous 9-0 voice vote.

5. 2016 WASB Delegate and Alternative Delegate

A motion was made by Tenpas, seconded by Lund, that DeAnna Giovanni be designated as the District's official delegate to the 2016 WASB Annual Convention and Terri Treinen be designated as the District's alternate delegate to the 2016 WASB Annual Convention. The motion was approved with a unanimous 9-0 voice vote.

6. CESA #2 Annual Convention Representative

Sue Esser is designated as the Board's representative to the CESA #2 Annual Convention on May 19, 2015.

7. Delegate to the WIAA Annual Meeting

Mike McHugh is designated as the Board's representative to the WIAA Annual Meeting.

8. District Budget Hearing/Annual Meeting.

Tenpas moved, Miller seconded, to set the date for the 2015 Annual Meeting and Budget Hearing on July 27, 2015 at 7:00 pm at the DeForest Area Public Library, if possible. The motion was approved with a unanimous 9-0 voice vote.

- 5) Referendum borrowing process review - Kathy Davis (GP 1: Role of the Board; EL 10: Facilities)
(Approx. 20 min.)

Discussion: Kathy Davis, Director of Business & Auxiliary Services reported that the new recommendation for the first referendum borrow is now \$26 million. At May 11th's Board of Education meeting Brian Brewer will be present to review with the Board the referendum financing borrowing plan and process. Preliminary disclosure material has been prepared for distribution to Standard and Poors for the updated credit rating, and for the bond sale documents. Since the District will not need the entire amount of the initial bond financing until further along with the project, the proceeds will need to be kept in fully insured depositories. Davis is researching the best options to maximize interest earning potential.

- 6) Post referendum update (GP 1: Role of the Board; EL 10: Facilities) (Approx. 10 min.)

Discussion: Borden gave an update on the design team process. Every other Thursday design team meetings are held. Board members are invited to attend. The Board was provided production schedules for all sites.

Dan Choi left the meeting at 8:35 pm.

B. Consideration for Board of Education Action

- 1.) Consideration and possible approval of District Long-Term Capital Improvement Plan (GP 1: Role of Board; EL 10: Facilities) (Approx. 5 min.)

On a motion by Tenpas, seconded by Lund, the DeForest Area Board of Education approved the District Long-Term Capital Improvement Plan. The motion passed by a unanimous 8-0 voice vote.

- 2.) Consideration and possible approval of Resolution establishing Fund 46 - Capital Improvement Trust Fund (GP 1: Role of the Board; EL 7: Financial Conditions and Activities)
(approx. 5 min.)

On a motion by Giovanni, seconded by Tenpas the DeForest Area Board of Education approved the Resolution establishing Fund 46 - Capital Improvement Trust Fund. The motion passed by a unanimous roll call voice vote 8-0, with Choi absent from voting. Berg, Lund, Esser, Pertzborn, Tenpas, Treinen, Giovanni and Miller all voted in favor.

- 3) Consideration and possible approval of Guiding Principles for Turf Management (EL 10: Facilities)
(Approx. 10 min.)

On a motion by Miller, seconded by Pertzborn, the DeForest Area Board of Education approved the Guiding Principles for Turf Management. The motion passed by a unanimous 8-0 voice vote.

- 4) Board member conflict of interest discussion and possible action (GP 4: Board Members' Code of Conduct; GP 5: Board Members' Code of Conduct II) (Approx. 30 min.)

Discussion: The Board discussed Board policy on supporting the Board's decision, even if a Board member is personally opposed to the decision. The Board discussed the role of Board members who have spouses who work in the District. The board would like written legal counsel to further clarify and establish guidelines. Superintendent Borden cautioned the Board that they may be out of compliance according to current Board policy GP 5: Board Members' Code of Conduct II.

4. Agenda Planning
A. Open Enrollment policy review

- B. Student/Staff Foreign and Domestic Travel policy
- C. MES Task Force
- D. Local trends seen in law enforcement - June
- E. Consideration of Jefferson Street extension
- F. Transportation Contract
- G. Course Options Dual Enrollment - July
- H. Community pool discussion - July
- I. Board policy review

5. Consent Agenda

- A. Accept Minutes – April 13, 2015 regular meeting & April 22, 2015 special meeting.
- B. Required Approvals

Vouchers Payable/Treasurer's Report

Void: None.

Paid: 193134 - 191139, 193142 - 193243, 141501777 - 141501783, 141501786 - 141501787, 141501796-141501806, 141501808 - 141501809, 141501811 - 141501816, 141501822 - 141501854, 141501862 - 141501884, 141501886 - 141501900, 141501902 - 141501903, 141501905 - 141501920, 201400342 - 201400344, 201400346.

Budget Transfer: None

Personnel Recommendations:

I. Separations:

- Jill Costello - Educational Assistant WES - resignation effective 6/9/2015
- Laura Langel - Middle School Boys Basketball Coach - resignation
- Laura Langel - Middle School Girls Basketball Coach - resignation
- Mary Lizotte - Food Service Assistant EPES - resignation effective 6/9/2015

II. Leaves:

- Angela Poster - Social Studies Teacher DAMS - leave for 2015-16 school year

III. Transfers:

None

IV. Appointments:

- Nathaniel Liedl - English Teacher DAHS - new position
- Matthew Engelhardt - Swim Coach DAHS - replacing Daniel Hertel
- Kara Amundson - Special Education Teacher DAMS - replacing Megan Thayer
- Matthew Koslowski - Assistant Football Coach DAHS - replacing Chad Yocum

V. Reassignments:

None

VI. Other:

None

C. Accept Monitoring Reports

- 1. Administrative Monitoring Status Reports

On a motion by Tenpas, seconded by Miller, and passed unanimously by voice vote, the Consent Agenda was approved.

6. Linkages

Board Members: Miller reported on a new vendor in DeForest who is interested in participating in our STEM program. Tenpas & Berg participated in a meeting with Sen. Luther Olsen and Rep. Keith Ripp and provided a tour of Eagle Point Elementary. Other legislators, including Rep. Dianne Hesselbein, have been invited to the District in upcoming weeks.

Administration: Borden announced Crystal Apple Award winner, Jen Billings at Yahara Elementary. More teachers and staff have participated in Teachscape training and have passed the exam. Directors have been interviewing to fill several positions this past week. Staff Appreciation week is next week, May 4-8 and Board members are asked to participate in morning announcements thanking staff for their service.

7. Press Verification

The press was given the opportunity to clarify any proceedings or notes.

8. Adjourn

The Board of Education adjourned at 9:45 pm on a motion by Tenpas, seconded by Lund, and passed unanimously by voice vote.

DASD BOE President

Date