

**DeForest Area School District
Board of Education Meeting Minutes,
Monday, April 14, 2014 – 6:15 pm.**

1. Convene

President Jan Berg called the April 14, 2014 regular meeting of the DeForest Area School District's Board of Education to order at 6:15 p.m.

Board members present: Jan Berg, Mike Hirsch, DeAnna Giovanni, Sue Paulson, Steve Tenpas, Dan Choi, Marty Palus and Christopher McFarlin. Absent was: Kate Lund. Also present were administrators: Sue Wilson, Ann Higgins, Diane Pertzborn, and Vickie Adkins.

Ann Stettbacher verified that the meeting was properly noticed.

The Pledge of Allegiance was recited.

On a motion by Paulson, seconded by Palus, and passed unanimously by voice vote, the agenda was approved.

Sue Paulson recited the DeForest Area School District's Mission and Vision Statements.

2. Appearances Before the Board of Education

Public Input: Jon Bales, former District Administrator, addressed the Board to express his appreciation for the work Sue Paulson and Marty Palus had contributed during their 18 years on the School Board. He thanked the entire Board for their service and guidance during his 15 years as District Administrator.

3. Board Business

A. Ends Discussion

1.) Introduction and welcome to new Director of Student Services (GP 1: Role of the Board)

Discussion: Director of Human Resources, Vickie Adkins introduced Barbara Buffington. Pending release from the Beloit School District, Buffington will become the new Director of Student Services for the District. She has been with the Beloit School District for the past 5 years serving as Director of Special Education and most recently as Executive Director of Pupil Services. Buffington shared a little about her background and experience and looks forward to beginning her new position on July 1.

2.) Discussion of Facility Priority List Costing and introduction of remodel concepts for meeting High School Programming needs – Diane Pertzborn (EL 6: Programs and Services)

Discussion: Based on the facilities study report presented by PRA in January, Director of Business & Auxiliary Services, Diane Pertzborn, shared costing for recommendations at each building. It will now be the responsibility of administrative staff to analyze and prioritize projects and present information to school board members. These include estimates for repairs, maintenance, remodel, building code or program needs. Monthly updates are planned. Using the high school as an example, Pertzborn showed how options for district facility needs and remodeling can work together to address community needs, programming, needs for repair, student and staff needs, technology, etc.

3.) Update on Continuous Improvement Plans – Ann Higgins (EL 6: Programs and Services)

Discussion: Director of Administrative Services, Ann Higgins and Director of Instructional Services, Sue Wilson reviewed Continuous Improvement processes and how data is used to improve student achievement.

The district has been focusing on two main goals, increasing reading achievement and closing the gaps between subgroups. The district and each school have developed SMART goals and action plans that outline what steps will be taken, along with a brief description and timeline. Websites have been created to share data and communicate goals and strategies. Higgins and Wilson reviewed several of the sites as examples of how staff is collaborating to achieve goals and increase student achievement.

4. Agenda Planning

- A. Fine Arts update
- B. Enrollment and staffing update
- C. Board Annual Calendar
- D. Student Extended Travel process

5. Consent Agenda

- A. Accept Minutes – March 24, 2014 regular meeting.
- B. Required Approvals

Vouchers Payable/Treasurer's Report

Void: None.

Paid: 189222, 189232 – 189237, 189239 – 189243, 189245, 189247 – 189248, 189251 – 189261, 189265 – 189270, 189280, 189282 – 189284, 189286 – 189288, 189290 – 189292, 189294 – 189306, 189308 – 189310, 189312 – 189314, 189321 – 189334, 189336 – 189345, 189347 – 189348, 189350, 189352 – 189371, 189373 – 189391, 189393 – 189394, 189396 – 189410, 189412 – 189413, 131401441 – 131401443, 131401445 – 131401451, 131401454 – 131401457, 131401463 – 131401465, 131401467 – 131401476, 131401479 – 131401486, 131401488 – 131401491, 131401496 – 131401498, 131401500 – 131401509, 131401512 – 131401514, 131401517 – 131401518, 131401520 – 131401549, 131401551, 131401554, 131401556 – 131401561, 131401566 – 131401576.

Budget Transfer: None

Personnel Recommendations:

I. Separations:

Catherine Holsten – Food Service Assistant DAHS – effective March 18, 2014

Cytrue Ya – Cleaner WES – resignation effective April 4, 2014

Bonnie Walther - Educational Assistant DAHS - effective April 18, 2014

II. Leaves:

None

III. Transfers:

None

IV. Appointments:

Barbara Buffington – Director of Student Services DO – Hired pending release from district - replacing David Perrodin

Kevin Krivacek - Psychologist DAMS - replacing Darci Tronick

V. Reassignments:

None

VI. Other:

None

C. Accept Monitoring Reports

1. Administrative Monitoring Status Reports

On a motion by Paulson, seconded by Palus, and passed unanimously by voice vote, the Consent Agenda was approved.

6. Linkages

Board Members: Steve Tenpas and Kate Lund participated on the Board of Canvassers to verify the spring election results. Jan Berg attended the NSBA Annual Convention and gave a review of keynote speakers and sessions she attended.

Administration: Ann Stettbacher reported that the April 28 Board of Education meeting, originally scheduled to be held at Eagle Point Elementary School, will now be held at the Holum Education Center. The Board will meet at Eagle Point on June 9. The DAWN Constitution Speech Contest is on May 10 at 6:00 pm in The Little Theater at the High School. The Retirement Reception for staff members will be on May 12, prior to the Board meeting. The reception will be an Open House at the District Office in the Board Room from 4:00 – 5:30 pm. An informal program will be at 4:30 pm.

7. Press Verification

The press was given the opportunity to clarify any proceedings or notes.

8. Adjourn

The Board of Education adjourned at 7:45 pm on a motion by Paulson, seconded by Palus, and passed unanimously by voice vote.

After adjournment, the Board presented Sue Paulson with a plaque honoring her 18 years of service to the Board of Education.

DASD BOE President

Date