

**DeForest Area School District
Board of Education Meeting Minutes,
Monday, May 11, 2015 – 6:15 pm.**

1. Convene

President Jan Berg called the May 11, 2015 regular meeting of the DeForest Area School District's Board of Education to order at 6:15 p.m.

Board members present: Jan Berg, Steve Tenpas, Jeff Miller, DeAnna Giovanni, Kate Lund, Terri Treinen and Sue Esser. Absent were: Dan Choi and Jim Pertzborn. Also present were administrators Sue Borden, Sue Wilson, Ann Higgins, Barb Buffington and Vickie Adkins.

Sue Borden verified that the meeting was properly noticed.

The Pledge of Allegiance was recited.

On a motion by Tenpas, seconded by Giovanni, and passed unanimously by voice vote, the agenda was approved.

Jeff Miller recited the DeForest Area School District's Mission and Vision Statements.

2. Appearances Before the Board of Education

Public Input: Deborah Kookasemkit presented a visual aid regarding the proposed teacher compensation model. Kathy Schleif commented on last week's presentation on the teacher compensation model.

3. Board Business

A. Ends Discussion

1.) Referendum borrowing plan and process - Brian Brewer (GP 1: Role of the Board; EL 10: Facilities; EL 7: Financial Conditions and Activities) (Approx. 15 min.)

Discussion: Brian Brewer, Managing Director, Robert W. Baird & Co. presented a referendum financing illustration for the Board's information and consideration at the May 27, 2015 Board meeting. He explained that the District's Standard & Poor's credit rating is AA+, putting DeForest in the top 17 of all school districts in the state. He shared a bond issuance timeframe and explained that due to current lower interest rates he recommends borrowing \$26,000,000 now to lock-in the lower interest rate on a higher portion of the referendum borrow. He shared estimated referendum debt payments and mill rates, targeted at the goal of achieving a mill rate increase of \$0.16 per \$1,000 of property value. The Board will consider the referendum borrow at the May 27, 2015 Board meeting.

2.) GEAC (Global Education Achievement Certificate) Student Award Presentation (EL 2: Communication and Support to the Board) (Approx. 5 min.)

Discussion: Melody Leung, GEAC Coordinator, announced that Rebecca Gasper is the first student who has earned the Global Education Achievement Certificate. Dr. Borden presented Ms. Gasper with a certificate of recognition for her achievement.

3.) Technology Update - Kim Bannigan (EL 2: Communication and Support to the Board)

(Approx. 20 min.)

Discussion: Kim Bannigan, Learning Information Systems Coordinator, gave an update on technology in the district. She shared samples of items created on a 3-D printer. At the beginning of this school year, mobile Chromebook labs of 30 were added to 3rd and 4th grade classrooms at a ratio of 2 students to 1 computer. These new technologies support the writing workshop model. Besides writing workshop, grades 3 and 4 are using the devices for keyboarding instruction. A Chromebook lab of 30 machines has been added to each 5th and 6th grade pod at the middle school. Again, these computers support the writing workshop, but also support new Social Studies curriculum as well. With the early implementation of writing workshop at grades 7 and 8, two Chromebook carts were added in December. More technology and work on the constructs for BYOD (Bring Your Own Device) will continue in order to bring the ratio up on the 7-8 side of the middle school. Bannigan invited Board members to attend Norski Camp in June or August. She also explained revisions to the Acceptable Use Policy which explains mobile device expectations for staff.

4.) Report on Employee Handbook revisions for 2015-2016 - Vickie Adkins (EL 2: Communication and Support to the Board) (15 min.)

Discussion: Director of Human Resources, Vickie Adkins explained employee handbook revisions. As per past practice, Vickie Adkins met with an advisory committee of 13 teachers and support staff to review and discuss proposed changes to the Employee Handbook. Most of the proposed changes to the handbook are for the sake of clarity or to reflect changes in regulations. The advisory committee made a few suggestions for revisions to the initial language that was presented to them. Revisions were made and emailed back to the committee for review prior to sharing with the Board. The Board will be asked to consider approval of the employee handbook revisions at the May 27, 2015 Board meeting. The changes will be distributed through the staff bulletin after approval by the Board.

5.) Post referendum update (GP 1: Role of the Board; EL 10: Facilities) (Approx. 10 min.)

Discussion: Borden shared a summary of the last design team meeting. The middle school STEM project may be able to be completed sooner than anticipated. Also some work on the Windsor elementary entrance and parking lot (as a staging area for construction materials/work) could happen sometime this fall. Groundbreaking ceremonies are scheduled for 9:30 am on June 16 at Yahara Elementary and possibly at the Middle School that day, too. Community Advisory Committee members will be invited to the groundbreaking ceremonies. More information will follow.

4. Agenda Planning
 - A. Open Enrollment policy review
 - B. Student/Staff Foreign and Domestic Travel policy - June 8 & June 22
 - C. MES Task Force - June 22
 - D. Local trends seen in law enforcement - June 22
 - E. Consideration of Jefferson Street extension
 - F. Transportation Contract - May 27
 - G. Course Options Dual Enrollment - July
 - H. Community pool discussion - July
 - I. Board Policy review
 - J. District culture discussion - June 8

5. Consent Agenda

- A. Accept Minutes – April 27, 2015 regular meeting & May 4, 2015 special meeting.
- B. Required Approvals

Vouchers Payable/Treasurer's Report

Void: 169456, 180652, 190282

Paid: 193247 - 193279, 193281 - 193282, 193284 - 193295, 193299 - 193344, 141501921, 141501924, 141501928 - 141501942, 141501945 - 141501952, 141501954 - 141501980, 141501982 - 141501991, 141501994 - 141502005, 201400286, 201400344, 201400349 - 201400390, 201400392.

Budget Transfer: None

Personnel Recommendations:

I. Separations:

Karen Hahn - Foodservice Assistant DAMS - retiring June 9, 2015

II. Leaves:

Katie Rustleund - LA Teacher DAMS - Leave for 2015-16 school year

III. Transfers:

None

IV. Appointments:

George Wilson - English Teacher One Year DAHS - replacing Gretchen McClain

Kelley Novak - Assistant Principal /Instructional Coach WES - new position

Kara Amundson - Special Education Teacher DAMS - replacing Megan Thayer

Sarah Klein - Art Teacher YES - replacing Jeanne Freer

Ashley Henrekin - 3rd Grade Teacher YES - replacing Marcine Yankee

Marcos Vilela - ELL Assistant Summer School

Xiong Vang - ELL Assistant Summer School

Val Rosman - Custodian DAHS - replacing Malik Lynch

Phil Jerg - Summer School Reading Interventionist

Jennifer Fitzgerald - Summer School Reading Interventionist

Amanda Rittich - Summer School Reading Teacher

Michelle Sausen - EC:SE Teacher .5 HEC - new position

Kimberly Gauer - Multiage Teacher EPES - replacing Amy Williams

Jennifer Funnell - Art Teacher DAMS - replacing Lauryn Durtschi-Jones

V. Reassignments:

Patrick Barrette - Custodian DAHS to Custodial Maintenance DAHS - replacing James Byrd

VI. Other:

None

C. Accept Monitoring Reports

- 1. Administrative Monitoring Status Reports

On a motion by Tenpas, seconded by Miller, and passed unanimously by voice vote, the Consent Agenda was approved.

6. Linkages

Board Members: Tenpas met with Representative Dianne Hesselbein at the High School today. He also attended the FFA 75th Anniversary banquet. Treinen & Tenpas attended the spring play. Pertzborn chaperoned the 3rd grade trip to Cave of the Mounds. Miller attended prom. Giovanni attended a field trip at the Aldo Leopold center. DAWN oratorical contest is May 13.

Administration: The Board governance retreat is Thursday evening, May 14 & during the day on May 15 at the Comfort Inn & Suites in DeForest. Borden spent time with the Thai students while they were here. She also attended the WASDA Annual Spring Conference.

7. Press Verification

No member of the press was present at this time.

8. Adjourn

The Board of Education adjourned at 8:07 pm on a motion by Tenpas, seconded by Lund, and passed unanimously by voice vote.

DASD BOE President

Date