

**DeForest Area School District  
Board of Education Meeting Minutes,  
Monday, May 12, 2014 – 6:30 pm.**

1. Convene

President Jan Berg called the May 12, 2014 regular meeting of the DeForest Area School District's Board of Education to order at 6:17 p.m.

Board members present: Jan Berg, Mike Hirsch, DeAnna Giovanni, Kate Lund, Terri Treinen, Jim Pertzborn, Steve Tenpas, Dan Choi and Christopher McFarlin. Also present were administrators Sue Borden, Sue Wilson, Diane Pertzborn, Ann Higgins, Mike Weisensel and Vickie Adkins.

Sue Borden verified that the meeting was properly noticed.

The Pledge of Allegiance and Hands Pledge were recited.

*Announcement: Per Agenda item #8, the Board of Education will convene into Closed Session in accordance with WI Statutes 19.82(1) and 19.85(1)(c)(e) {DASS negotiations; proposed individual teacher pay increases}*

On a motion by Tenpas seconded by Choi, and passed unanimously by voice vote, the agenda was amended to remove personnel recommendations and employee handbook changes from consent agenda, to be voted on individually.

Kate Lund recited the DeForest Area School District's Mission and Vision Statements.

2. Appearances Before the Board of Education

Public Input: High School English Teacher, Jan Williams presented awards to the three winners of the DAWN Constitution Oratorical Contest held on May 10. McKenna Gates won 3rd place, Rachel Williams, 2nd place and Katherine Kennedy, 1st place. Mike Esser, resident of Windsor and member of DAWN congratulated all six participants and recognized the other participants, James Kolonko, Erika Nelson and Cody Dobson. Esser commented on the challenging contest and the talent of all who participated.

Angie Polinsky appeared to talk about a concert that is coming to DeForest and expressed interest in having the performer, Ricky Lee, speak to students.

Scott Mink appeared to provide follow-up suggestions regarding pesticide application in the District.

3. Board Business

A. Ends Discussion

- 1.) Morrisonville elementary school facility input and tour (Mike Weisensel) (EL 6: Programs and Services)

Discussion: Morrisonville Elementary Principal, Mike Weisensel gave a tour of the school, currently serving 60 students in 2 multi-age classrooms and one kindergarten classroom. Weisensel pointed out that most spaces in the school serve multiple needs. Scheduling changes were made this year so that students now have art and music at Morrisonville, rather than being bussed in to Yahara Elementary School, saving instructional time.

Board member, Kate Lund left the Board meeting at 6:50 pm, due to a prior obligation.

2.) Instructional integration of technology at Morrisonville elementary school (Mike Weisensel) (EL 6: Programs and Services)

Discussion: Weisensel introduced Gina Buettner, third/fourth grade teacher. Buettner demonstrated how her class uses chromebooks and her classroom website to access a link that provides students opportunities to connect globally and blog with other students across the United States and Canada for book projects; other links help students improve math skills, and increase keyboarding/typing skills.

Buettner's classroom also has access to five iPads and twenty iPods.

3.) GEAC (Global Education Achievement Certificate) presentation (Melody Leung/Sue Borden) (EL 6: Programs and Services)

Discussion: Melody Leung, Global Education Achievement Certificate Coordinator (GEAC), presented an update on progress of the GEAC program. DeForest is one of fifteen districts in the state to adopt this program which provides high school students a certificate and recognition as a global scholar, upon high school graduation. Students who demonstrate a strong interest in global education, are given an opportunity to engage in co-curricular activities and experiences that foster the development of global competencies. Leung has been working on establishing district specific requirements, communicating to staff, students and families and facilitating a network of GEAC Coordinators state-wide. This program is student driven and self-directed. Students share google documents that explain the requirements of the program, instructions for completing and submitting reflections and tracking the progress of a required service project.

Sue Borden, District Administrator, explained her work on the International Council with DPI and spoke about a number of exchange programs that have been incorporated in the district. Students from the district's sister-school in China will visit annually in early February, students in the Thai Sunrise Program in cooperation with DPI have visited and a Hessen semester exchange is open to high school students. Programs will continue to be offered through German and Spanish classes. Borden is examining a sister-school opportunity in Barcelona as well other teacher exchange possibilities.

4.) Presentation of District Strategic Plan draft (Sue Borden) (EL 2: Communication and Support to the Board)

Discussion: Borden presented a draft of district goals for 2014-2016. District goals have been developed to operationalize the district Ends policies, serve as a communication tool, increase focus on metrics and teaching and capture major district and state initiatives. The four goals identified and are as follows:

1. Enhance Quality Teaching
2. Maximize operational efficiency (including long-range planning for technology, finance, and facilities)
3. Build community support
4. Transform learning through technology

The draft is a work in progress and will continue to be refined to ensure the objectives are aligned with all existing objectives.

5.) Board Orientation with legal counsel - Roles, Responsibilities and Best Practices, including labor law update (GP 1: Role of the Board; GP 3: Approach to Governance; GP 4: Board Members' Code of Conduct; GP 5: Board Members' Code of Conduct II)

Discussion: Board legal counsel, Mike Julka, Boardman and Clark, LLP, continued an orientation and review for Board members on the roles, responsibilities and best practices for Board members. He spoke about the role of a board member, "open" governance including general principles that apply to the Open Meetings and Public Record laws. He defined walking quorums and negative quorums. He also discussed WI Statute 19.59 Code of Ethics, prohibited private interests and incompatibility. Finally, he provided an update on current labor law, union recertification and procedures for applying current labor law to DASS and DAEA.

#### B. Consideration for Board of Education Action

- 1.) Approve Health Insurance Plan structure for the 2014-2015 school year for employees (EL 5: Compensation and Benefits)

Before discussion, Board member, DeAnna Giovanni excused herself from the room, in compliance with current code of ethics law and a potential conflict of interest.

Director of Human Resource Services, Vickie Adkins reviewed the proposed health insurance plan structure that was recommended by the Health Insurance committee. The plan moves from the dual provider system of Dean/Physicians Plus to a single carrier, Unity. Unity provides a guaranteed 3-year cap on premium and offers the most affordability for employees.

On a motion by Hirsch, seconded by Tenpas, the DeForest Area Board of Education approved the recommended health insurance plan structure for the 2014-2015 school year for employees. The motion passed by a unanimous voice vote, with Lund absent, Giovanni absent from the room and Treinen abstaining.

Giovanni returned to the meeting after voting was complete.

4. Agenda Planning
  1. Fine Arts update
  2. Enrollment and staffing update
  3. Board Annual Calendar
  4. Student Extended Travel process
  5. IPM Plan Report
  6. Debrief school site visits

#### 5. Consent Agenda

- A. Accept Minutes – April 28, 2014 regular meeting.
- B. Required Approvals

#### *Vouchers Payable/Treasurer's Report*

*Void: None.*

*Paid: 189594, 189610 - 189617, 189620 - 189630, 189632 - 189640, 189642 - 189647, 189650, 189652 - 189664, 189666, 189679 - 189683, 189685 - 189686, 189688 - 189710, 189713 - 189716, 189719 - 189729, 189731 - 189732, 189734 - 189736, 189738 - 189748, 189751 - 189762, 189765 - 189767, 189769 - 189770, 131401672, 131401674 - 131401685, 131401687 - 131401689, 131401691 - 131401694, 131401696 - 131401700, 131401702 - 131401707, 131401709 -*

131401716, 131401721 - 131401730, 131401732 - 131401755, 131401757 - 131401760,  
131401766, 131401768 - 131401778.

*Budget Transfer:* None

*Personnel Recommendations:*

***I. Separations:***

Geraldine Heuer – COTA – HEC – retirement effective June 10, 2014

David Evans – Technology Education Teacher – DAHS – resignation effective June 10, 2014

Nathan Perry – Assistant Principal – DAHS – resignation effective June 30, 2014

***II. Leaves:***

None

***III. Transfers:***

None

***IV. Appointments:***

Ryan Wagner – Guidance Counselor Elementary – EPES – replacing Linda Bergh

Kevin Krivacek – Assistant Boys Soccer Coach – DAHS – replacing Stephen Rau

Matthew Christler – Assistant Football Coach – DAHS – replacing James Karow

Nathaniel Liedl - One Year English Teacher - DAHS - replacing Gretchen McClain

Stephanie Pertzborn - Wellness Coordinator - DO - new position

Amdije Aziri - Cleaner - WES - replacing Cytrue Ya

***V. Reassignments:***

None

***VI. Other:***

None

C. Accept Monitoring Reports

1. Administrative Monitoring Status Reports

On a motion by Tenpas, seconded by Choi, and passed unanimously by voice vote, Consent Agenda was approved per agenda amendment, with Lund absent. On a motion by Tenpas, seconded by Giovanni, the personnel recommendations were approved unanimously by voice vote, with Pertzborn abstaining and Lund absent. On a motion by Tenpas, seconded by Choi, the employee handbook changes in Administrative Monitoring report were approved by a unanimous voice vote, with Giovanni and Treinen abstaining and Lund absent.

6. Linkages

Board Members: Board members attended the Retirement Reception prior to the start of this regular board meeting. Pertzborn, Treinen and Borden attended the WASB Spring Academy training on May 3 at Chula Vista Resort, WI Dells. Hirsch attended a mission trip with district students.

Administration: Borden spoke at a recent Chamber luncheon. She explained the work the Board and District have conducted in the past ten months on facility planning.

7. Press Verification

The press was given the opportunity to clarify any proceedings or notes.

8. Convene into Closed Session

Tenpas moved, McFarlin seconded, to move into closed session at 9:23 pm. The motion was adopted by the following vote: *Aye* – Berg, Hirsch, Tenpas, Choi, Pertzborn, Treinen, Giovanni & McFarlin. *No* – None. *Absent* – Lund.

Immediately after the closed session vote, Giovanni left the meeting, again with respect to compliance with current code of ethics law and a potential conflict of interest. Giovanni did not return to the meeting.

9. Conduct Closed Session Business

While in Closed Session, the Board conducted business in accordance with WI Statute 19.82(1) and 19.85(1)(c)(e). {DASS negotiations; proposed individual teacher pay increases}

10. Convene into Open Session

On a motion by Hirsch, seconded by Lund, and passed by a unanimous show of hands the Board of Education reconvened into open session at 10:04 pm.

Action as a Result of Closed Session:

Tenpas, Berg and McFarlin volunteered to be included when administration meets to confer with DAEA and negotiate with DASS.

11. Adjourn

The Board of Education adjourned at 10:04 pm on a motion by Tenpas, seconded by McFarlin, and passed unanimously by voice vote.

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DASD BOE President

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Date