

**DeForest Area School District
Board of Education Meeting Minutes,
Monday, June 8, 2015 – 6:15 pm.**

1. Convene

President Jan Berg called the June 8, 2015 regular meeting of the DeForest Area School District's Board of Education to order at 6:15 p.m.

Board members present: Jan Berg, Jeff Miller, DeAnna Giovanni, Kate Lund, Terri Treinen and Sue Esser. Steve Tenpas, Dan Choi and Jim Pertzborn. Also present were administrators Sue Borden, Sue Wilson, Kathy Davis, Ann Higgins, Barb Buffington and Vickie Adkins.

Sue Borden verified that the meeting was properly noticed.

Members of the Windsor Elementary School student council were present and led the Board of Education in the recitation of the Pledge of Allegiance.

Announcement: The Board may convene into Closed Session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, in accordance with WI Statute 19.85(1)(c) (Superintendent Quarterly Conversation)

On a motion by Miller, seconded by Lund, and passed unanimously by voice vote, the agenda was approved., with an amendment to remove Personnel Recommendations from Consent Agenda and consider separately.

Sue Esser recited the DeForest Area School District's Mission and Vision Statements.

2. Appearances Before the Board of Education

Public Input: Mike Esser and Dr. Bob Walton, members of DAWN (DeForest and Windsor Now) were in attendance to present students who participated in the DAWN U.S. Constitutional Oratorical Contest with awards for their participation. Esser explained the format of the contest. He thanked the school district and Jan Williams, High School English Teacher for coordinating the contest. Receiving awards were Kylie Rogers, Freshmen - 4th place, Steven Bertelsen, Junior, 3rd place, Erika Nelson, Senior - 2nd place, and Rachel Williams, 1st place.

3. Board Business

A. Ends Discussion

- 1.) Preliminary 2015-2016 District Budget presentation - Kathy Davis (EL 2: Communication and Support to the Board; EL 8: Budgeting) (Approx. 30 min.)

Discussion: Kathy Davis, Director of Business & Auxiliary Services presented a draft of the 2015-2016 proposed district budget. This draft was based on the latest information from the Department of Public Instruction, estimates related to enrollment, and other assumptions. She shared historical information and an early mil rate estimate. She also explained that state aid certification amounts, property valuation amounts and student enrollment counts from 3rd Friday Count in September are unknown at this time. Budget and mil rate estimates are preliminary and will change to reflect those amounts when known. Next steps, the preliminary

budget will be brought back for Board approval on June 22, prior to publication and preparation for the Annual Meeting & Budget Hearing on July 27, 2015.

Also, as a part of 2015-16 budget approval process administration is proposing an increase in the 2015-16 school lunch and breakfast price of \$.10. The Hunger, Healthy Kids Act of 2010 requires schools to charge paid meals the same as reimbursement received for a free or reduced meal. It is called paid lunch equity. The District received an exemption last year, but was not approved for the 2015-2016 school year. Therefore, federal rule dictates the need to raise breakfast and lunch prices \$.10/meal for the next school year.

2.) Discussion of Administrative Regulation pertaining to Field Trips/Travel - Kathy Davis, Sue Wilson (EL 2: Communication and Support to the Board) (Approx. 45min.)

Discussion: Kathy Davis and Sue Wilson, Director of Instructional Services presented information on a draft administrative regulation pertaining to field trips/travel. There are many components to be considered including, definitions of “sponsored” school trips, safety and liability, approval requirements, management of funds, budget resources and compensation for staff attending trips, and supervision requirements. Curricular, supplementary, athletics and extra-curricular, and extended trips were defined. Continued work on the regulation draft will include consultation and feedback from principals, school secretaries and activities director. The Board agreed that final approval for trips and travel should be obtained from the Superintendent. Legal requirements about Board approval for trips will be considered. More information and a report to the Board will be provided as work is completed on the regulation.

4. Agenda Planning

- A. Open Enrollment policy review
- B. MES Task Force - January 2016
- C. Local trends seen in law enforcement - June 22
- E. Consideration of Jefferson Street extension
- F. Course Options Dual Enrollment - July
- G. Community pool discussion - July
- H. District culture discussion - July

5. Consent Agenda

- A. Accept Minutes – May 21, 2015 & May 27, 2015 special meetings.
- B. Required Approvals

Vouchers Payable/Treasurer's Report

Void: 191009

Paid: 193494 - 193546, 193553 - 193554, 193575 - 193614, 193616 - 193621, 141502154 - 141502181, 141502183 - 141502193, 141502197 - 141502224, 141502233 - 141502234, 141502236 - 141502242, 141502244 - 141502248, 141502250 - 141502253, 201400345, 201400399, 201400402 - 201400438, 201400440

Budget Transfer: None

Personnel Recommendations:

I. Separations:

- Mark Zvonar - Network Administrator DO - resignation effective 6/12/2015
- Kelsey Dybevik - Psychologist YES - resignation effective 6/10/2015
- Elizabeth Nasett - 2nd Grade Teacher WES - resignation effective 6/10/2015
- Douglas Pickarts - Head Girls Basketball Coach DAHS - resignation effective 6/8/2015
- Douglas Pickarts - Head Volleyball Coach DAHS - resignation effective 6/8/2015

II. Leaves:

Molly Koslowski - Health Teacher DAMS - extended leave through December 18, 2015

III. Transfers:

Sara Gryske - Educational Assistant MES to Educational Assistant EPES - 2015-16 school year

IV. Appointments:

Alan Ligocki - MS Boys Basketball - replacing Laura Langel

Kelsey Lapin - Art Teacher YES - replacing Jeanne Freer

Kristina Baker - Summer School Teacher

Amanda Rittich - Summer School Teacher

Lillian Giovanni - Summer School Teacher

Errike Grothaus - Summer School Teacher

Pamela Kluever - Summer School Teacher

Theresa Gartland - Summer School Teacher

Candace Toth - Summer School Teacher

Lisa Sebranek - Summer School Teacher

Suellen Kurt - Summer School Teacher

Cynthia Johnson - Summer School Teacher

Janis Williams - Summer School Teacher

Jennifer Bergs - Summer School Teacher

Kelli Fritz - Summer School Teacher

John Webster - Summer School Teacher

Phil Jerg - Summer School Interventionist

Jennifer Fitzgerald - Summer School Interventionist

Sue Jenkins - Summer School Interventionist

Xiong Vang - Summer School ELL Assistant

Marcos Vilela - Summer School ELL Assistant

Christine Carlson - Summer School Office Assistant

Luann Guffey - Summer School Office Assistant

Sandra Brand - Summer School Educational Assistant

Dawn Porter - Summer School Educational Assistant

Kelly Fencil - Summer School Educational Assistant

Jacqueline Cannady - Summer School Educational Assistant

Tari Procknow - Summer School Educational Assistant

V. Reassignments:

None

VI. Other:

None

C. Accept Monitoring Reports

1. Administrative Monitoring Status Reports

On a motion by Tenpas, seconded by Lund, and passed unanimously by voice vote, the Consent Agenda was approved, with Personnel Recommendations removed per agenda amendment.

Tenpas moved, Lund seconded to approve the Personnel Recommendations. The motion passed by a unanimous voice vote, with Giovanni abstaining.

6. Linkages

Board Members: Lund represented the Board and spoke at graduation. Treinen attended graduation, the Ultimate Leap Dance recital, Poynette graduation and a recent baseball game. Tenpas attended graduation. Many Board members attended the Dragon Arts Festival this past weekend. Miller attended the final regional girls softball game earning the team the right to compete at the State tournament. The team will play it's first game on Thursday, June 11 at 9:00 am against Germantown at Goodman Field in Madison. Esser attended the Waunakee/DeForest soccer game, with DeForest winning that competition.

Administration: Borden and several district directors attended the Pep Rally for Schools at Ashley Field in Sun Prairie on June 8.

7. Press Verification

The press was given the opportunity to clarify any proceedings or notes.

8. Convene into Closed Session

Tenpas moved, Miller seconded, to move into closed session at 7:37 pm. The motion was adopted by the following vote: *Aye* – Berg, Lund, Pertzborn, Miller, Giovanni, Tenpas, Choi, Treinen & Esser. *No* – None. *Absent* – None.

9. Conduct Closed Session Business

While in Closed Session, the Board conducted business in accordance with WI Statute *19.85(1)(c)* (*Superintendent Quarterly Conversation*)

10. Convene into Open Session

On a motion by Lund, seconded by Tenpas, and passed by a unanimous show of hands the Board of Education reconvened into open session at 9:09 pm.

Action as a Result of Closed Session:

No action was taken as a result of closed session.

11. Adjourn

The Board of Education adjourned at 9:10 pm on a motion by Choi, seconded by Tenpas, and passed unanimously by voice vote.

DASD BOE President

Date