

**DeForest Area School District  
Board of Education Meeting Minutes  
Monday, June 10, 2019 – 6:00 pm.**

1.	<p>Convene</p> <p>President Jan Berg called the June 10, 2019 regular meeting of the DeForest Area School District's Board of Education to order at 6:00 p.m.</p> <p>Eric Runez verified that the meeting was properly noticed.</p> <p>Board members present: Jan Berg, Keri Brunelle, Brian Coker, Sue Esser, Gail Lovick, Linda Leonhart, Jeff Miller, and Steve Tenpas. Absent was: Jeff Miller. Spencer Statz arrived at 7:01 pm. Also present were administrators Eric Runez, Rebecca Toetz, Kathy Davis, Sara Totten, Pete Wilson, Nate Jaeger and Debbie Brewster.</p> <p>The Pledge of Allegiance was recited.</p> <p>Keri Brunelle recited the DeForest Area School District's Mission and Vision Statements.</p>
2.	<p>Approval of the Agenda</p> <p>On a motion by Coker, seconded by Leonhart, and passed unanimously by voice vote, the agenda was approved. Tenpas moved, Brunelle seconded to amend the agenda to change the order of business so that item 3.A. can be presented when the student arrives. The amendment was approved with a unanimous voice vote.</p>
3.	<p>Showcasing Schools</p> <p>A. Recognition of 2019 DECA International Career Development Conference Participants - Students, Audrey Williams, Beau Blackdeer, Cole Bayer, Gift Chujor and Mason Hoffman</p> <p><u>Discussion:</u> School Community Relations Coordinator, Debbie Brewster introduced the students who competed at the DECA International Conference. Present were Beau Blackdeer, Audrey Williams, Mason Hoffman and Gift Chujor.</p> <p>On April 26th, nine DeForest Area High School students traveled to compete at the 2019 DECA International Career Development Conference in Orlando, Florida. The conference featured over 20,000 emerging leaders and entrepreneurs from around the globe, gathered to prepare themselves in career fields such as marketing, finance, hospitality, and management. The high school DECA members attending the six-day trip were Rachel Anderson, Cole Bayer, Beau Blackdeer, Jacob Chambers, Owen Chambers, Gift Chujor, Sam Fischer, Mason Hoffman, and Audrey Williams, along with chapter advisor and marketing teacher John Webster.</p> <p>Despite each student facing over 200 competitors in their event, the chapter still saw unprecedented success, with five national award winners. Blackdeer medaled in a Retail Merchandising series case study, and Bayer (Sports and Entertainment</p>

	<p>Marketing), Chujor and Hoffman (Entrepreneurship Team Decision Making) all advanced to the secondary round of competition as finalists (top 20 in their respective series). Audrey Williams won first place in her Apparel and Accessories Marketing Event, having not only beaten out her fellow international qualifiers, but an estimated 10,000 students who competed in the same event over the course of various district and state conferences.</p> <p>B. Presentation of the Meemic Foundation’s Meemic Masterpieces Art Award &amp; 2019 WI Teacher’s of English to Speakers of Other Languages Writing and Art Contest Award to Student, Augusto de Freitas</p> <p><u>Discussion:</u> Melody Leung, District ELL Program Coordinator introduced Student, Augusto de Freitas. Leung presented de Freitas with the Meemic Foundation’s Meemic Masterpieces Art Award. Leung also presented him with the 2019 WI Teacher’s of English to Speakers of Other Languages Writing and Art Contest award.</p> <p>Superintendent, Eric Runez introduced Valerie Crawl, the new Windsor Elementary School Principal beginning July 1, 2019.</p>
<p>4.</p>	<p>Board Education</p> <p>A. Dane County Youth Social Justice Forum Impacts &amp; Future Planning - Students, Hannah Lewis, Nolan McCann, Sarah Stouffer-Lerch, Annike Grothaus, Grace Wilde and Director of Student Services, Dr. Sara Totten</p> <p><u>Discussion:</u> Director of Student Services, Dr. Sara Totten, introduced students who participated in the Dane County Youth Social Justice Forum on April 29 at American Family Insurance. Students present were: Hannah Lewis, Nolan McCann, Sarah Stouffer-Lerch, Annike Grothaus, Chloe Bernards, Caleb Ekezie, Jacqui Zaragoza and Grace Wilde. The students explained that the purpose of the event was to bring youth leaders together from Dane County to make connections and have conversations around the work of social justice. They appreciated having the opportunity to have real conversations about race, equity, and belonging. Students explained opportunities to bring back what they learned and to grow a global perspective. Future plans for the District include a Board of Education equity workshop, Critical Consciousness training, Leadership group book study, Equity Circles, and community events and opportunities for students and parents.</p>
<p>5.</p>	<p>Board Business &amp; possible Board action</p> <p>A. Referendum Project Update</p> <p><u>Discussion:</u> Superintendent Runez and Brewster explained the progress made on schematic design for the new Intermediate School and the renovation project at the High School. Eppstein Uhen Architects will be present at the next Board meeting on June 24 to present progress and the process for post referendum plans.</p> <p>B. Updated recommendation and possible approval for transition and closure of Morrisonville Elementary School</p>

Discussion: Superintendent, Runez explained that when results of early registration for Morrisonville families were compiled it was discovered that the projected enrollment would be less than 30 students. This number is lower than the anticipated attendance and results in a recommendation that Morrisonville be closed at the end of this school year. All staff will remain employed with the District. All students will be moved to Yahara Elementary School beginning in the fall of 2019, unless they request a boundary exception. It is suggested that as part of the transition plan for the students, there would be some sort of celebration of the history of the school. It is desired that the spirit of the school be remembered and incorporated into the culture of the other elementary schools.

On a motion by Tenpas, seconded by Esser, the DeForest Area School District Board of Education voted to approve the Administration's recommendation to close Morrisonville Elementary School at the completion of this school year, due to lack of enrollment for the next school year, rather than keep it open until the end of the 2020-2021 school year, as originally approved. The motion passed with a unanimous voice vote, with Lovick abstaining.

- C. Presentation and possible approval of 2018-2019 District Budget Revisions - Director of Business & Auxiliary Services, Kathleen Davis

Discussion: Director of Business & Auxiliary Services, Kathleen Davis explained revisions to the 2018-2019 District Budget. Highlights included: an interest revenue budget increase to reflect the positive trend in interest rates rising during the 2018-19 fiscal year, the district receiving a personal computing device grant mid-year intended to enhance the one-to-one device capabilities of school districts, adjustments for staffing costs, and safety grant funds.

On a motion by Lovick, seconded by Coker, the DeForest Area School District Board of Education voted to approve the 2018-2019 District Budget Revisions, as presented. The vote passed with a unanimous voice vote.

- D. Consideration and possible approval of Employee Handbook Revisions - Director of Human Resource Services, Nate Jaeger

Discussion: Director of Human Resource Services, Nate Jaeger presented the suggested employee handbook revisions. Most of the changes were related to the conversion from Administrative Regulations to District Policies. Additionally, in the support staff appendix the vacation table was revised to accelerate the rate of vacation earned. It was noted that 2019-2020 salary schedules will be approved by the Board separately, as they become available.

On a motion by Statz, seconded by Leonhart, the DeForest Area School District Board of Education voted to approve the Employee Handbook Revision, as presented. The vote passed with a unanimous voice vote, with Esser abstaining.

- E. Discussion of District Neola policies and process for revisions, prior to Board approval on June 24, 2019

Discussion: The Board discussed the process of approving district policies. Future revisions will be approved through the Consent Agenda.

F. Presentation and possible approval of OE-3, Treatment of Community Stakeholders Monitoring Report

Discussion: Brewster explained the results of the OE-3, Treatment of Community Stakeholders monitoring report and some action plans that will address response rate to the parent survey, using Qualtrics software to conduct the survey, conduct an internal communication audit and additional training for staff on website pages and internal communication to parents.

On a motion by Lovick, seconded by Brunelle, the DeForest Area School District Board of Education voted to accept OE-3, Treatment of Community Stakeholders Monitoring Report, as in compliance with noted exceptions. The motion passed with a unanimous voice vote.

On a motion by Coker, seconded by Esser, the DeForest Area School District Board of Education voted to approve OE-3, Treatment of Community Stakeholders Monitoring Report, as presented, as in compliance with noted exceptions. The motion passed with a unanimous voice vote.

*Summary Statement: It was noted that the parent survey responses may have been affected by the timing of the survey, and other surveys as well as other initiatives (CAC and referendum) happening at the same time. The Board supports conducting an internal communication audit. Administration may pursue additional indicators and evidence to measure compliance beyond the parent survey.*

G. Presentation and possible approval of OE-9, Communicating with the Public Monitoring Report

Discussion: Brewster presented OE-9, Communicating with the Public Monitoring Report. Social media saw an increase in the number of followers. There was a slight decrease in the number of people who use the website, although website sessions increased. She explained the many groups, organizations and committees that are engaged to seek input and have dialogue with district stakeholders. Some future goals are to update the district website, provide continual updates on design and construction progress, and increase engagement with other groups, such as English Language Learners (ELL) parents and non-white families.

On a motion by Coker, seconded by Leonhart, the DeForest Area School District Board of Education voted to accept OE-9, Communicating with the Public Monitoring Report, as compliant with noted exceptions. The motion passed with a unanimous voice vote.

On a motion by Esser, seconded by Statz, the DeForest Area School District Board of Education voted to approve OE-9, Communicating with the Public Monitoring

	<p>Report, as presented, in compliance with noted exception. The motion passed with a unanimous voice vote.</p> <p><i>Summary Statement: The Board commended administration's work, particularly with community engagement around Framework for Our Future event, CAC and referendum. The Board supports revamping the District website and increasing support to the School/Community Relations department. The Board may be interested in a future conversation about community education and partnerships.</i></p>
6.	<p>Public Input - Rick Creger appeared to express concerns about the boys high school basketball program.</p>
7.	<p>Board Consent Agenda  A. Accept Minutes - May 13, 2019</p> <p>Tenpas made a motion, Coker seconded to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.</p>
8.	<p>Superintendent Consent Agenda</p> <p>Personnel Recommendations</p> <p>I. Separations:  Lauren Kaltenberg - Speech &amp; Language Assistant WES - resignation effective 6/12/2019  Katie Rustleund - 8th Grade Language Arts DMS - resignation effective 6/12/2019  Roger LaGrange - Recess/Lunch Monitor EPES - resignation effective 6/12/2019  Kelsey Raschke - Art Teacher YES - resignation effective 6/12/2019  Jennifer Slaby - CC Teacher WES - resignation effective 6/12/2019  William Champeau - Cross Country DMS - resignation effective 6/12/2019  Cheryl Graville - Educational Assistant DMS - retirement effective 6/12/2019  Trent Rasmussen - 7th Grade Teacher DMS - resignation effective 6/12/2019  Carolyn Nelson - Educational Assistant DMS - resignation effective 6/12/2019  Jacob Jenkins - Custodian DMS - resignation effective 6/6/2019  Angela Bickett - Lunch Monitor EPES - end of position  Bonnie Doermann - Lunch Monitor EPES - end of position  Kelly Gaona - Lunch Monitor WES - end of position  Christine Smith - Lunch Monitor WES - end of position  Kelly Sullivan - Educational Assistant EPES - resignation effective 6/12/2019  James Skaleski - Band Teacher DMS - resignation effective 6/12/2019  Liza Hahn - DMS Counselor - resignation effective 6/12/19</p> <p>II. Leaves: None.</p> <p>III. Transfers: None.</p> <p>IV. Appointments:  Nathaniel Harrison - Cleaner WES - replacing Bryon Holmes  Steven Holsten - Custodian YES - replacing Don Hoege  Suellen Kurt - .5 CC Teacher DHS - new position</p>

Brittany Brazzel - .5 Department Chair Social Studies - replacing Kristin Pachal  
 Colleen Kollasch - .5 Department Chair Social Studies - replacing Kristin Pachal  
 Gwen Boettcher - .5 Department Chair CTE - replacing Kari Diederich  
 Alan Ligocki - .5 Department Chair CTE - replacing Kari Diederich  
 Kylie Davis - 2nd Grade Teacher EPES - new position  
 Lynn Sisco - School Social Worker DMS - new position  
 Steven Sughroue - 2nd Grade Teacher WES - replacing Dana Ringhand  
 David O'Keefe - Cross Country DMS - replacing William Champeau  
 Leah Suchomel - Science Teacher DMS - replacing Erica Malo  
 Christina Schoenwetter - Alternative Education Teacher DHS - replacing Brittany Brazzel  
 Jennifer Lervik - Full Release Mentor District - new position  
 Adrienne Rouse - 6th Grade Teacher DMS - replacing Brittany McCready  
 Joseph Schneider - Math Teacher DHS - replacing Anthony Johnson  
 Dannelle Martineau - Math Teacher DHS - replacing Jennifer Lervik  
 Alicia Eith - Spanish Teacher DHS - replacing Holli Reckin  
 Shannon Fischer - Speech & Language Pathologist DMS - replacing Michelle Forsythe  
 Lindsay Fecht - Psychologist DMS - replacing Elizabeth Legler  
 Carrienne Baumgart - Kindergarten Teacher WES - new position  
 Leann Vande Hei - 7th Grade ELA Teacher DMS - new position  
 Tyler Bohmsach - 8th Grade ELA Teacher DMS - replacing Katie Rustleund  
 Valerie Crowl - Principal WES - replacing Roy Bernards  
 Rochelle Anderson - 2nd Grade Teacher WES - replacing Heather Terrill-Stotts  
 Shua Cha - Head Custodian WES - replacing Mark Giovanni  
 Cade Sorenson - Head Custodian DMS - replacing Dan Hornickel

V. Reassignments:

Sheri Truog-Seisser - CC Teacher DMS to 5th Grade Teacher DMS - replacing Jill Weber  
 Jennifer Billings - 3rd Grade Teacher YES to Reading Teacher YES - replacing Kathy Williams  
 Tari Procknow - Special Education Asst WES to Special Education/Transitions DHS - new position

VI. Other:

Joseph Koss - hired as Alternative Education Teacher for 2019-20 - rescinded his Conditional Offer

Vouchers Payable/Treasurer's Report

Paid: 200805-200963, 181902245-181902474, 201800833-201801166

Brunelle made a motion, Lovick seconded, to approve the Superintendent's Consent Agenda. The motion was approved by a unanimous voice vote.

9. Linkages - Leonhart attended 4K graduation. Berg attended high school graduation. Some have requested that the speakers at the Brain & Economic Development Forum be invited to speak to parents. The Juneteenth presentation will be on June 19, 2019.

10. Press Verification  
The press was given the opportunity to clarify any proceedings or notes.

11.	Board Debrief
12.	Adjourn The Board of Education adjourned at 8:30 pm on a motion by Esser, seconded by Lovick, and passed unanimously by voice vote.
	DASD BOE President Signature:
	Date: