

**DeForest Area School District
Board of Education Meeting Minutes,
Monday, June 23, 2014 – 6:15 pm.**

1. Convene

President Jan Berg called the June 24, 2013 regular meeting of the DeForest Area School District's Board of Education to order at 6:20 p.m.

Jan Berg, Mike Hirsch, DeAnna Giovanni, Terri Treinen, Jim Pertzborn and Christopher McFarlin (arrived at 6:40 pm). Steve Tenpas participated via conference call. Absent were: Kate Lund and Dan Choi. Also present were administrators Ann Higgins, Diane Pertzborn, and Vickie Adkins.

Ann Stettbacher verified that the meeting was properly noticed.

The Pledge of Allegiance was recited.

On a motion by Hirsch, seconded by Pertzborn, and passed unanimously by voice vote, the agenda was approved.

Jan Berg recited the DeForest Area School District's Mission and Vision Statements.

2. Appearances Before the Board of Education

Public Input: None.

3. Board Business

A. Ends Discussion

1.) Discussion of processes for financing long-term facility projects (Diane Pertzborn) (EL 2: Communication and Support to the Board; EL 10: Facilities) (45 min.)

Discussion: Director of Business & Auxiliary Services, Diane Pertzborn began the discussion about financing long-term facility projects with a conversation about guiding principles the Board developed for meeting student and space needs. She focused on two specific guiding principles - cost effectiveness/financially responsible and impact on community and explained what she is taking into consideration when starting to plan for a facility project. She also looked at priorities for each building that were identified in the facility study. Addressing the priority needs would result in expenditure over a million dollars. By law, a district may not borrow more than a million dollars without going to referendum. Pertzborn explained that in October 2019 our last debt payment would be made. She showed historical levies from voter approved referendum debt. The debt portion of the tax levy depends on the schedule of repayment. Mill rate fluctuation depends on the change in property value and amount of debt repayment. Because of our financial stability and that we are slightly into negative tierary, borrowing would have a small impact on our state aid. Therefore, we have the ability to structure debt in such a way that we can honor

what the community can support and what is determined to be affordable. We are in a very good financial position to move forward and work with whatever decisions are made.

B. Consideration for Board of Education Action

1.) Presentation and consideration for approval of 2014/2015 District Budget draft, including non-represented, administrative and licensed professional staff wage parameters and adjustments (Diane Pertzborn) (GP 11: Governance Process; EL 8: Budgeting; EL 7: Financial Conditions and Activities) (45 min.)

Discussion: Director of Business & Auxiliary Services, Diane Pertzborn presented the draft for the 2014-2015 budget that will be presented at the District's Annual Meeting and Budget Hearing on July 28, 2014, using the latest information from the Department of Public Instruction, estimates related to enrollment, and other assumptions. There are no anticipated major revisions to the current school funding formula. Projections indicate a \$75 per pupil increase. The anticipated change in revenue is \$342,612 resulting in a proposed budget for 2014-2015 is \$35,898,000.

On a motion by DeAnna Giovanni, seconded by Jim Pertzborn, the DeForest Area Board of Education approved the proposed 2014-2015 Budget draft, including non-represented, administrative and licensed professional staff wage parameters and adjustments. The motion passed with a unanimous voice vote, with Terri Treinen abstaining. Tenpas approved via conference call. Lund and Choi were absent.

4. Agenda Planning

- A. Enrollment and staffing update
- B. Board Annual Calendar
- C. Student Extended Travel process

5. Consent Agenda

- A. Accept Minutes – June 9, 2014 regular meeting.
- B. Required Approvals

Vouchers Payable/Treasurer's Report

Void: None.

Paid: 190135 - 190138, 190142, 190147 - 190150, 190153, 190155, 190158 - 190167, 190169 - 190173, 190175 - 190183, 190186 - 190187, 190189 - 190196, 190199, 190201, 190204, 190206 - 190209, 190212 - 190215, 190217, 190224, 190227 - 190228, 190230 - 190231, 190236, 190240 - 190242, 190244 - 190245, 190256 - 190258, 190260 - 190261, 190264, 190266 - 190267, 190271, 190274, 190276, 190278, 190284 - 190286, 190292 - 190293, 190296, 190299, 190300, 190312, 190315 - 190316, 190318 - 190319, 190321, 190324 - 190325, 190327, 190329, 190333, 190335 - 190338, 190340 - 190342, 190344 - 190345, 190347, 190352 - 190354, 131401958, 131401960, 131401962 - 131401971, 131401973 - 131401977, 131401979, 131401981 - 131401991, 131401995 - 131402002, 131402004 - 131402009, 131402011, 131402014 - 131402018, 131402020 - 131402022,

131402024 - 131402025, 131402027 - 131402039, 131402041, 131402043 - 131402044, 131402046 - 131402048.

Budget Transfer: None

Personnel Recommendations:

I. Separations:

Elizabeth McMillen - Crossing Guard EPES - Retirement effective 6/10/2014
Kimberly Christian - Assistant Principal DAMS - Resignation effective 6/30/2014

II. Leaves:

None

III. Transfers:

None

IV. Appointments:

Alan Ligocki - Technology Education Teacher DAHS - replacing David Evans
Melissa Hughes - Educational Assistant One Year YES - replacing Stacey Vanderwielen
Suzanne Mayer - Educational Assistant WES - replacing Barbara Domer
Ashley Durst - Summer School Teacher
Jeff Miller - Assistant Girls Basketball Coach DAHS - replacing Phil Jerg/Maggie Gugel
Maggie Gugel - Assistant Girls Basketball Coach DAHS - replacing Brian Fredrick
Brad Orvis - Assistant Football Coach DAHS .5 - replacing Scott Siemion
Tim Berry - Assistant Football Coach DAHS .5 - replacing Scott Siemion

V. Reassignments:

Sara Gryske - from Recess/Lunch Monitor YES to Educational Assistant MES - new position
Rebecca Schreiber - from Recess/Lunch Monitor YES to Educational Assisant EPES – replacing
Meredith Bolin

VI. Other:

None

C. Accept Monitoring Reports

1. Administrative Monitoring Status Reports

On a motion by Hirsch, seconded by Giovanni, and passed unanimously by voice vote, the Consent Agenda was approved. Terri Treinen abstains. Steve Tenpas also voted in favor.

6. Linkages

Board Members: Treinen was in Washington DC recently and coincidentally met up with DeForest Area Middle school 8th graders visiting a museum. Hirsch was in Guatemala building homes and was able to tour a school in Guatemala. The school has a max of 25 students in each class and is based on Montessori concepts. The school had 225 students and cost \$800,000 to build. Hirsch also taught 7 Habits for Highly Effective People to 16 district teachers this past week. He said it is amazing the talent and commitment our staff

has. Berg reminded the Board to submit their comments about the Superintendent feedback tool to Ann Stettbacher, who will compile a tool to be discussed at the meeting on July 14.

Administration: Reminder about Board retreat on July 21.

7. Press Verification

The press was given the opportunity to clarify any proceedings or notes.

8. Adjourn

The Board of Education adjourned at 7:59 pm on a motion by Hirsch, seconded by Pertzborn and passed unanimously by voice vote.

DASD BOE President

Date