

**DeForest Area School District
Board of Education Meeting Minutes,
Monday, July 8, 2013 – 6:30 pm.**

1. Convene

President Jan Berg called the July 8, 2013 regular meeting of the DeForest Area School District's Board of Education to order at 6:33 pm.

Board members present: Jan Berg, Mike Hirsch, Steve Tenpas, DeAnna Giovanni, Kate Lund, Marty Palus, Sue Paulson, Dan Choi and Christopher McFarlin. Also present were administrators Sue Borden, Sue Wilson, Diane Pertzborn, Vickie Adkins and Ann Higgins.

Sue Borden verified that the meeting was properly noticed.

The Pledge of Allegiance was recited.

Announcement: The Board of Education will convene into Closed Session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, in accordance with WI Statute 19.85(1)(c), {personnel matter}

On a motion by Paulson, seconded by Tenpas, and passed unanimously by voice vote, the agenda was approved.

Dan Choi recited the DeForest Area School District's Mission and Vision Statements.

2. Appearances Before the Board of Education

Public Input: None.

3. Board Business

A. Ends Discussion

- 1.) Introduction and welcome to Dr. Susan Borden, District Administrator (GP 1: Role of the Board)

Discussion: DeForest Area Board of Education President, Jan Berg introduced and welcomed Dr. Susan Borden who began serving the district as Superintendent on July 1.

- 2.) Update from Technology Integration Leadership Team (TILT) and report on Norski Camp (Christine Rybak, Kim Bannigan, Sue Wilson and Ann Higgins) (EL 6: Programs and Services)

Discussion: Director of Instructional Services, Sue Wilson, introduced Kim Bannigan, Coordinator of Learning Information Systems and Christine Rybak, Technology Integrator who provided an update on work done by the TILT group, culminating in an event called Norski Camp. Norski Camp was a technology focused professional development opportunity for all staff held from June 10-14. All resources shared at Camp can be found on the district website.

- 3.) Update on High School and Holum Center Capital projects (Diane Pertzborn) (EL 10: Facilities)

Discussion: Director of Business and Auxiliary Services, Diane Pertzborn provided an outline of summer capital projects completed or currently in progress throughout the district. Parking lot repairs have been completed at the Holum Education Center and Windsor Elementary School, technology infrastructure projects and High School and Holum Center building safety improvements are moving forward, on schedule.

B. Consideration for Board of Education Action

- 1.) Consider approval of Annual Meeting Publication, including 2013-2014 Budget (Diane Pertzborn) (GP 11: Governance Process; EL 8: Budgeting; EL 7: Financial Conditions and Activities)

Discussion: The only change from the past budget report is that the district has been notified of an increase in state aid due to student enrollment and participation in 4K, resulting in a potential lower mil rate.

On a motion by Palus, seconded by Tenpas, the DeForest Area Board of Education approved the Annual Meeting publication, including the potential 2013-2014 budget to be presented at the Annual Meeting on July 22, 2013. The motion passed with a unanimous voice vote.

4. Agenda Planning

- A. Anti-bullying discussion
- B. Annual Board of Education calendar/goals
- C. District space needs
- D. Follow up from TILT committee

5. Consent Agenda

- A. Accept Minutes – June 24, 2013 regular meeting.
- B. Required Approvals

Vouchers Payable/Treasurer's Report

Void: None.

Paid: 186439, 186441 – 186446, 186448 – 186451, 186454 – 186464, 186466 – 186473, 186475 – 186476, 186478, 186480, 186482, 186483 – 186484, 186486 – 186495, 186497 – 186498, 186500, 186505, 186507 – 186508, 186510, 186512, 186514 – 186515, 186517 – 186525, 186528, 186531 – 186535, 186537 – 186539, 186541 – 186550, 186552, 186554 – 186556, 121302061 – 121302062, 121302065 – 121302083, 121302085 – 121302089, 121302092 – 121302103, 121302105, 121302107 – 121302108, 121302110 – 121302112, 121302114 – 121302122, 121302124 – 121302129, 121302131 – 121302133, 121302136 – 121302137, 121302139 - 121302144.

Budget Transfer: None

Personnel Recommendations:

I. Separations:

None

II. Leaves:

None

III. Transfers:

Shelly Christianson – Educational Assistant HEC – to Educational Assistant WES

IV. Appointments:

None

V. Reassignments:

Lisa Wendt – Food Service Assistant – YES – Food Service Assistant YES – replacing Emily Duane

VI. Other:

None

C. Accept Monitoring Reports

1. Administrative Monitoring Status Reports

On a motion by Palus, seconded by Lund, and passed unanimously by voice vote, the Consent Agenda was approved.

6. Linkages

Board Members: Paulson, Tenpas, Lund, Berg and Borden all participated in the DeForest Area 4th of July celebration events. Tenpas reported on conversations with parents of graduating seniors, indicating their approval of student engagement activities during the senior year, in particular, the outside arranged experiences, internships in area businesses, etc.

Administration: Sue Borden volunteered during the 4th of July events helping at the Freedom Run, Bingo area, and assisting with park clean up on Friday morning. Borden appreciated the opportunity to meet so many area community members. Board members were reminded about the Annual Meeting and Budget Hearing on July 22 at the DeForest Area Community Library beginning at 7:00 pm. Prior to the hearing, the Board will convene for a short regular meeting.

7. Press Verification

The press was given the opportunity to clarify any proceedings or notes.

8. Convene into Closed Session

Hirsch moved, Lund seconded, to move into closed session at 7:56 pm. The motion was adopted by the following vote by show of hands: *Aye* – Berg, Tenpas, Lund, Palus, Paulson, Hirsch, Choi, Giovanni & McFarlin. *No* – None. *Absent* – None.

9. Conduct Closed Session Business

While in Closed Session, the Board conducted business in accordance with WI Statute 19.85(1)(c).
[personnel matter]

10. Convene into Open Session

On a motion by Palus, seconded by McFarlin and passed by a unanimous show of hands the Board of Education reconvened into open session at 8:19 pm.

No Board action was taken as a result of the closed session.

11. Adjourn

The Board of Education adjourned at 8:20 pm on a motion by McFarlin, seconded by Lund, and passed unanimously by voice vote.

DASD BOE President

Date