

**DeForest Area School District
Board of Education Meeting Minutes,
Monday, August 28, 2017 – 6:00 p.m.**

1. Convene

President Jan Berg called the August 28, 2017 regular meeting of the DeForest Area School District's Board of Education to order at 6:00 p.m in the cafeteria of Windsor Elementary School.

Eric Runez verified that the meeting was properly noticed.

Board members present: Jan Berg, Brian Coker, Sue Esser, DeAnna Giovanni, Gail Lovick, Jeff Miller, Steve Tenpas, and Terri Treinen. Absent was: Linda Leonhart . Also present were administrators Eric Runez, Sue Wilson, Kathy Davis, Barb Buffington, Pete Wilson and Nate Jaeger.

The Pledge of Allegiance was recited.

Terri Treinen recited the DeForest Area School District's Mission and Vision Statements.

2. Approval of the Agenda

On a motion by Miller, seconded by Treinen, and passed unanimously by voice vote, the agenda was approved.

3. Board Business & possible Board action

A. Presentation of OE-2 Emergency Superintendent Succession Monitoring Report

Discussion: Superintendent, Eric Runez presented the monitoring report for Board policy, OE-2 Emergency Superintendent Succession and his recommendation that the Board accept the monitoring report as compliant.

On a motion by Coker, second by Treinen, the Board of Education voted to accept OE-2 Emergency Superintendent Succession Monitoring Report, as presented. The motion was approved by a unanimous voice vote.

Following discussion of the report, Coker made a motion, seconded by Miller, to approve the OE-2 Emergency Superintendent Succession Monitoring Report, as presented. The motion was approved by a unanimous voice vote.

B. Presentation of 2017-2018 Emergency Superintendent Succession Plan

Discussion: Runez presented the Emergency Superintendent Succession Plan for 2017-2018.

C. Presentation of OE-7 Asset Protection Monitoring Report

Discussion: Runez summarized his findings on OE-7, Asset Protection and his recommendation that the Board accept the monitoring report as being in compliance with a noted exception to section 7.5, Indicator 2. Director of Business & Auxiliary Services, Kathleen Davis and John Rauwolf, Buildings and Grounds Supervisor presented data to support compliance with indicators. With respect to 7.5, Indicator 2, it is important to note that progress has been made, the work order completion rate has increased from 83% in 2015-2016 to 91% in 2016-2017.

On a motion by Coker, second by Lovick, the Board of Education voted to accept OE-7 Asset Protection Monitoring Report, as presented. The motion was approved by a unanimous voice vote.

The Board discussed reviewing OE-7 at a future Board retreat to consider whether the facility portion and the audit portion of the report should be considered at separate times. The Board will also discuss and review OE-12, Facilities at that same time.

Following Board discussion, Miller made a motion, seconded by Tenpas, to approve the OE-7 Asset Protection monitoring report, pending the addition of a summary report from the annual district fiscal audit indicating favorable results, supporting compliance with board policy. In addition, Section 7.5 of the report will be revisited in March 2018. The motion was approved by a unanimous voice vote.

4. Public Input

Public Input: *None.*

5. Board Consent Agenda

A. Accept Minutes - August 14, 2018 regular meeting

Tenpas made a motion, Lovick seconded to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.

6. Superintendent Consent Agenda

1. Personnel Recommendations

I. Separations:

Jessica Garrison - 7th Grade Math Teacher DAMS - resignation effective August 10, 2017

II. Leaves:

Jessica Ceplina -FACE Teacher DAMS - November through end of 2017-18 school year

III. Transfers:

None

IV. Appointments:

Shelby Rideout - Counselor DAMS - replacing Corinne Truxal

Marissa Ripp - Educational Assistant WES - replacing Chris Carlson

Emily Niesen - Educational Assisatant WES - replacing Chris Carlson

Jeffery Sager - Custodian DAHS - replacing William Updike

Byron Holmes - Cleaner WES - new position

Sarah Talmadge - Educational Assistant DMS - Kristy Kavey

Darlene Marquardt - Cleaner WES - replacing Amdije Aziri

Stephen Berryman - Custodian Floater - replacing Terry Calkins

Cy Smith - Custodian DAHS - new position

Emily Niesen - Educational Assistant WES - replacing Chris Carlson

V. Reassignments:

None

VI. Other:

None

2. Vouchers Payable/Treasurer's Report

Paid: 197984-198029, 171800197 - 171800273, 201700016 - 201700033

Giovanni made a motion, Tenpas seconded, to approve the Superintendent's Consent Agenda. The motion was approved by a unanimous voice vote.

7. Linkages

Board members participated in a special VIP Tour of Windsor Elementary, prior to the Board meeting.

Miller reported on a conversation with the Village of DeForest board on a community pool. Tenpas attended the new teacher orientation luncheon. The Board is reminded of the Windsor dedication ceremony on Aug. 29 and convocation on Thursday, Aug. 31. Staff safety training will be held on Wednesday, August 30.

8. Press Verification

The press was given the opportunity to clarify any proceedings or notes.

9. Board Debrief

10. Adjourn

The Board of Education adjourned at 6:47 pm on a motion by Esser, seconded by Treinen, and passed unanimously by voice vote.

DASD BOE President

Date