

**DeForest Area School District
Board of Education Meeting Minutes,
Monday, August 26, 2013 – 6:30 pm.**

1. Convene

President Jan Berg called the August 26, 2013 regular meeting of the DeForest Area School District's Board of Education to order at 6:38 pm.

Board members present: Jan Berg, Mike Hirsch, Steve Tenpas, DeAnna Giovanni, Kate Lund, Sue Paulson, and Christopher McFarlin. Absent were: Dan Choi and Marty Palus. Also present were administrators Sue Borden, Sue Wilson, Debbie Brewster and Ann Higgins.

Sue Borden verified that the meeting was properly noticed.

The Pledge of Allegiance was recited.

On a motion by Lund, seconded by Tenpas, and passed unanimously by voice vote, the agenda was approved.

Mike Hirsch recited the DeForest Area School District's Mission and Vision Statements.

2. Appearances Before the Board of Education

Public Input: None.

3. Board Business

A. Ends Discussion

- 1.) Update from District School Safety Steering Committee – Ann Higgins & Sue Borden (EL 6: Programs and Services)

Discussion: Director of Administrative Services, Ann Higgins, School Community Relations Coordinator, Debbie Brewster, and District Administrator, Sue Borden provided board members with an update on school safety and security, including protocols, training, communication, structural changes at buildings, and traffic safety. In order to assure a safe learning environment, visitors may notice the following guidelines will be enforced at each district building:

- Visitors to all school buildings will be required to sign in at the building office, may be asked to provide identification and will be issued a visitor badge.
- Office staff will check adult's identification to verify contact information in the event a student needs to be picked up during the school day.
- If a student leaves school before the end of the school day, parents/guardians are asked to come into the office to sign out their child so that staff can identify the appropriate pick-up person, as students will not be sent out of the building on their own when being picked up.
- All K-8 schools will be open 30 minutes before school starts and unless participating in a district-sponsored activity, students are expected to be off school premises within 30 minutes of dismissal.

In the event of an emergency or immediate safety notice, including a school closing, delay or early release due to inclement weather, DASD staff will communicate with staff, students, parents and the community through text messages (must opt in), email, the DASD website, and automated phone calls. Additionally, Facebook, Twitter and local television and radio stations will provide information, as appropriate.

- 2.) Discussion about Framework 2.0 stakeholder follow-up event (GP 1: Role of the Board; EL 2: Communication and Support to the Board)

Discussion: Board members discussed a potential follow-up session to report back to stakeholders on progress made since the Framework 2.0 event in February 2009. An Ad Hoc committee will be convened to begin plans for the event.

B. Consideration for Board of Education Action

- 1.) Appoint Ad Hoc Committee to plan Framework 2.0 stakeholder follow-up event (GP 1: Role fo the Board; EL 2: Communication and Support to the Board)

Discussion: Steve Tenpas, Jan Berg and Chris McFarlin volunteered to be on the Ad Hoc Committee to plan the Framework 2.0 stakeholder follow-up event. Absent Board members will be given the opportunity to volunteer, as well.

4. Agenda Planning

- A. Anti-bullying discussion
- B. Annual Board of Education calendar/goals
- C. District space needs
- D. Follow up from TILT committee
- E. Framework 2.0 Follow-up

5. Consent Agenda

- A. Accept Minutes – August 12, 2013 regular meeting.
- B. Required Approvals

Vouchers Payable/Treasurer's Report

Void: 186808.

Paid: 186807, 186816 – 186818, 186820, 186822, 186824 – 186827, 186829 – 186831, 186847 – 186859, 186861 – 186864, 186867 – 186874, 186876 – 186877, 186879 – 186880, 186882 – 186899, 186901 – 186903, 131400129 – 131400140, 131400145 – 131400154, 131400157 – 131400162, 131400166, 131400169 - 131400174.

Budget Transfer: None

Personnel Recommendations:

I. Separations:

Carl Fischer – Elementary Teacher EPES – resignation effective August 21
Jill Myers – Recess/Lunch Assistant – resignation effective August 22

II. Leaves:

None

III. Transfers:

Angela Ehlenfeldt – EC Teacher HEC to YES/WES

IV. Appointments:

Casey Moon – .5 EC Teacher HEC – replacing Angela Ehlenfeldt
Anne Malig – Reading Specialist YES/WES – new position
Kerry Westra – Educational Assistant DAMS – replacing Rebecca Brethouwer
Bonnie Walther – Educational Assistant DAHS – new positon
Kari Hemenway – Educational Assistant DAMS – replacing Lisa Mowbray
Derek Behnke - .5 Alternative Education Teacher / .5 High School DAHS – replacing Trenton Rasmussen

Jennifer Belken – CC Teacher – DAHS – replacing Emily McFarland
Corrine Truxal – Counselor – DAMS – replacing Valerie Breit

V. Reassignments:

None

VI. Other:

None

C. Accept Monitoring Reports

1. Administrative Monitoring Status Reports

On a motion by Tenpas, seconded by Lund, and passed unanimously by voice vote, the Consent Agenda was approved.

6. Linkages

Board Members: Paulson, McFarlin, Giovanni and Tenpas attended the New Teacher Orientation luncheon.

Administration: Board members were reminded about Back-To-School Activities, the WASB Regional Meeting on Sept. 24, the Employment & School Law Seminar on Oct. 31 – Nov. 1, and the Coherent Governance Workshop on Sept. 30 & Oct. 1.

7. Press Verification

The press was given the opportunity to clarify any proceedings or notes.

8. Adjourn

The Board of Education adjourned at 8:11 pm on a motion by Lund, seconded by Paulson, and passed unanimously by voice vote.

DASD BOE President

Date