

**DeForest Area School District
Board of Education Meeting Minutes
Monday, September 24, 2018 – 6:00 pm.**

1.	<p>Board Orientation - 5:30 PM - 6:00 PM</p> <p>Persons interested in serving in the vacant seat on the Board of Education are invited to participate in an orientation session with the Superintendent and the Board of Education. The purpose of this meeting will be for interested persons to: gain a perspective of the statutory role of a school board member; develop an awareness of the scope of the DASD; gain an understanding of the BOE's operating structure with Coherent Governance; and hear current board members perspectives about their role and function and the nature of service they provide to the community as school board members.</p> <p>Four persons interested in the vacancy on the School Board were present for the Board Orientation.</p>
2.	<p>Convene</p> <p>President Jan Berg called the September 24, 2018 regular meeting of the DeForest Area School District's Board of Education to order at 6:15 pm.</p> <p>Eric Runez verified that the meeting was properly noticed.</p> <p>Board members present: Jan Berg, Brian Coker, Sue Esser, Gail Lovick, Linda Leonhart, Jeff Miller, and Steve Tenpas. Absent was: Spencer Statz. Also present were administrators Eric Runez, Rebecca Toetz, Kathy Davis, Sara Totten, Pete Wilson, Nate Jaeger and Debbie Brewster.</p> <p>The Pledge of Allegiance was recited.</p> <p>Linda Leonhart recited the DeForest Area School District's Mission and Vision Statements.</p>
3.	<p>Approval of the Agenda</p> <p>On a motion by Coker, seconded by Lovick, and passed unanimously by voice vote, the agenda was approved.</p>
4.	<p>Board Education</p> <p>A. Transportation update - Steve Rammer, Kobussen</p> <p><u>Discussion:</u> Manager of Kobussen, Steve Rammer was present to give an update on the bus company. Kobussen has moved to a new location on Cake Parkway, DeForest. He reported on capacity on the buses for each school. In the Windsor Elementary area, utilization is currently at 63%, Yahara Elementary is at 49% and Eagle Point is at 84% utilization. The Middle School is at 100% capacity and there is a possibility that an additional route may need to be added. Currently 34 buses serve the District. He reported on staffing and mentioned that the substitute pool is meeting</p>

	<p>the needs when absences occur. Director of Business and Auxiliary Services, Kathleen Davis gave credit and thanks to Rammer for a very smooth start of the school year. An Open House is planned for School Bus Safety Week in October.</p>
<p>5.</p>	<p>Board Business & possible Board action</p> <p>A. Presentation and possible approval of OE-1, Global Operational Expectations Monitoring Report</p> <p><u>Discussion:</u> Superintendent, Eric Runez, presented his report for OE-1, Global Operational Expectations, as in compliance.</p> <p>On a motion by Miller seconded by Leonhart, the DeForest Area School District Board of Education voted to accept OE-1, Global Operational Expectations Monitoring Report, as presented. The vote passed with a unanimous voice vote.</p> <p>On a motion by Coker, seconded by Esser, the DeForest Area School District Board of Education voted to approve OE-1, Global Operational Expectations Monitoring Report, as presented. The vote passed with a unanimous voice vote.</p> <p>B. Presentation and possible approval of OE-2, Emergency Superintendent Succession Monitoring Report</p> <p><u>Discussion:</u> Superintendent, Eric Runez, presented his report for OE-2, Emergency Superintendent Succession, as in compliance. He presented the revised succession plan for 2018-2019.</p> <p>On a motion by Tenpas, seconded by Lovick, the DeForest Area School District Board of Education voted to accept OE-2, Emergency Superintendent Succession Monitoring Report, as presented. The vote passed with a unanimous voice vote.</p> <p>On a motion by Miller, seconded by Coker, the DeForest Area School District Board of Education voted to approve OE-2, Emergency Superintendent Succession Monitoring Report, as in compliance, as presented. The vote passed with a unanimous voice vote.</p> <p>C. Review of Board vacancy interview process and questions</p> <p><u>Discussion:</u> After the deadline of October 1 has passed, those who have completed the application materials for the vacancy on the Board will be contacted to schedule an interview on October 8. Interviews will tentatively begin at 5:00 pm.</p>
<p>6.</p>	<p>Public Input - None.</p>
<p>7.</p>	<p>Board Consent Agenda</p> <p>A. Accept Minutes - September 10, 2018</p> <p>B. Approval of the Resolution Authorizing the Acquisition of Equipment, the Execution and Delivery of a Lease Purchase Agreement and Related Instruments Providing for</p>

	<p>the Acquisition of Such Equipment, and Determining Other Matters in Connection Therewith</p> <p>Lovick made a motion, Coker seconded, to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.</p>
8.	<p>Superintendent Consent Agenda</p> <p>A. Personnel Recommendations</p> <p>I. Separations: Dawn Kirchstein - Custodian DMS - resignation</p> <p>II. Leaves: None.</p> <p>III. Transfers: None.</p> <p>IV. Appointments: Terri Treinen - Musical Makeup/Costumer - new position</p> <p>V. Reassignments: None.</p> <p>VI. Other: None</p> <p>B. Vouchers Payable/Treasurer's Report</p> <p>Paid: 199730-199812, 181900305-181900424, 201800130-201800135</p> <p>Miller made a motion, Esser seconded, to approve the Superintendent's Consent Agenda. The motion was approved by a unanimous voice vote.</p>
9.	<p>Linkages</p> <p>Several Board members attended the Alumni Hall of Fame, Sept. 21, 2018. Some also attended the Community Advisory Committee meeting on Sept. 19, 2018.</p>
10.	<p>Press Verification</p> <p>The press was given the opportunity to clarify any proceedings or notes.</p>
11.	<p>Board Recognition</p> <p>A. Board recognition of Terri Treinen's service to the School Board</p> <p>The Board thanked Terri Treinen for her contributions and recognized her for her four years of service on the school board.</p>
12.	<p>Board Debrief</p>
13.	<p>Adjourn</p> <p>The Board of Education adjourned at 6:47 pm on a motion by Tenpas seconded by Esser, and passed unanimously by voice vote.</p>
	DASD BOE President Signature:
	Date: