

**DeForest Area School District
Board of Education Meeting Minutes
Monday, October 22, 2018 – 6:00 pm.**

1.	<p>Convene</p> <p>President Jan Berg called the October 22, 2018 regular meeting of the DeForest Area School District’s Board of Education to order at 6:00 p.m.</p> <p>Eric Runez verified that the meeting was properly noticed.</p> <p>Keri Brunelle, newly appointed Board of Education member, was sworn in to replace Terri Treinen and serve until the April 2019 Spring election.</p> <p>Board members present: Jan Berg, Keri Brunelle, Brian Coker, Sue Esser, Gail Lovick, Linda Leonhart, Jeff Miller, and Steve Tenpas. Absent was: Spencer Statz. Also present were administrators Eric Runez, Rebecca Toetz, Kathy Davis, Sara Totten, Pete Wilson, Nate Jaeger and Debbie Brewster.</p> <p>The Pledge of Allegiance was recited.</p> <p>Sue Esser recited the DeForest Area School District’s Mission and Vision Statements.</p>
2.	<p>Approval of the Agenda</p> <p>On a motion by Lovick, seconded by Leonhart, and passed unanimously by voice vote, the agenda was approved.</p>
3.	<p>Showcasing Schools</p> <p>A. Recognition of Award of Excellence from the National Academy of Future Scientists and Technologies - High School Student, Donovan Dwight</p> <p><u>Discussion:</u> High School Principal, Machell Schwarz, presented High School student, Donovan Dwight with the Award of Excellence from the National Academy of Future Scientists and Technologies.</p>
4.	<p>Board Business & possible Board action</p> <p>A. Presentation and final approval of 2018-2019 Annual Budget and tax levy certification - Kathleen Davis, Director of Business & Auxiliary Services</p> <p><u>Discussion:</u> Director of Business & Auxiliary Services, Kathleen Davis presented the final 2018-2019 Annual District Budget and tax levy certification. Aid has been certified by the state and the proposed mil rate is \$10.04, lower than the \$10.10 mil rate from 2017-2018. The total levy presented and approved is \$26,475,994. The general operating budget presented is \$40,830,882.</p> <p>On a motion by Miller, seconded by Coker, the DeForest Area School District Board of Education voted to approve the 2018-2019 Annual Operating Budget of</p>

\$40,830,882 and certify the tax levy at \$26,475,994, resulting in a mil rate of \$10.04. The motion was approved with a unanimous voice vote.

B. Presentation and possible approval of OE-5, Financial Planning Monitoring Report - Kathleen Davis, Director of Business & Auxiliary Services

Discussion: Davis presented the OE-5, Financial Planning Monitoring Report. The report was presented as being in compliance. Davis expects that moving forward the budget will include a focus on capacity building needs identified in monitoring reports. She recommends that indicator 5.3 be deleted, as it is redundant and can be included indicator 5.2.

On a motion by Tenpas, seconded by Miller, the DeForest Area School District Board of Education voted to accept, OE-5 - Financial Planning Monitoring Report, as presented. The vote passed with a unanimous voice vote.

On a motion by Miller, seconded by Tenpas, the DeForest Area School District Board of Education voted to approve, OE-5 - Financial Planning Monitoring Report, as being in compliance, as presented. The vote passed with a unanimous voice vote.

C. Presentation and possible approval of R-2, Academic Performance Monitoring Report - Rebecca Toetz, Director of Instructional Services

Discussion: Director of Instructional Services, Rebecca Toetz, Coordinator of Learning Information Systems, Kim Bannigan, and Joe Parker, Program Coordinator of Teaching and Learning presented R-2, Academic Performance Monitoring Report. They presented the report as making reasonable progress with the exceptions noted. There were improvements reflected in the proficiency evidence, but exceptions were noted in the indicators focusing on grade attainment and growth. Bannigan reported on results of the Speak Up survey to provide data for the R 2.2 portion of the report.

On a motion by Coker, seconded by Brunelle, the DeForest Area School District Board of Education voted to accept, R-2, Academic Performance Monitoring Report, as presented. The vote passed with a unanimous voice vote.

On a motion by Leonhart, seconded by Coker, the DeForest Area School District Board of Education voted to approve, R-2, Academic Performance Monitoring Report, as making reasonable progress with exceptions noted, as presented. The vote passed with a unanimous voice vote.

D. Program staffing and hiring trends presentation

Discussion: Director of Human Resource Services, Nate Jaeger presented information on current staffing and hiring trends. He shared comparisons with the district and the State, as well as with Dane County. Targeted class sizes are being maintained and areas such as student services appear in line with area comparables. However, data indicates that the district has a higher student to staff

	<p>ratio when looking at overall staffing and certified staff ratios. Administration's recommendation is to convene a committee that will include not only DASD staff but area business leaders and community members to study staffing and hiring trends. The task of the committee would be to identify ways that the District can ensure that it recruits and retains high-quality staff with the goal of attaining student achievement results as identified by the Board. Board members would be welcome to observe the committee's work. At the Board meeting on Nov. 12, 2018, the charge will be developed by the Board.</p> <p>E. Consider authorization to convene a committee to further study staffing and hiring trends</p> <p>On a motion by Tenpas, seconded by Miller, the DeForest Area School District Board of Education voted to convene a committee to further study staffing and hiring trends. The vote passed with a unanimous voice vote.</p>
7.	Public Input - None.
8.	<p>Board Consent Agenda</p> <p>A. Accept Minutes - October 8, 2018</p> <p>Coker made a motion, Lovick seconded, to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.</p>
9.	<p>Superintendent Consent Agenda</p> <p>A. Personnel Recommendations</p> <p>I. Separations:</p> <p>Jennifer Vergara - Recess/Lunch Monitor - resignation effective 10/8/2018</p> <p>James Yednock - Recess/Lunch Monitor - resignation effective 10/8/2018</p> <p>Kermit Hugo - Custodian Float - resignation effective 10/31/2018</p> <p>II. Leaves: None.</p> <p>III. Transfers: None.</p> <p>IV. Appointments: None.</p> <p>V. Reassignments: None.</p> <p>VI. Other: None.</p> <p>B. Vouchers Payable/Treasurer's Report</p> <p>Paid: 199872-199929, 181900534-181900688, 201800258-201800264</p> <p>Esser made a motion, Leonhart seconded, to approve the Superintendent's Consent Agenda. The motion was approved by a unanimous voice vote.</p>
10.	Linkages - Board members attended the Framework for Our Future 3.0 conference last week. Board members practicing Coherent Governance are invited to network with other area Boards that also use the model. More information will be provided at a future time.
11.	<p>Press Verification</p> <p>The press was given the opportunity to clarify any proceedings or notes.</p>
12.	Board Debrief

13.	Adjourn The Board of Education adjourned at 8:35 pm on a motion by Tenpas, seconded by Leonhart, and passed unanimously by voice vote.
	DASD BOE President Signature:
	Date: