

**DeForest Area School District
Board of Education Meeting Minutes,
Monday, November 27, 2017– 6:00 pm.**

5:30 pm - Special Information Session

Prior to the start of the regular Board of Education meeting, members of the Board conducted a special information session for members of the public interested in serving on the school board. The meeting provided an overview of the role and function of a school board member, including legal obligations and statutory responsibilities. Members in attendance were: Jan Berg, Steve Tenpas, Sue Esser, Gail Lovick, DeAnna Giovanni, Brian Coker, and Jeff Miller.

1. Convene

President Jan Berg called the November 27, 2017 regular meeting of the DeForest Area School District's Board of Education to order at 6:00 p.m.

Eric Runez verified that the meeting was properly noticed.

Board members present: Jan Berg, Brian Coker, Sue Esser, DeAnna Giovanni, Gail Lovick, Linda Leonhart, Jeff Miller, and Steve Tenpas. Absent was: Linda Leonhart & Terri Treinen. Also present were administrators Eric Runez, Sue Wilson, Kathy Davis, Barb Buffington, Pete Wilson, Nate Jaeger and Debbie Brewster.

The Pledge of Allegiance was recited.

Jeff Miller recited the DeForest Area School District's Mission and Vision Statements.

2. Approval of the Agenda

On a motion by Tenpas seconded by Coker, and passed unanimously by voice vote, the agenda was approved.

3. Board Education

A. EUA (Eppstein Uhen Architects) report on District facility study

Discussion: Jackie Gilles, Andy Lyons, and Julie Graham from EUA (Eppstein Uhen Architects); Matt Breunig and Bob Dilles from J H Findorff & Sons; and Daryl Matzke from Ramaker & Associates reported on observations from the most recent facility study, focusing on Morrisonville Elementary School and the high school pool. Preliminary reports estimate capital maintenance could be needed in the next 2-5 years to keep the school operational. The estimate does not address ADA (Americans with Disabilities Act) compliance issues. Educational adequacy observations were explained. Deficiencies were noted in the areas of accessibility, safety & security, furniture, equipment & infrastructure, space type and adequacy, and storage needs. Capacity and utilization were discussed. Preliminary cost analysis for several concept options were offered, including . Options focused on security, accessibility and modern learning environments.

Next, they presented information on findings from the facility study in regards to the high school pool. EUA conducted a review of the space for building code compliance, conditions of finishes, views and sight lines. Daryl Matzke from Ramaker & Associates, Inc. reported on his study of the pool. Ramaker reviewed the space for VGBA and State of WI Pool Code requirements as well as adequacy of pool equipment, associated mechanical systems and pool basin. Suggested pool repairs and improvements were discussed, as well as a cost analysis for a capital maintenance option and a renovation option.

Next steps include a presentation to the Morrisonville Task Force on Nov. 29 and Phase 2 of the facility study addressing Yahara Elementary School, DeForest Area Middle School, DeForest Area High School, including pool replacement, and Holum Education Center.

4. Board Business & possible Board action

A. Presentation of monitoring report for Board Policy OE-11, Instructional Program

Discussion: Superintendent, Eric Runez, Director of Instructional Services, Sue Wilson, Coordinator of Teaching and Learning, Joe Parker, Director of Administrative Services, Pete Wilson and Director of Pupil Services, Barb Buffington explained their findings for OE-11, Instructional Program monitoring report.

On a motion by Tenpas, seconded by Miller, the DeForest Area School District voted to accept for discussion the OE-11, Instructional Program monitoring report, as presented. The motion passed by a unanimous voice vote.

A recommendation was made to identify which indicator each action plan item pertains to. The changes will be made and a Board summary statement will be developed by Sue Esser and Jeff Miller and presented in the next Board packet, when the monitoring report is being brought for consideration. It was also suggested that in next year's reports, a comparison is shown of each year's data.

5. Public Input

Public Input: *None.*

6. Board Consent Agenda

A. Accept Minutes - November 13, 2017 regular meeting

Tenpas made a motion, Miller seconded to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.

7. Superintendent Consent Agenda

1. Personnel Recommendations

I. Separations:

Pam Masak - Third Grade Teacher YES - retirement effective June 7, 2018

Kathleen Klinkner - Sixth Grade Teacher DAMS - retirement effective June 7, 2018

II. Leaves: None.

III. Transfers: None.

IV. Appointments: None.

V. Reassignments: None.

VI. Other: None.

2. Vouchers Payable/Treasurer's Report

Void: None.

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Miller made a motion, Giovanni ,seconded to approve the Superintendent's Consent Agenda. The motion was approved by a unanimous voice vote.

8. Linkages

Board linkage and presentation to the Eagle Point PTO was done last week by Coker. Tenpas will be presenting next week on Friday morning to the Key Communicators group.

9. Press Verification

The press was given the opportunity to clarify any proceedings or notes.

10. Board Debrief

11. Adjourn

The Board of Education adjourned at 8:51 pm on a motion by Miller, seconded by Giovanni, and passed unanimously by voice vote.

DASD BOE President

Date