

**DeForest Area School District
Board of Education Meeting Minutes,
Monday, November 25, 2013 – 6:15 pm.**

1. Convene

President Jan Berg called the November 25, 2013 regular meeting of the DeForest Area School District's Board of Education to order at 6:20 p.m in the Guidance Conference Room at the DeForest Area High School.

Board members present: Jan Berg, Mike Hirsch, DeAnna Giovanni, Kate Lund, Sue Paulson, Steve Tenpas, Marty Palus and Christopher McFarlin. Absent was: Dan Choi. Also present were administrators Sue Borden, Sue Wilson, Diane Pertzborn, David Perrodin, Ann Higgins, Vickie Adkins and Machell Schwarz.

Sue Borden verified that the meeting was properly noticed.

The Pledge of Allegiance and the Hands Pledge were recited.

On a motion by Giovanni, seconded by Tenpas, and passed unanimously by voice vote, the agenda was approved with an amendment to include the facilities tour as part of agenda item 3.A.2.

Sue Paulson recited the DeForest Area School District's Mission and Vision Statements.

2. Appearances Before the Board of Education

Public Input: School Resource Officer, Brian Johnson was introduced to the Board.

3. Board Business

A. Ends Discussion

- 1.) Instructional integration of technology at the High School (Machell Schwarz) (EL 6: Programs and Services)

Discussion: High School Principal, Machell Schwarz introduced, Erik Farrar, Business Education instructor and Robyn Feltz-Tisch and Mike Minick, Physical Education instructors who explained ways that technology is being integrated into their classrooms. Farrar showcased websites that he has created for all his classes using Wikispaces. Students have access to the class syllabus, all notes, worksheets, and assignments on the website and can access anywhere they have internet access. Feltz-Tisch and Mike Minick explained some of the technology and devices they are using in their phy ed classes. Students use heart rate monitors to record heart rates and receive feedback on improving fitness levels. Nintendo Wii is used in individual activities classes and for adapted classes. My Ride is a virtual cycling program for spinning classes that is very popular. Camtasia is software used to voice over powerpoint presentations for class expectations and instructional videos to post on the district YouTube channel. Also used are Trifit, PE Manager and Fitnessgram 9.0 to record and store fitness information and testing results for students.

- 2.) High School Facility Input (Machell Schwarz) (EL 6: Programs and Services)

Discussion: Schwarz explained the areas that the high school would like to address for future facility consideration. The two areas most in need are the technical education area and the media center. Tech ed is in need of more space and updated equipment. This includes the agriculture program which has been very popular and is lacking space to expand. The media center would like to revise the space to make better use of mobile devices and increased technology, providing a "learning center" atmosphere that encourages movement and collaboration. Another consideration is the music department and the desire for lab space and room to incorporate more technology. Schwarz then provided a facility tour for Board members to see specifically the areas she spoke about.

3.) Applied Population Report: Analysis and Discussion (EL 2: Communication and Support to the Board)

Discussion: Director of Business & Auxiliary Services, Diane Pertzborn introduced Sarah Kemp, Associate Researcher, Applied Population Laboratory, UW-Madison. Kemp presented an analysis of the annual Applied Population Study. The study projects growth within the District and provides data and enrollment projections for use in long range planning. The information provides valuable insights on expected enrollment projections to help the school board and administration make informed decisions about future growth. Even though future growth is difficult to predict, Kemp explained the models used and which models proved to be most reliable in previous studies. Pertzborn also provided information on current housing permits and implications for growth in the district. More discussion will continue at future board meetings.

4.) Effective Educator Process Update (Ann Higgins) (EL 6: Programs and Services)

Discussion: Director of Administrative Services, Ann Higgins explained that beginning in 2014-2015, all Wisconsin districts will implement the Educator Effectiveness evaluation system for both teachers and principals. Our district has chosen to participate in the state's pilot of EE in order to give the state feedback and prepare ourselves and staff. All nine principals/assistant principals and Ann Higgins are partnered with a teacher in the district to go through the evaluation cycle using the DPI tools and Teachscape, a software program focused on the Danielson teaching model. Higgins further explained the evaluation cycle which includes development of student/school learning objectives (SLOs), followed by goal approval, an observation, a mid-year review, a second observation, then rating of professional practice and SLO's, followed by a final evaluation conference. For information will be available for staff at the February 24 inservice.

5.) Refine Guiding Principles for Space Needs (GP 1: Role of the Board)

Discussion: After brief discussion, the item was postponed to a future meeting.

4. Agenda Planning

- A. Follow up from TILT (Technology Integration Leadership Team) committee
- B. Framework 2.0 Follow-up
- C. Fine Arts update
- D. Guiding Principles for Space Needs

5. Consent Agenda

- A. Accept Minutes – November 11, 2013 regular meeting.
- B. Required Approvals

Vouchers Payable/Treasurer's Report

Void: 187248 & 187339

Paid: 187701 – 187706, 187708 – 187716, 187718 – 187719, 187721 – 187722, 187724 – 187737, 187739, 187741 – 187746, 187748 – 187749, 187751 – 187755, 187758 – 187762, 187764 – 187769, 187777, 187783, 187793, 187803 – 187807, 187809 – 187811, 187813 – 187817, 187820 – 187821, 187823 – 187825, 187827, 187829 – 187833, 187835 – 187836, 187838 – 187843, 187845 – 187850, 187857 – 187865, 187867 – 187877, 187880 - 187881, 187884, 187886 – 187889, 131400622 – 131400646, 131400648 – 131400663, 131400665, 131400667- 131400668, 131400670 – 131400677, 131400680 – 131400685, 131400687 – 131400693, 131400695 – 131400696, 131400702, 131400704 – 131400707, 131400709 – 131400715, 131400717, 131400721 – 131400727, 131400729 – 131400730.

Budget Transfer: None

Personnel Recommendations:

I. Separations:

None

II. Leaves:

None

III. Transfers:

Nancy Kunesh – Educational Assistant YES to DMS

IV. Appointments:

Matthew Andres – Educational Assistant – DAHS – replacing Laura Minoldo

V. Reassignments:

None

VI. Other:

None

C. Accept Monitoring Reports

1. Administrative Monitoring Status Reports

On a motion by Tenpas, seconded by Lund, and passed unanimously by voice vote, the Consent Agenda was approved.

Giovanni left the Board meeting at approximately 8:50 pm.

6. Linkages

Board Members: Board members participated in a Governance workshop meeting on November 18. Board members are also invited to attend a Board meeting at the Mineral Point School District to discuss the Coherent Governance model at 6:00 PM at the High School/Middle School.

Administration: Borden participated in a Table Top Crisis simulation activity. She also attended the Fall Play “Playing for Time” and a presentation by Brian LeCleux on John F. Kennedy at the High School. Borden is considering the possibility of hosting a teacher from China to teach Chinese at the High School.

7. Press Verification

No member of the press was present at this time.

8. Adjourn

The Board of Education adjourned at 9:02 pm on a motion by Hirsch, seconded by Tenpas, and passed unanimously by voice vote.

DASD BOE President

Date