

**DeForest Area School District
Board of Education Meeting Minutes,
Monday, December 9, 2013 – 6:15 pm.**

1. Convene

President Jan Berg called the December 9, 2013 regular meeting of the DeForest Area School District's Board of Education to order at 6:20 p.m.

Board members present: Jan Berg, Mike Hirsch, DeAnna Giovanni, Kate Lund, Steve Tenpas, Dan Choi, and Christopher McFarlin. Absent were: Sue Paulson and Marty Palus. Also present were administrators Sue Borden, Ann Higgins, David Perrodin, Diane Pertzborn, Vickie Adkins and Sue Wilson.

Sue Borden verified that the meeting was properly noticed.

The Pledge of Allegiance and the Hands Pledge were recited.

On a motion by Choi, seconded by Tenpas, and passed unanimously by voice vote, the agenda was approved.

Dan Choi recited the DeForest Area School District's Mission and Vision Statements.

2. Appearances Before the Board of Education

Public Input: None.

3. Board Business

A. Ends Discussion

- 1.) Presentation by the faculty and FFA students involved in the District's Land Lab operation as an agri-business experience (Dan Kvalheim) (EL 6: Programs and Services)

Discussion: Agriculture teachers, Dan Kvalheim and Gwen Boettcher accompanied by FFA student members, Allison Hahn, Rebecca Starkenburg, Jack Sergenian and Libby Manthe explained the District's Land Lab 2012 and 2013 harvest results. The students reviewed the Land Lab activities and shared the results of their soybean and corn trials. Net soybean income for 2012 was \$22,762.24. Net income for 2013 was \$13,199.77, down from 2012 due to a 30% drop in corn prices. The land lab covers approximately 66 acres. The DeForest Area Chapter of FFA has 202 members (including graduates from the past two years). The students explained that their chapter has a high number of active members compared to other chapters, largely because the income generated from the land lab allows funding so that members can participate in activities with less financial concern. The students presented Board President, Jan Berg with a check for \$6,828.67 as rent payment on the district property for 2012 and another check for \$3,959.31 for rent in 2013.

B. Consideration for Board of Education Action

- 1.) Resolution authorizing the issuance and awarding the sale of approximately \$8,025,000 General Obligation Refunding Bonds, Series 2014A (Brian Brewer, Robt. W. Baird) (EL 7: Financial Conditions and Activities)

Discussion: Director of Business & Auxiliary Services, Diane Pertzborn reviewed the process and benefits of refinancing the District's remaining debt. As was explained at a prior meeting, the intention is to refinance in two steps in order to obtain the lowest possible interest rates. The process of refinancing debt includes a rating call from Standard & Poor's. The District maintained its excellent AA+ rating due to the financial management, conditions and stability of the District. Six bids were received this morning (December 9) and BMO was the lowest bidder with an interest rate of 1.629, resulting in an estimated savings on the first portion of debt at \$803, 324.17. The second portion will be addresses at the January 13, 2014 Board of Education meeting.

On a motion by Hirsh, seconded by McFarlin, the DeForest Area Board of Education approved the Resolution authorizing the issuance and awarding the sale of \$7,940,000.00 General Obligation Refunding Bonds, Series 2014A as presented. The motion passed by a unanimous voice vote.

A. Ends Discussion

- 2.) Discussion of housing starts in ratio to student in-migration (Diane Pertzborn) (EL 2: Communication and Support to the Board)

Discussion: Pertzborn explained the process being worked on to evaluate the current housing situation, considering new addresses and new homes being constructed. Census cards will be distributed at the beginning of January, which will provide more information about potential students living in the District. As information becomes available, Pertzborn will provide updates to the Board.

- 3.) Refine Guiding Principles for Space Needs (GP 1: Role of the Board)

Discussion: Board members reviewed a draft of Guiding Principles for Space Needs, adding a few suggestions and comments to help guide Administration as they further develop the principles and criteria into a format that will be used as a working document for future communication and consideration of District wide space needs.

- 4.) Preliminary Facilities Study Report (Steve Kieckhafer, Plunkett Raysich Architects) (EL 2: Communication and Support to the Board)

Discussion: Pertzborn introduced Steve Kieckhafer, Educational Planner, Plunkett Raysich Architects. Kieckhafer provided a facility study progress updated. The Board of Education has asked for a detailed study to include the current condition of all facilities as well as an educational space analysis. Kieckhafer and his team have completed interviews with administration and staff at all buildings and have worked closely with John Rauwolf, Supervisor of Buildings & Grounds. Along with Rauwolf, the team has examined all buildings and facility components. Overall, facilities appear to be in good condition. However, older buildings do show signs of deterioration that will need to be addressed. The team held detailed discussions with all principals, department heads and administration in order to determine capacity and any deficiencies in educational space. Over all, the District is slightly over target capacity, but has not reached maximum capacity. Windsor Elementary is the building closest to maximum capacity. Currently a draft report is being reviewed by administration and after considering this input, a final report will be presented to the Board on January 13, 2014.

4. Agenda Planning

- A. Follow up from TILT
- B. Framework 2.0 Follow-up event
- C. Fine Arts update
- D. Zoning/planning report on Madison municipality within DASD boundaries
- E. State Education Convention reports

5. Consent Agenda

- A. Accept Minutes – November 25, 2013 regular meeting.
- B. Required Approvals

Vouchers Payable/Treasurer's Report

Void: None.

Paid: 187891 – 187894, 187896 – 187905, 187907 – 187910, 187912 – 187913, 187915, 187917 – 187930, 187932 – 187934, 187936 – 187943, 187945 – 187949, 187951 – 187961, 187966 – 187967, 187969 – 187970, 187972 – 187990, 187993, 187997 – 188008, 188010 – 188012, 188014, 188016 – 188017, 131400732 – 131400735, 131400737 – 131400750, 131400753 – 131400763, 131400765 – 131400768, 131400775 – 131400788, 131400796, 131400798, 13140800 – 131400804, 131400807, 131400810 – 131400813.

Budget Transfer: None

Personnel Recommendations:

I. Separations:

Robert Meyer – resignation as Girls Swim Team Head Coach - DAHS

II. Leaves:

None

III. Transfers:

None

IV. Appointments:

None

V. Reassignments:

None

VI. Other:

None

- C. Accept Monitoring Reports
 - 1. Administrative Monitoring Status Reports

On a motion by Tenpas, seconded by Lund, and passed unanimously by voice vote, the Consent Agenda was approved.

6. Linkages

Board Members: Hirsch attended the Winterfest celebration at Yahara Elementary School and enjoyed the craft show and student musicians. Dec. 16 the Mineral Point School Board will be discussing the coherent governance model. Several board members from DeForest may be attending to offer input. Berg and Tenpas are participating on the Framework 2.5 planning committee; the next meeting will be on Dec. 20. Tenpas attended a wrestling meet in Reedsburg and complimented Machell Schwarz, DeForest Area High School principal on her attendance at the meet.

Administration: Borden has been attending various events in the community including: Winterfest, band and choral concerts and the National Honor Society induction ceremony. Board members were reminded to attend an expulsion hearing Tuesday, December 10, 2013.

7. Press Verification

No member of the press was present at this time.

8. Adjourn

The Board of Education adjourned at 8:48 pm on a motion by Tenpas, seconded by Giovanni, and passed unanimously by voice vote.

DASD BOE President

Date