# DeForest Area Business & Education Partnership Committee

# 5/12 Scholarship Program

## **GOAL**

To provide 5<sup>th</sup> grade students, who are residents of the district, an on-going financial incentive through a scholarship program sponsored by the DeForest Area Business & Education Partnership Committee.

#### **PROCESS**

This scholarship operates on a continuous basis beginning with Grade 5 and following the student through Grade 12.

- Upon selection into the program, \$200 is deposited in the student's scholarship fund at the end of 5<sup>th</sup> grade; \$100 is deposited each successfully completed year from 6<sup>th</sup>-11<sup>th</sup> grades; \$200 is deposited at the end of their 12<sup>th</sup> grade year for a total scholarship amount of \$1,000.
- If a student has difficulty one year, they will have an "honor" year, which means no money will be deposited in their scholarship account. If they have difficulty a second year, the scholarship money will go back in the general fund.
- Students moving out of the DeForest Area School District, or electing not to continue their education immediately upon high school graduation, forfeit their scholarship. The funds will be placed back into the scholarship program.
- Students will receive the scholarship to assist with the cost of tuition. Checks will be made out jointly to the student and the post-secondary institution.

# RESPONSIBILITIES

The DeForest Area Business & Education Partnership Committee will be responsible for selection procedures and monitoring processes.

Sponsors for the program will be community organizations and businesses.

The DeForest Area School District will operate as the fiscal agent.

While parents/students are responsible for the application process, teachers may assist students in the nomination process.

## SCHOLARSHIP CRITERIA

Demonstrates Potential • Academic Achievement • Personal Involvement • School Attendance • Financial Need {See other side for additional details.}

## FOR MORE INFORMATION

Contact Debbie Brewster, Chair DeForest Area Business & Education Partnership Committee c/o 520 Holum Street, DeForest, Wisconsin 53532 (608) 842-6581

NOTE: The 5/12 Scholarship program was established during the 1999-2000 school year by the DeForest Area Business & Education Partnership Council.

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# SCHOLARSHIP CRITERIA

### Financial Need

Based on criteria used for free or reduced lunch or individual circumstances.

#### Demonstrates Potential

• Based on teacher and principal recommendation.

### Academic Achievement

• Grade point average of 2.5 or higher.

# Personal Involvement

- Can include school, community and/or work activities.
- No minimum or maximum number of activities.

## School Attendance

• Student should not have a pattern of absences which cannot be accounted for with illness or extenuating circumstances.

## **SELECTION PROCESS**

- 1. Students may apply based on the above criteria. Teachers may nominate students; however, it is the student/parent's responsibility to submit all application materials.
- 2. Student nominee completes an essay (maximum of one page) describing why he/she feels they would be the best candidate for receiving this scholarship.
- 3. Student applicant must request a minimum of two letters of recommendation from current 5<sup>th</sup> grade teachers or guidance counselors. The letters of recommendation should be sent directly to the Office of School/Community Relations at the District Administrative Center.
- 4. Application forms and associated materials are to be submitted to the School/Community Relations Coordinator by April 1 of each year (date adjusted if conflict with spring break).
- 5. The DeForest Area Business & Education Partnership Committee will select up to three students per year to receive scholarships. The number of students selected for the scholarship program may vary each year due to financial conditions of the scholarship fund.
- 6. Notification of awards will be made to principals, students and parents/guardians.

## MONITORING PROCESS

- Scholarship criteria, along with selection and monitoring processes, will be evaluated each year for effectiveness. Input from businesses and community organizations are welcome.
- The School/Community Relations Coordinator will annually review student evaluation materials and determine continuation in the scholarship program (based on scholarship criteria). If needed, consultation will be sought from the Superintendent, Director of Administrative Services, and/or the appropriate school principal.
- Principals, students and parents/guardians will be notified each year of scholarship status.

If you would like this document interpreted, please call the EL office: 608-842-6173. Si desea que se interprete este documento, llame a la oficina de EL: 608-842-6173.