

**DeForest Area School District  
Board of Education Meeting Minutes  
Monday, January 23, 2023 – 6:00 pm.**

|    |  |
|----|--|
| 1. | <p>Convene</p> <p>President Gail Lovick called the January 23, 2023 regular meeting of the DeForest Area School District’s Board of Education to order at 6:00 p.m in the Boardroom of the District Office, 500 S. Cleveland Avenue, DeForest, WI 53532.</p> <p>Superintendent, Dr. Rebecca Toetz verified that the meeting was properly noticed.</p> <p>Board members present: Jan Berg, Brian Coker, Sue Esser, Jeff Hahn, Linda Leonhart, Gussie Lewis, Gail Lovick, Stephanie Sarr, and Megan Taylor. Absent were: none. Also present were administrators Dr. Rebecca Toetz, Kathleen Davis-Phillips, Sara Totten, Kate Dabetic, Chris Smith, Nate Jaeger and Kathy Williams.</p> <p>The Pledge of Allegiance was recited.</p> <p>Megan Taylor recited the DeForest Area School District’s Mission, Vision, and Equity Statements.</p> |
| 2. | <p>Approval of the Agenda</p> <p>A. Review DASD Board of Education Norms and Working Agreements<br/>B. Approve Agenda</p> <p>On a motion by Sarr, seconded by Lewis, and passed unanimously by voice vote, the agenda was approved.</p>  |
| 3. | <p>Showcasing Schools</p> <p>A. Presentation by High School Student Council members</p> <p><u>Discussion:</u> Student Council Advisor, Tom August and High School Student Council members shared a presentation on the work of the student council.</p>  |
| 4. | <p>Board Education</p> <p>A. Report on Educlimber student data management system</p> <p><u>Discussion:</u> Kate Dabetic - 4K-6 Teaching &amp; Learning Director, Chris Smith - 7-12 Teaching &amp; Learning Director, Melissa Bautz - District Data Specialist, Jessica Martins - Windsor Kindergarten Teacher, and Holli Reckin - High School Instructional Coach provided Board education on the Educlimber student data management system. They explained what data is collected and how staff use the data in supporting students.</p>   |

5. Board Business & possible Board action

A. Presentation and possible approval of Board Policy OE-6 Financial Administration Monitoring Report

Discussion: Director of Business & Auxiliary Services, Kathleen Davis-Phillips presented the monitoring report for Board policy OE-6 Financial Administration, as in compliance with exceptions noted.

On a motion by Coker, seconded by Hahn, the DeForest Area School District Board of Education voted to accept the OE-6 Financial Administration Monitoring Report, as presented. The vote passed with a unanimous voice vote.

On a motion by Coker, seconded by Hahn, the DeForest Area School District Board of Education voted to approve OE-6 Financial Administration Board Policy Monitoring Report, as in compliance with exceptions noted. The vote passed with a unanimous voice vote

B. Board approval of Open Enrollment Seats for the 2023-2024 School Year

Discussion: Director of Business & Auxiliary Services, Kathleen Davis-Phillips presented the Open Enrollment Seats available for the 2023-2024 School Year. When open enrollment seats are determined the following factors are taken into consideration: projected enrollment for the 2022-2023 school year, class size targets, the number of physical classrooms available at each building, and staffing. The following spaces are available:

**Regular Education Open Enrollment Spaces by grade:**

4K - No space restrictions, KG - 8 spaces, 1st - 2 spaces, 2nd - 1 space, 3rd - 5 spaces, 4th - 0 spaces, 5th - 0 spaces, 6th - 0 spaces, 7th - 3 spaces, 8th - 0 spaces, 9th - 0 spaces, 10th - 8 spaces, 11th - 0 spaces, 12th - 5 spaces

**Special Education Open Enrollment Spaces:**

Cross Categorical: 2 spaces EC/4K

0 spaces K-12

Intensive Services: 0 spaces district-wide

Speech Language: 0 spaces district-wide

On a motion by Leonhart, seconded by Lewis, the board accepts the open enrollment spaces as presented and guarantees approval for currently attending applicants as they are already included in the district's enrollment calculations. Siblings of currently attending pupils will not be guaranteed approval but will be given preference if space is available for the grade/program. The motion was approved by a unanimous voice vote.

|     |   |
|-----|---|
|     | <p>C. Recap of State Education Convention learning by Board members</p> <p><u>Discussion:</u> Board members shared highlights and learning from the State Education Convention.</p>   |
| 6.  | Public Input - None.  |
| 7.  | <p>Board Consent Agenda</p> <p>A. Accept Minutes - January 9, 2023</p> <p>B. Approve revision to Board Annual Calendar</p> <p>C. Approve revisions to Board policies, including monitoring report indicator revisions for the following: OE-2, OE-5, OE-7, OE-12</p> <p>D. Renewal of Administrator Contracts per State Statute 118.24</p> <p>Berg made a motion, Coker seconded to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.</p>  |
| 8.  | <p>Superintendent Consent Agenda</p> <p>A. Personnel Recommendations</p> <p>I. Separations:</p> <p style="padding-left: 40px;">Kelly Gaona - District Tutor - resignation effective 1/12/2023</p> <p style="padding-left: 40px;">Kim Bannigan - Learning Information Systems Coordinator - retirement effective 6/30/2023</p> <p>II. Leaves: None.</p> <p>III. Transfers: None.</p> <p>IV. Appointments:</p> <p style="padding-left: 40px;">Amanda Wagner - Speech &amp; Language Pathologist DAHS</p> <p style="padding-left: 40px;">Ryan Bah - Recess Supervisor Harvest - replacing Hilda Ortega</p> <p style="padding-left: 40px;">Sue Eder - District Tutor - replacing Kelly Gaona</p> <p>V. Reassignments: None.</p> <p>VI. Other: None.</p> <p>B. Vouchers Payable/Treasurer's Report</p> <p>Paid: 207093-207168, 222301144-222301277, 202200427 - 202200432.</p> <p>Sarr made a motion, Lewis seconded, to approve the Superintendent's Consent Agenda. The motion was approved by a unanimous voice vote.</p> |
| 9.  | <p>Press Verification</p> <p>No member of the press was present at this time. Attended earlier.</p>   |
| 10. | Board Debrief   |
| 11. | <p>Adjourn</p> <p>The Board of Education adjourned at 7:46 pm on a motion by Hahn, seconded by Lewis, and passed unanimously by voice vote.</p>   |

|  |                               |
|--|-------------------------------|
|  |                               |
|  | DASD BOE President Signature: |
|  | Date:                         |