

**DeForest Area School District
Board of Education Regular Meeting
and Reorganizational Meeting Minutes
Monday, May 8, 2023 – 6:00 pm.**

1.	<p>Convene</p> <p>President Gail Lovick called the May 8, 2023 regular meeting of the DeForest Area School District's Board of Education to order at 6:00 p.m.</p> <p>Superintendent, Dr. Rebecca Toetz verified that the meeting was properly noticed.</p> <p>Board members present: Jan Berg, Brian Coker, Sue Esser, Jeff Hahn, Linda Leonhart, Gussie Lewis, Gail Lovick, Stephanie Sarr, and Megan Taylor. Also present were administrators Dr. Rebecca Toetz, Kathleen Davis-Phillips, Sara Totten, Kate Dabetic, Chris Smith, Nate Jaeger and Kathy Williams.</p> <p>The Pledge of Allegiance was recited.</p> <p>Megan Taylor recited the DeForest Area School District's Mission, Vision, Equity Statements, and Working Agreements.</p>
2.	<p>Approval of the Agenda</p> <p>A. Approve Agenda</p> <p>On a motion by Berg, seconded by Leonhart, and passed unanimously by voice vote, the agenda was approved.</p> <p>B. DASD Board of Education Norms and Working Agreements</p> <p><u>Discussion</u>: The Board discussed including the reading of the Board's working agreements at the beginning of each meeting moving forward.</p>
3.	<p>Announcements by the Chair</p> <p>The Board of Education may convene into Closed Session for the purpose of deliberating or negotiating the purchasing of public properties, the investing of public funds, or conducting other specified public business, whenever competitive or bargaining reasons require a closed session, in accordance with WI Statute 19.85(1)(e) {Discuss parameters for the sale of Holum Education Center}</p>
4.	<p>Student Recognition</p> <p>A. Recognition of Student, Xander Coker, and his Eagle Scout project</p> <p><u>Discussion</u>: Student, Xander Coker explained his Eagle Scout project which was creating furniture for Harvest Intermediate School. He made tables and chairs from reclaimed wood, including no longer needed bleachers from the Holum Education Center. The furniture is being used in</p>

5.	<p>Teacher Recognition</p> <p>A. Recognition of Olson-Grinde-O'Donnell, Post 348, American Legion Educator of the Year 2023 -Tom August</p> <p><u>Discussion:</u> Tom August, Social Studies Teacher, DeForest Area High School, was recognized as the American Legion Education of the Year. August has been teaching for over 25 years in the DeForest Area School District and will be retiring at the end of this school year.</p>
6.	<p>School Board Reorganization and Election of Officers</p> <p>Superintendent Presides</p> <p>A. Discussion of Governance Officer(s) roles</p> <p>B. Election of President <i>Superintendent Dr. Rebecca Toetz presided and called for nominations for President of the Board.</i></p> <p>On a motion by Berg, seconded by Coker, Gail Lovick was nominated as President of the Board of the Education. No other nominations were offered. A voice vote was taken and Gail Lovick was declared the winner unanimously.</p> <p>President Presides <i>Newly elected Board President, Gail Lovick presided and called for nominations for the Vice President Officer Role.</i></p> <p>B. Election of Vice President</p> <p>On a motion by Coker, seconded by Taylor, Sue Esser was nominated as Vice President of the Board of Education. No other nominations were offered. A voice vote was taken and Sue Esser was declared Vice President unanimously.</p> <p>C. Election of Clerk</p> <p>On a motion by Sue Esser, seconded by Linda Leonhart, Jeff Hahn was nominated as Clerk of the Board of Education. Hahn was declared the Board Clerk after a unanimous voice vote.</p> <p>D. Election of Treasurer</p> <p>On a motion by Stephanie Sar, seconded by Megan Taylor, Gussie Lewis was nominated as Treasurer of the Board of Education. Gussie Lewis was declared the Treasurer by a unanimous voice vote.</p> <p>E.. Election of Governance Officer (s)</p> <p>On a motion by Jeff Hahn, seconded by Stephanie Sarr, Jan Berg, and Megan Taylor, were nominated as Governance Officer(s) for the Board of Education. Jan Berg, and Megan Taylor were declared the Governance Officers after a unanimous voice vote.</p>

G. Schedule Regular Board Meetings or Work Sessions: Day,Time,Place, Number per Month

On a motion by Jeff Hahn, seconded by Brian Coker, DeForest Area School District Board of Education meetings will be held on the 2nd and 4th Mondays of each month, at 6:00 pm at the District Office, 500 S. Cleveland Avenue, DeForest, WI. (Administration will have the option to set an alternative site by posting.) The motion passed with a unanimous voice vote.

H. Cancel Regular Board Meetings due to school breaks or holidays - December 25, 2023
March 25, 2024 & May 27, 2024

On a motion by Sarr, seconded by Esser, The DeForest Area Board of Education voted to cancel the December 25, 2023, March 25, 2024, and May 27, 2024 regular Board of Education meeting due to school breaks or holidays. The motion passed with a unanimous voice vote.

J. Appoint Fiscal Depository for District

On a motion by Stephanie Sarr, seconded by Jan Berg, the DeForest Area Board of Education appointed DMB Community Bank as the fiscal depository for the district. The motion passed with a unanimous voice vote.

K. Appoint School District Legal Counsel

On a motion by Lewis, seconded by Coker, the DeForest Area Board of Education appointed Boardman & Clark as the school district's legal counsel. The motion passed with a unanimous voice vote.

L. Appoint School District Official Newspaper

On a motion by Taylor, seconded by Lewis, the DeForest Area Board of Education appointed the DeForest Times Tribune as the school district's official newspaper. The motion passed with a unanimous voice vote.

M. Appoint Delegate and Alternate Delegate to WASB 2018 Delegate Assembly - January 23, 2019

Stephanie Sarr, was appointed WASB 2024 as Delegate, and Brian Coker as Alternate Delegate to the WASB 2024 Delegate Assembly on January 17, 2024.

N. Appoint Board Representative to CESA #2 Annual Delegate Convention - May 15, 2018

The Board appointed Linda Leonhart as the DASD Board Representative to CESA #2 Annual Delegate Convention on June 20, 2023.

O. Appoint Delegate to the WIAA Annual Meeting

	<p>On a motion by Hahn, seconded by Taylor, the DeForest Area School District Board of Education appointed District Athletic Director Richard Henert as the delegate to the WIAA Annual Meeting.</p> <p>P. Determine 2023 Budget Hearing/Annual Meeting date - September 25, 2023</p> <p>On a motion by Berg, seconded by Taylor, the DeForest Area School District Board of Education voted to schedule the 2023 Budget Hearing and Annual Meeting on September 25, 2023. Motion passed with a unanimous roll call vote.</p>
7.	<p>Board Education</p> <p>A. Board education on Substitute Management Service</p> <p><u>Discussion:</u> Director of Human Resource Services, Nate Jaeger, explained the District's plan to transition to a full-service substitute management system for substitute teachers and educational support effective the beginning of the 2023-24 school year.</p>
8.	<p>Board Business & possible Board action</p> <p>A. Presentation and possible approval of Board policy R-4 Collaborative and Responsible Citizens Monitoring Report</p> <p><u>Discussion:</u> Director of Instruction and Curriculum, Grades 4K-6, Kate Dabetic, and Director of Instruction and Curriculum, Grades 7-12, Chris Smith, presented the monitoring report for Board policy, R-4 Collaborative and Responsible Citizens. The report was presented as making reasonable progress with exceptions noted.</p> <p>On a motion by Esser, seconded by Leonhart, the DeForest Area School District Board of Education voted to accept R-4 Collaborative and Responsible Citizens Monitoring Report, as presented, making reasonable progress with the exceptions noted. The vote passed with a unanimous voice vote.</p> <p>On a motion by Coker, seconded by Taylor, the DeForest Area School District Board of Education voted to approve R-4 Collaborative and Responsible Citizens Monitoring Report, as presented, making reasonable progress with the exceptions noted. The vote passed with a unanimous voice vote.</p> <p>B. Board review of Board policy R-4 Collaborative and Responsible Citizens</p> <p><u>Discussion:</u> The Board reviewed Board policy R-4 Collaborative and Responsible Citizens and offered suggestions for consideration by the Board's Ad Hoc Policy Review Committee. The Board would like to review R-3, Self-Directed Complex Thinkers, at the same time as R-4, as there may be some overlap. The Ad Hoc Committee will bring back recommendations to the full board at a later meeting.</p>
9.	Public Input - None.
10.	Board Consent Agenda

	<p>A. Accept Minutes - April 24, 2023</p> <p>B. Approval of certified staff notice of contract renewals for the 2023-2024 school year</p> <p>C. Approval of Board/Superintendent Relationship (B/SR) Board policy revisions</p> <p>D. Approval of OE-11 Instructional Program Monitoring Report summary statement</p> <p>Hahn made a motion, Berg seconded to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.</p>
11.	<p>Superintendent Consent Agenda</p> <p>A. Personnel Recommendations</p> <p>I. Separations:</p> <p>Jordann Starr - 2nd Grade Teacher EPES - resignation effective 6/7/2023</p> <p>Lauren Helt - 3rd Grade Teacher EPES - resignation effective 6/7/2023</p> <p>Tristan McKittrick - 8th Grade Teacher DAMS - resignation effective 6/7/2023</p> <p>Andrea Quella - Psychologist DAHS - resignation effective 6/30/2023</p> <p>Kayli Breber - Recess EPES - resignation effective 5/4/2023</p> <p>Amal Ryane - Food Service Assistant EPES - resignation effective 5/19/2023</p> <p>Christine Conway - Educational Assistant Harvest - retirement effective 6/7/2023</p> <p>Cade Sorensen - Head Custodian Harvest - resignation effective 5/30/2023</p> <p>II. Leaves: None</p> <p>III. Transfers: None</p> <p>IV. Appointments:</p> <p>Christopher Czerniak - Technology Director DO - replacing Kim Bannigan</p> <p>Kassandra Roth - 1st Grade Teacher YES - new position</p> <p>Savanna Heindl - 2nd Grade Teacher EPES - replacing Jordann Starr</p> <p>Taylor Stewart - 2nd Grade Teacher EPES - replacing Jennifer Billings</p> <p>Baleigh Kehe - 2nd Grade Teacher EPES - replacing Megan Dailey</p> <p>Sydney Jares - 4th Grade Teacher Harvest - replacing Rachel Bohlman</p> <p>Maya Bhadkamkar - 8th Grade Science Teacher DAMS - replacing Pam Drury</p> <p>V. Reassignments:</p> <p>Connie Cashin - 1st Grade Teacher EPES to Kindergarten Teacher EPES - new section</p> <p>VI. Other: None</p> <p>B. Vouchers Payable/Treasurer's Report</p> <p>Paid: 207550-207604, 222301956-222302047, 202200713-202200831</p> <p>On a motion by Leonhart, seconded by Esser, the DeForest Area School District Board of Education, voted to approve the Superintendent Consent Agenda. The motion passed with a unanimous voice vote.</p>
12.	<p>Press Verification</p> <p>No member of the press was present at this time.</p>
13.	<p>Convene into Closed Session</p> <p>Sarr moved, Coker seconded, to move into closed session at 7:29 pm. The motion was adopted by the following vote: Aye –Berg, Coker, Esser, Hahn, Leonhart, Lewis, Lovick, Sarr, and Taylor. Naye – None. Absent – None.</p>

	While in Closed Session, the Board conducted business in accordance with WI Statute 19.85(1)(e) {Discuss parameters for the sale of Holum Education Center}
14.	<p>Reconvene into Open Session</p> <p>On a motion by Hahn, seconded by Sarr, and passed by a unanimous show of hands the Board of Education reconvened into open session at 7:51 pm.</p>
15.	Further action or discussion related to Closed Session business - None.
16.	Board Debrief - GC-2.5
17.	<p>Adjourn</p> <p>The Board of Education adjourned at 8:03 pm on a motion by Hahn, seconded by Esser and passed unanimously by voice vote.</p>
	DASD BOE President Signature:
	Date: