

DeForest Area School District
BUDGET HEARING AND ANNUAL MEETING MINUTES
Monday, July 25, 2022 – 7:00 pm
District Office, 500 S. Cleveland Avenue, DeForest, WI 53532
The Glenn
Monday, July 25, 2022 – 7:00 pm

I. Meeting Called to Order:

The July 25, 2022 Budget Hearing and Annual Meeting of the DeForest Area School District was called to order by Gail Lovick, President of the DeForest Area Board of Education, at 7:04 p.m. at the DeForest Area School District Office, in The Glenn, 500 S. Cleveland Avenue, DeForest, WI 53532. Approximately 26 residents were in attendance.

A. Introductory Comments: Gail Lovick, President DASD Board Of Education

1. Introduction of Board of Education Members

Lovick introduced the Board of Education members present: Jeff Hahn, Jan Berg, Sue Esser, Linda Leonhart, Megan Taylor, and Stephanie Sarr.

2. Introduction of District Administrator

After introductory comments, Gail Lovick introduced Dr. Rebecca Toetz, Superintendent. Toetz welcomed the attendees.

B. District Administrator: Toetz

1. Introduction of Administrative Staff

The following members of the administrative staff were also in attendance:

Kathleen Davis-Phillips, Director of Business & Auxiliary Services,
Nate Jaeger, Director of Human Resource Services
Dr. Sara Totten, Director of Student Services
Kate Dabetic, Director of K-6 Instruction & Curriculum
Linnea Bertram - Special Education Coordinator
Roz Craney, Principal, Yahara Elementary Schools,
Valerie Crawl, Principal, Windsor Elementary School,
Kurt Becker, Principal, DeForest Area Middle School
Pheng Lee, DeForest Area High School Principal,
Bill Huebsch, Principal, Eagle Point Elementary School
Roy Bernards, Principal, Harvest Intermediate School
Ryan Briese, Custodial Supervisor
Jeff Bloch, Maintenance & Grounds Supervisor
Kathy Williams, School Community & Relations Coordinator
Becky Terry, Supervisor Food Services

2. Introduction of Legal Counsel/Parliamentarian

Toetz introduced Doug Witte, Attorney with Boardman & Clark, LLC, who served as Legal Counsel/Parliamentarian for the DeForest Area School District Annual Meeting.

II. Election of Chairperson

Gail Lovick was nominated to be Chair of the meeting by Jan Berg. Lovick was then elected Chair of the Budget/Hearing Annual Meeting by a unanimous voice vote.

III. Financial Report: Kathleen Davis-Phillips, Director of Business & Auxiliary Services

Kathleen Davis-Phillips stated that the final 2021-2022 Financial report will not be finalized until the District audit. A report of the 2021-2022 District finances will be presented at a future Board of Education meeting and available on the District website at that time.

IV. New Business:

A. Budget Hearing

Gail Lovick announced that the citizens were now in the Budget Hearing portion of the meeting and Kathleen Davis-Phillips, continued her report by presenting the proposed 2022-2023 budget and proposed tax levy. Davis-Phillips estimates that expenses will outpace revenue, due to the second year in a row of no per pupil increases. No new recurring dollars from WI State Biennium Budget is very challenging in the current economic climate. The District will be relying on the use of one-time funds for 2022-23 in order to present a balanced budget. The following funds will be utilized:

- 2021-22 Federal Dollar allocation from Governor
- Esser II and III Federal Grants
- Previous set aside Reserves

The total property tax levy estimated to meet the needs of the 2022-2023 school year is \$34,456,835. The proposed budget for 2022-23 is approximately 1.69% higher than the prior year. Davis explained the proposed distribution of revenue and expenditures. Equalized Value is estimated at 5.00%.

The estimated mil rate is \$10.38 per \$1,000 of equalized value based on current property values and may change when property values are certified in October. The total tax levy includes the following components:

- General Fund levy - \$23,467,393
- Referendum Debt Service Fund - \$10,399,442
- Capital Expansion Fund - \$500,000

Community Service Fund - \$90,000

Davis-Phillips explained the next steps in the process are as follows:

- Finalization of September - 3rd Friday count
- Adjustments to revenue limit
- October 1st Dept. of Rev property values
- October 15th final state aid calculation
- October 26th Board of Education budget action
- Notices sent to municipalities

Davis-Phillips asked for comments or questions from the citizens. No questions or comments were made and the hearing was then closed.

B. Adoption of Proposed 2022-2023 Tax Levy

Gail Lovick called for a motion to adopt the proposed 2022-2023 tax levy.

A motion was made by William Huebsch, seconded by Roderick Runez to approve the 2022-2023 tax levy of \$34,456,835 of which \$23,467,393 is for the General Fund, \$10,399,442 is for Fund 39 Referendum Debt, \$500,000 is for Capital Expansion, and \$90,000 is for Community Service fund. The motion passed with a unanimous voice vote.

C. Authorize 2022-2023 Salaries of Board of Education Members

A motion was made by Sue Paulson, and seconded by Roz Craney, to approve and authorize \$2800 for the 2022-2023 salaries of the Board of Education members and \$3700 for the 2022-2023 salary of the Board President. The motion passed by a unanimous voice vote.

D. Authorize the payment of actual and necessary expenses of Board of Education members when traveling in performance of duties

On a motion by Kurt Becker, seconded by Ryan Briese, and passed unanimously by voice vote, the citizens authorized the district to make payment of actual and necessary expenses of Board of Education members when traveling in performance of duties.

E. Authorize the DeForest Area School District to make payment for student accident insurance.

On a motion by Sue Paulson, seconded by Roderick Runez, and passed unanimously by voice vote, the District was authorized to make payment for student accident insurance.

F. Date of Next Annual Meeting

Authorize the Board of Education to determine the date and hour of the 2022 annual meeting. No annual meeting may be held before May 15 or after October 31.
Section 120.08(1), Wisconsin Statutes.

On a motion by Kathy Williams, seconded by Jeff Hahn, and passed unanimously by voice vote, the Board of Education was authorized to determine the date and hour of the next annual meeting.

V. Adjournment

On a motion by Jan Berg, seconded by Sara Runez, and passed unanimously by voice vote, the Budget Hearing and Annual Meeting adjourned at 7:24 pm.