

**DeForest Area School District  
Board of Education Work Session Minutes  
Monday, November 28, 2022 – 6:00 pm.**

1.	<p>Convene</p> <p>President Gail Lovick called the November 28, 2022 work session meeting of the DeForest Area School District’s Board of Education to order at 6:00 p.m in the Boardroom of the District Office, 500 S. Cleveland Avenue, DeForest, WI 53532.</p> <p>Superintendent, Dr. Rebecca Toetz verified that the meeting was properly noticed.</p> <p>Board members present: Jan Berg, Brian Coker, Sue Esser, Jeff Hahn, Linda Leonhart, Gail Lovick, Stephanie Sarr, and Megan Taylor. Absent was: Gussie Lewis. Also present were administrators Dr. Rebecca Toetz, Kathleen Davis-Phillips, Sara Totten, Kate Dabetic, Chris Smith, Nate Jaeger and Kathy Williams.</p> <p>The Pledge of Allegiance was recited.</p> <p>Brian Coker recited the DeForest Area School District’s Mission, Vision, and Equity Statements.</p>
2.	<p>Approval of the Agenda</p> <p>On a motion by Esser, seconded by Leonhart, and passed unanimously by voice vote, the agenda was approved.</p>
3.	<p>Announcements by the Chair</p> <p>The Board may convene into Closed Session for the purpose of considering employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility, in accordance with WI Statute 19.85(1)(c) (Quarterly Review of Monitoring Reports - Superintendent evaluation)</p>
4.	<p>Board Education</p> <p>A. Report on results of WI State Report Card with District Principals and Eric Larsen, CESA 6 (R-2)</p> <p><u>Discussion:</u> Director of Instruction Gr. 7-12, Chris Smith, and CESA 6 Director of Learning and Assessment, Eric Larsen, provided information on the Department of Public Instruction, 2021-2022 WI State Report Card results for the District. The overall score for the DeForest Area School District is 70.7, which results in an Exceeds Expectations ranking. Principals from each building were present to report on individual building results.</p> <p>B. Board Education on District Cyber Security (OE-7)</p> <p><u>Discussion:</u> Kim Bannigan, Learning Information Systems Coordinator, and Chase</p>

	<p>Owen, Network &amp; Systems Administrator, presented information on cyber security processes and steps that are taken to protect district data, and minimize risk to district information and property.</p>
<p>5.</p>	<p>Board Team Building  A. Board Team Building Activity</p> <p><u>Discussion:</u> The Board participated in a team building activity identifying core values.</p> <p>B. Discuss Board Norms of Collaboration &amp; Working Agreements</p> <p><u>Discussion:</u> The Board committed to using the working agreements that they developed in a past work session, and norms of collaboration from Adaptive Schools. It was suggested that they be posted on walls and/or table tents to serve as a reminder of the commitments in Board meetings.</p>
<p>6.</p>	<p>Board Policy Review (GC-5)  A. Discussion &amp; appointment of Board Ad Hoc Committee to review Board policies &amp; related monitoring reports</p> <p><u>Discussion:</u> The Board discussed a process for policy review which utilizes an ad hoc committee to bring recommendations to the full board for consideration. President, Gail Lovick appointed the following Board members to serve on the Policy Review Ad Hoc committee: Stephanie Sarr, Megan Taylor, Sue Esser, and Brian Coker.</p>
<p>7.</p>	<p>Board Consent Agenda  A. Accept Minutes - November 14, 2022  B. Approve Monitoring Report Summary Statements for OE-5, OE-7, OE-12, and R-2 Literacy  C. Approve District Policy po8510 - Wellness  D. Approve revisions to Board Annual Work Plan  E. Approve DOJ required Active Threat Drill Reflection form</p> <p>Hahn made a motion, Sarr seconded to approve the Board Consent Agenda. The motion was approved by a unanimous voice vote.</p>
<p>8.</p>	<p>Superintendent Consent Agenda  A. Personnel Recommendations  I. Separations:  Cynthia Wipperfurth - Accounting Clerk DO - retirement effective 1/6/2023  Amanda Wagner - Speech &amp; Language Pathologist DAHS - resignation effective 12/16/2022  II. Leaves: None.  III. Transfers: None.  IV. Appointments:  Elizabeth Hutchinson - One Year Only 8th Grade Social Studies Teacher DAMS - replacing Macen Justinger  Terry Vedvik - Custodian Harvest - replacing Jason Van Erem  Lorie Ham - Food Service Assistant DAMS - replacing Anna Bustos  Michael Starker - Custodian DAHS - open position</p>

	<p>V. Reassignments: Lynn Miller - Health Room Assistant Float to Health Room Assistant EPES - replacing Colleen Ehle</p> <p>VI. Other: None.</p> <p>B. Vouchers Payable/Treasurer's Report Paid: 206850-206904, 222300780-222300891, 202200304-202200311</p> <p>Taylor made a motion, Coker seconded, to approve the Superintendent's Consent Agenda. The motion was approved by a unanimous voice vote.</p>
9.	<p>Press Verification No member of the press was present at this time. Attended earlier.</p>
10.	<p>Convene into Closed Session</p> <p>Berg moved, Taylor seconded, to move into closed session at 8:16 pm. The motion was adopted by the following vote: Aye –Berg, Coker, Esser, Hahn, Leonhart, Lovick, Sarr, and Taylor. Naye – None. Absent – Lewis.</p> <p>While in Closed Session, the Board conducted business in accordance with WI Statute 19.85(1)(c). (Quarterly Review of Monitoring Reports - Superintendent evaluation)</p>
11.	<p>Reconvene into Open Session</p> <p>On a motion by Leonhart seconded by Coker, and passed by a unanimous show of hands the Board of Education reconvened into open session at 8:33 pm.</p>
12.	<p>Further discussion or action related to Closed Session business</p>
13.	<p>Board Debrief A. Board Debrief of Meeting &amp; discussion of upcoming Board evaluation</p> <p><u>Discussion</u>: The Board discussed the use of data collected from their board debrief surveys for possible use in Board self-evaluation.</p>
14.	<p>Adjourn The Board of Education adjourned at 8:38 pm on a motion by Hahn, seconded by Berg, and passed unanimously by voice vote.</p>
	<p>DASD BOE President Signature:</p>
	<p>Date:</p>